

**STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF WIXOM
RESOLUTION 2015-42**

**RESOLUTION ESTABLISHING FEES FOR INFORMATION
DISTRIBUTED UNDER THE FREEDOM OF INFORMATION ACT**

WHEREAS, the City of Wixom receives formal requests for information under the Freedom of Information Act; and,

WHEREAS, there are certain costs involved to research, compile, create, copy, maintain, reproduce, mail, equipment depreciation, and labor that is above and beyond the normal operating budget of the City; and,

WHEREAS, the Wixom City Council has the authority and desire to pass these costs to those agencies, companies, organizations, and persons requesting said services from the City of Wixom; and,

WHEREAS, it is the desire of the Wixom City Council that fees for such services are uniform in each of the City offices to whom such requests are made; and,

NOW, THEREFORE, BE IT RESOLVED that the Wixom City Council hereby approves the following Freedom of Information Act Fee Schedule effective July 1, 2015:

Paper Copies:

8 ½" x 11" Copies	\$0.10 per page
8 ½" x 14" Copies	\$0.10 per page
Blueprint Plans exceeding 8 ½" x 14"	\$5.00 per page

If it is determined that the volume of a set of plans is too large for the City of Wixom to copy, these will be sent out and the requester will be charged for the actual costs to prepare the document.

COPIES WILL BE DOUBLE-SIDED IF AVAILABLE AND COSTS LESS.

Non-Paper Copies:

Computer Discs with Sleeve	\$0.50 each
DVD with Sleeve	\$0.50 each

Electronic Copies:

There will be no charge for copies of documents that are already available electronically or can be scanned in without first printing off a copy from another source or software system.

Mailing Costs:

The City of Wixom may charge for the least expensive form of postal delivery confirmation.

The City of Wixom will charge for costs associated with expedited shipping or insurance if specifically stipulated by the requestor.

Waivers and Reductions:

\$20.00 for indigency or nonprofit organizations as further described in the Procedures and Guidelines document.

AYES: (7) Beagle, Giddings, Hinkley, Kennedy, Rich, Rzeznik, Ziegler
NAYS: (0)

RESOLUTION DECLARED ADOPTED.

CERTIFICATION OF CLERK:

I, Catherine Buck, City Clerk for the City of Wixom, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Wixom City Council at a regular meeting duly called and held on Tuesday, the 23rd day of June, 2015.



Catherine Buck
Catherine Buck, City Clerk