



City of Wixom Public Safety Administration Minimum Requirements and Qualifications Applicants of Public Safety Aide (Part-time) Position

Page 1 of 2

All persons seeking employment as a Public Safety Aide shall meet the following requirements to qualify as an applicant for this position.

Requirements:

- Age – An applicant must be at least 18 years-of-age on the date of closure for applications for the position.
- Citizenship – An applicant must be a legal resident of the United States at the time when their employment application for the position of Public Safety Aide is received by Wixom Public Safety Administration.
- Residence – An applicant must be a resident of the State of Michigan upon their appointment as a Wixom Public Safety Aide.

Education – An applicant must have been awarded a minimum of a GED or high school diploma and be working towards an associates degree in criminal justice or related field, or have relevant work experience.

- History of Criminal Arrests and Convictions, and Driving Records – An applicant's entire history of criminal arrests and convictions as well as her/his driving record shall be evaluated in terms of the applicant's age at the time of the violation/arrest/conviction and the time that has elapsed since that/those occurrence(s). The number, pattern and frequency of motor vehicle accidents, law violations, their seriousness and the totality of the circumstances of these occurrences shall be considered.

Any of the following convictions, circumstances, and driving violations and/or sanctions shall be cause for an applicant to be immediately disqualified from applying for the position of Wixom Public Safety Aide:

- A felony conviction (including any expungements or pleas occurring under the Holmes Youthful Training Act, MCL333.7411, MCL769.4a, or any other pre-trial diversion including instances where cases were dismissed for successful completion of any probation, counseling, or community service) or a reasonable belief that the applicant committed a felony.
- A misdemeanor charge or conviction within seven (7) years prior to the date of an application. Misdemeanor charges or convictions that occurred more than seven (7) years from the date of application will be reviewed and considered on a case-by-case basis and may, or may not, disqualify an applicant. Whether any misdemeanor charge or conviction such as this

9/15/2020



City of Wixom Public Safety Administration Minimum Requirements and Qualifications Applicants of Public Safety Aide (Part-time) Position

Page 2 of 2

disqualifies an applicant shall be in the sole discretion of Wixom's Police Safety Administration.

- Loss of driving privileges through suspension or revocation of her/his driver's license due to an unsatisfactory driving record (UDR), failure to comply with a civil judgment (FCJ) of a Court, or failing to appear in Court (FAC) as so ordered by a Judge or Magistrate.
- Accumulation of six (6) driving violation points or more in any two (2) year period during the ten (10) years that precedes the applicant's submission employment application for the position of Wixom Public Safety Aide.
- A current accumulation of four (4) or more driving violation points as shown on the applicants driving record.
- A driving record which indicates that the applicant has been a driver at-fault in more than two (2) motor vehicle crashes within two (2) years preceding the applicant's submission of an employment application for the position of Wixom Public Safety Aide.
- A driving record which indicates that the applicant has been a driver at-fault in more than three (3) motor vehicle crashes within a two (2) year period during anytime in ten (10) years preceding the applicant's submission of an employment application for the position of Wixom Public Safety Aide.
- A pattern of motor vehicle crashes or conviction of any traffic violations, or violations of any other laws which indicate a poor driving attitude, habits, ability, or lack of respect for law and order or public safety in the sole opinion of Wixoms Public Safety Administration.
- Any pattern of behavior that demonstrates a lack of respect for law and order and public safety or a disregard for the cultural and ethnic differences of individuals in the sole opinion of the Wixoms Public Safety Administration.