Building Permit Application

City of Wixom
49045 Pontiac Trail
Wixom, MI 48393
buildingadmin@wixomgov.org
P: (248) 624-0880 F: (248) 624-0867

Building Permit #:_____

Application Date: _____

ZBA Case#:_____

SPR#: _____

Applicant to Complete all items in Sections I, II, III, V, VI, VII and VIII
Note: Separate Applications Must be Completed for Plumbing, Mechanical and Electrical Work Permits

I. PROJECT OR FACILITY INFORMATION	**ALL INFORMATION MUST BE LEGIBLE**	
Project Name		
Address		
Subdivision	Tax I.D. #	Lot #

II. APPLICANT/FACILITY CONTACT INFORMATION

A. APPLICANT

Name	Address		
City		State	ZIP Code
Telephone	Fax	E-mail	

B. OWNER OR LESSEE

Name	Address		
City		State	ZIP Code
Phone	Fax	E-mail	

C. CONTRACTOR

Name	Address		
City		State	Zip Code
Phone	Fax	E-mail	
Builders License Number	Expiration Date		
Federal Employer ID Number (or reason for exemption)			
General Liability Insurance/DECLARATION PAGE (to be submitted with the application)			
Workers Comp Insurance Carrier (or reason for exemption)			

D. ARCHITECT OR ENGINEER

Name	Address		
License Number	Expiration Date		
City		State	ZIP Code
Phone	Fax	E-mail	

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III. TYPE OF IMPROVEMENT

☐New Building ☐Addition	☐Alteration ☐Repair	☐Demolition ☐Mobile Home Set-Up	☐Foundation Only ☐Premanufactured	☐Relocation ☐Special Inspection

IV. PLAN REVIEW REQUIRED

A set of construction documents are required with each application for a permit, unless waived by the Building Official when code compliance can be determined based on the description in the application.

Construction documents must be sealed and signed by an architect or professional engineer in accordance with 1980, PA 299 as amended. The seal and signature is not required for one and two family dwellings less than 3,500 sq. ft. of calculated floor area and public works less than $15,000 in total construction costs.

V. PLAN REVIEW INFORMATION

A. RESIDENTIAL – BUILDINGS REGULATED BY THE MICHIGAN RESIDENTIAL CODE

☐ One Family ☐ Townhouse-#of units _____ ☐ Detached Garage

☐ Two or More Family ☐ Attached Garage ☐ Other _____

Number of Units_____

B. NON-RESIDENTIAL – BUILDINGS REGULATED BY THE MICHIGAN BUILDING CODE

□ (A-1) Assembly (Theatres, etc.)	□ (H-1) High Hazard (Detonation)	□ (M) Mercantile
□ (A-2) Assembly (Restaurants, Bars, etc.)	□ (H-2) High Hazard (Deflagration)	□ (R-1) Residential 1 (Hotels, Motels)
□ (A-3) Assembly (Churches, Libraries, etc.)	□ (H-3) High Hazard (Combustion)	□ (R-2) Residential 2 (Multiple Family)
□ (A-4) Assembly (Indoor Sports, etc.)	□ (H-4) High Hazard (Health Hazard)	□ (R-3) Residential 3 (Single-Family, Child & Adult Care)
□ (A-5) Assembly (Outdoor Sports, etc.)	□ (H-5) High Hazard (HPM)	□ (R-4) Residential 4 (Assisted Living)
□ (B) Business	□ (I-1) Institutional 1 (Supervised)	□ (S-1) Storage 1 (Moderate Hazard)
□ (E) Education	□ (I-2) Institutional 2 (Hospitals, etc.)	□ (S-2) Storage 2 (Low Hazard)
□ (F-1) Factory (Moderate Hazard)	□ (I-3) Institutional 3 (Prisons, etc.)	□ (U) Utility (Miscellaneous)
□ (F-2) Factory (Low Hazard)	□ (I-4) Institutional 4 (Day Care, etc.)	

Alteration, repairs and additions – Provide a description of work to be covered by the building permit. As examples; *20,000 sq. ft. roof covering; building a 2,300 sq. ft. addition; replace 5 exterior doors; renovate basement in residence, etc.* ***Provide construction costs.***

VI. BUILDING DATA

A. Type of Mechanical System

Will The Building Have A Fire Suppression System? ☐Yes ☐No

B. TYPE OF CONSTRUCTION

□ 1A – NON-COMBUSTIBLE (PROTECTED STRUCTURAL ELEMENTS) 3 HR	□ 3A – NO COMBUSTIBLES (EXTERIOR WALLS ONLY)
□ 1B – NON COMBUSTIBLE (RATED STRUCTURAL ELEMENTS) 2HR	□ 3B – ON COMBUSTIBLE (BEARING WALLS RATED)
□ 2A – NON COMBUSTIBLE (RATED STRUCTURAL ELEMENTS) 1HR	□ 4 – HEAVY TIMBER
□ 2B – NON COMBUSTIBLE (NON RATED STRUCTURAL ELEMENTS)	□ 5A COMBUSTIBLE (STRUCTURAL ELEMENTS RATED) 1HR
	□ 5B – COMBUSTIBLE (ALL ELEMENTS NOT RATED)

C. DIMENSIONS/DATA

FLOOR AREA	EXISTING	ALTERATIONS	NEW
Basement	_____	_____	_____
1st & 2nd Floor	_____	_____	_____
3rd – 10th Floor	_____	_____	_____
11th – Above	_____	_____	_____
Total Area	_____	_____	_____

D. NUMBER OF OFF STREET PARKING

ENCLOSED _____ OUTDOORS_____

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VIII. SIGNATURE

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the State of Michigan and the City of Wixom. All information submitted on this application is accurate to the best of my knowledge.

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

Signature of Owner (required)	Type or Print:
Signature of Owner's Agent (required)	Type or Print:

BUILDING PERMIT FEE ENCLOSED:

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IX. LOCAL GOVERNMENT AGENCY TO COMPLETE THIS SECTION

ENVIRONMENTAL CONTROL APPROVALS

	REQUIRED	APPROVED	DATE	NUMBER	BY
A-ZONING	☐Yes ☐No				
B-FIRE	☐Yes ☐No				
C- POLLUTION CONTROL	☐Yes ☐No				
D-NOISE CONTROL	☐Yes ☐No				
E-SOIL EROSION	☐Yes ☐No				
F-FLOOD ZONE	☐Yes ☐No				
G-WATER SUPPLY	☐Yes ☐No				
H- SEWER	☐Yes ☐No				
I-VARIANCE GRANTED	☐Yes ☐No				
J-OTHER	☐Yes ☐No				

X. VALIDATION - FOR DEPARTMENT USE ONLY

DEPARTMENT VALUATION:

Zoning District:	Use Group:	Square Feet:
Type of Construction:	Certificate of Occupancy Required? ☐ YES ☐ NO	

ADMINISTRATIVE FEE	$
ZONING REVIEW	$
CONTRACTOR REGISTRATION	$
PERMIT FEE	$
PLAN REVIEW FEE	$
SEWER TAP-IN FEE	$
PERFORMANCE BOND	$
ENGINEERING ESCROW	$
CERTIFICATE OF OCCUPANCY	$
PME	$
OTHER	$
TOTAL DUE	$
DEPARTMENT APPROVAL SIGNATURE:	
TITLE:	