



APPLICATION – SOLICITOR REGISTRATION

PLEASE TYPE OR PRINT

Valid for 120 days

IF REGISTERING AS AN INDIVIDUAL:

APPLICANT NAME _____ PHONE _____

BUSINESS ADDRESS _____

BUSINESS PHONE _____ WEBSITE ADDRESS _____

APPLICANT HOME ADDRESS _____

HOME PHONE _____ DRIVER'S LICENSE # _____

NAME OF PARENT COMPANY SOLICITING FOR _____

ADDRESS _____ PHONE # _____

IF REGISTERING AS A PARENT ORGANIZATION INTENDING TO SEND MULTIPLE SOLICITORS FOR PURPOSES OF CANVASSING AREAS IN THE CITY:

ORGANIZATION NAME _____

BUSINESS ADDRESS _____

WEBSITE ADDRESS _____ TELEPHONE # _____

NAME OF PERSON IN CHARGE OF CONDUCTING SOLICITING ACTIVITIES _____

HOME ADDRESS _____

PHONE # _____ DRIVER'S LICENSE # _____

TO BE COMPLETED BY BOTH INDIVIDUAL AND/OR PARENT ORGANIZATION:

Detailed description of all purposes for which soliciting is to occur and uses/dispositions to be made of any receipts therefrom: _____

Method used in conducting the soliciting (door-to-door, etc) _____

Will there be any street and curb soliciting _____ YES _____ NO

START DATE OF SOLICITATION _____ END DATE _____

(Maximum of 120 days for soliciting/peddling; street and curb solicitation is limited to three (3) consecutive days per year.)

TIMES OF SOLICITATION _____

LOCATIONS OF SOLICITATION _____

I hereby declare under penalty or perjury that the foregoing information contained in this application is true and correct, such declaring being duly dated and signed in the city. I further understand that misstatements and inaccuracies in the application are grounds for immediate termination of said license. I hereby authorize the city, its agents and employees to seek information and conduct an investigation into the truth of the statements set forth in the application and the qualifications of the applicant for this license.

X _____ DATE _____
(APPLICANT'S SIGNATURE)

APPLICANT MUST SUBMIT A COMPLETE PACKET INCLUDING THE APPLICATION FORM AND THE FOLLOWING DOCUMENTS BEFORE REGISTRATION WILL BE CONSIDERED.

- Names, home street addresses, and copy of driver's license for each individual solicitor who will participate in the soliciting on behalf of the parent organization.
- Names of the parent organization's officers and directors.
- Documentation on where and when the parent organization was established, the form of its organization, its federal tax identification number, and verification of its tax exempt classification and status under the Internal Revenue Code, if any.
- A statement as to whether the individual registering or if the registrant is a parent organization, whether any officer, partner, member, or director of the parent organization and whether any of the proposed solicitors of said parent organization has been convicted of a felony or any misdemeanor involving moral turpitude, any form of actual or threatened physical harm against another person, or any type of criminal sexual conduct, and if so, a brief description of the crime, including its location and date, and an explanation of the reason therefore.
- If street and curb soliciting, a Certificate of Insurance or the attached indemnification agreement must be submitted per Section 5.10.030 of the ordinance.

FOR OFFICE USE ONLY:

DATE PACKET RECEIVED _____ DATE REVIEWED _____

APPROVED _____ DENIED _____ BY WHOM _____