

# ZONING PERMIT APPLICATION



City of Wixom  
 49045 Pontiac Trail  
 Wixom, MI 48393  
[buildingadmin@wixomgov.org](mailto:buildingadmin@wixomgov.org)  
[www.wixomgov.org](http://www.wixomgov.org)  
 P: (248) 624-0880 F: (248) 624-0867

<b>DO NOT WRITE IN THIS BOX</b>
Permit Application #: _____
Date of Application: _____
ZBA Case #: _____

## PERMIT FILING REQUIREMENTS

A minimum of (2) two sets of construction plans for residential buildings and documents must accompany this application. The plans and document(s) must be submitted per the State Construction Code requirements and the City of Wixom Standards. The plans shall include a plot plan with engineering details as required by the Department. The filing of this application will facilitate the applicant in obtaining a permit for building / structure improvements under the City of Wixom State Construction Code Ordinance. **All sections of this application must be completed (please type and print).**

LOCATION OF BUILDING	LOT NO. AND SUBDIVISION	TAX PARCEL NO.
----------------------	-------------------------	----------------

ADDRESS	CITY- <b>WIXOM</b>	COUNTY- <b>OAKLAND</b>	ZIP CODE- <b>48393</b>
CROSSROADS: BETWEEN		AND	

OWNER OR LESSEE INFORMATION
-----------------------------

NAME(S)			
TELEPHONE NUMBER		EMAIL ADDRESS	
ADDRESS	CITY	STATE	ZIP CODE

CONTRACTOR INFORMATION
------------------------

NAME			
TELEPHONE NUMBER		EMAIL ADDRESS	
ADDRESS	CITY	STATE	ZIP CODE
BUILDER'S LICENSE NO.		LICENSE EXPIRATION DATE	
FEDERAL EMPLOYER ID NUMBER	GENERAL LIABILITY INSURANCE (to be submitted with application)		
MESC EMPLOYEE NUMBER OR REASON FOR EXEMPTION			

Cost of Improvement (Labor and Materials) \$
--

**TYPE OF IMPROVEMENT AND PLAN REVIEW**

<b>BUILDING SIZE</b>	<b>WIDTH (FEET)</b>	<b>LENGTH (FEET)</b>	<b>HEIGHT (FEET)</b>	<b>TOTAL SQ.FT.</b>
----------------------	---------------------	----------------------	----------------------	---------------------

<b>House Sq Ft</b>	<b>Garage Sq Ft</b>	<b>Basement Sq Ft</b>
--------------------	---------------------	-----------------------

**TYPE OF IMPROVEMENT:**

<input type="checkbox"/> NEW BUILDING	<input type="checkbox"/> ADDITION	<input type="checkbox"/> ALTERATION	<input type="checkbox"/> REPAIR
<input type="checkbox"/> DEMOLITION	<input type="checkbox"/> MOBILE HOME SET- UP	<input type="checkbox"/> PREMANUFACTURE	<input type="checkbox"/> OTHER

**CLEARLY DESCRIBE THE PROPOSED IMPROVEMENT**


**APPLICANT INFORMATION**

Applicant is responsible for the payment of all fees and charges related to this application and must provide the following information.

<b>NAME</b>	<b>TELEPHONE NO.</b>	<b>FAX</b>
<b>ADDRESS</b>	<b>CITY</b>	<b>STATE</b>
		<b>ZIP CODE</b>

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the state of Michigan. All information on this application is accurate to the best of my knowledge.

Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

<b>SIGNATURE OF APPLICANT</b>	<b>APPLICATION DATE</b>
-------------------------------	-------------------------

<b>NAME (PLEASE TYPE OR PRINT)</b>
------------------------------------

**HOMEOWNER'S AFFIDAVIT**

I hereby certify the construction work described on this application will be installed by myself in my own single family dwelling in which I am living or about to occupy. All work will be installed in accordance with the State Building Code and City Ordinances, and will not be enclosed, covered up or put into operation until it has been inspected and approved by the City of Wixom. I will cooperate with the City of Wixom and assume the responsibility to arrange for necessary inspections.

<b>SIGNATURE OF HOMEOWNER</b>	<b>DATE</b>
-------------------------------	-------------

**NOTE: THE ISSUANCE OF A PERMIT BY THE DEPARTMENT DOES NOT RELIEVE THE APPLICANT FROM MEETING ANY APPLICABLE REQUIREMENTS OF LAW OR OTHER PUBLIC BODIES OR AGENCIES.**

**ACTION BY DEPARTMENT (OFFICIAL USE ONLY)**

<b>ZONING DISTRICT:</b>	<b>TYPE OF CONSTRUCTION:</b>	<b>USE GROUP:</b>

**DISPOSITION (AND / OR CONDITION)**

---

---

---

---

---

---

---

**List all inspections needed:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REVIEWED AND RECOMMENDED FOR APPROVAL BY:** \_\_\_\_\_ **(DATE)** \_\_\_\_\_  
CONSTRUCTION DEVELOPMENT SERVICES - CITY OF WIXOM

APPROVED  NOT APPROVED

**VALUATION \$** \_\_\_\_\_

<b>ADMIN FEE</b>	<b>\$</b> _____
<b>PERMIT FEE</b>	<b>\$</b> _____
<b>ZONING REVIEW FEE</b>	<b>\$</b> _____
<b>PLAN REVIEW FEE</b>	<b>\$</b> _____
<b>INSPECTIONS</b>	<b>\$</b> _____
<b>OTHER</b>	<b>\$</b> _____
<b>TOTAL</b>	<b>\$</b> _____