

**CITY OF WIXOM
49045 PONTIAC TRAIL
REGULAR CITY COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 8, 2020**

Mayor Beagle called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Present:

Mayor: P. Beagle
Deputy Mayor: T. Rzeznik
Councilmembers: P. Behrmann
K. Gottschall
T. Gronlund-Fox
P. Sharpe
R. Smiley

AGENDA CHANGES: (None)

PRESENTATION:

- 1.) Proclamation for National Suicide Prevention Month

Mayor Beagle read a proclamation regarding National Suicide Prevention Month.

- 2.) Proclamation for National Recovery Month

Mayor Beagle read a proclamation regarding National Recovery Month.

MINUTES:

CM-09-117-20: Moved and seconded by Councilmembers Behrmann and Sharpe to approve the Regular City Council meeting minutes of August 25, 2020.

**Roll Call Vote: (7) AYES – Beagle, Behrmann, Gottschall, Gronlund-Fox,
Rzeznik, Sharpe, Smiley
(0) NAYS**

Motion Carried

CORRESPONDENCE:

- 1.) Update on Filling of Fire Department Staffing Gaps

CALL TO THE PUBLIC:

Mayor Beagle stated that the City was utilizing the video and audio of Zoom. Once connected to the meeting, members of the public wishing to participate in the virtual public comment must alert us that they wish to speak by pressing *9 on their telephone keypad. Pressing *9 will activate the "raise hand" feature signaling to us that you wish to comment. Participants will be called one at a time, as would happen during an in-person meeting. When you are unmuted, please introduce yourself by stating your name and address for the record. You will then have (5) minutes to share your comments with the City Council. At the conclusion of your comments or your (5) minutes, you will be muted and removed from the public comment queue.

There were no comments made at this time.

CITY MANAGER'S REPORTS:

1.) Fire Monthly Report - July 2020

There were no comments on this report.

2.) Police Monthly Report - July 2020

Director Moore stated that at the last meeting, the Council discussed the traffic issues on Potter Road. At that time, a question was raised as to how many residents vs non-residents were issued tickets. He reported that since June 1st when regular Police operations were resumed, 40% of the traffic-related activities were Wixom residents while 60% were non-residents. Another issue addressed was whether or not we should change the speed limit on Potter Road and if it merited a "Stop for Pedestrians" sign. Director Moore said he has reached out to the Traffic Improvement Association (TIA) and was waiting to hear back. He will explain to them the studies he would like to have done and then introduce him to our Traffic Safety Officer.

Councilmember Behrmann thanked him for answering these questions. He had hoped they would have all been residents so we could put a notice of some kind on the water bills as a way to remind people to slow down.

Mayor Beagle thanked Director Moore as well.

CONSENT AGENDA:

CM-09-118-20: Motion and seconded made by Councilmember Smiley and Deputy Mayor Rzeznik to approve the Consent Agenda as presented which included:

- 1.) Approval to receive and file:
 - a.) Downtown Development Authority Minutes of June 10, 2020
 - b.) Downtown Development Authority Minutes of June 23, 2020
 - c.) Library Board Minutes of July 27, 2020
 - d.) Planning Commission Minutes of August 5, 2020

**Roll Call Vote: (7) AYES – Beagle, Behrmann, Gottschall, Gronlund-Fox,
Rzeznik, Sharpe, Smiley**

(0) NAYS

Motion Carried

UNFINISHED BUSINESS: (None)

NEW BUSINESS:

- 1.) **Recommendation to Waive the Bid Process and Authorize an Emergency Rebuild of a Flygt Influent Pump by Kennedy Industries of Milford Township, Michigan as the Sole Source Supplier for a Total Cost Not to Exceed \$10,950**

CM-09-119-20: Motion and seconded made by Councilmembers Gottschall and Smiley to waive the bid process and authorize an emergency rebuild of a Flygt Influent Pump by Kennedy Industries of Milford Township, Michigan as the sole source supplier for a total cost not to exceed \$10,950.

Mayor Beagle said the report mentioned the pumps were cleaned and inspected on a routine basis, but he wondered how often the pumps were inspected. Mr. Sikma said they typically were checked yearly. Mayor Beagle pointed out the importance of Kennedy Industries being a sole-source provider which was why they requested to waive the bid process.

Deputy Mayor Rzeznik thought adding the pictures of the pump/emergency repair was a great addition to the report. He inquired if the emergency repair was due to diapers, wipes, plastic bags, etc. being flushed down the toilet. Mr. Sikma said they did have rags wrapped around the impellor causing it to not perform well. After removing those rags, they found the impellor had lost its use. Deputy Mayor Rzeznik thought they could include a picture of what happened when the wrong items were flushed in the next water bill as it may educate the residents.

Councilmember Gronlund-Fox asked if administration ever held discussions or educational opportunities at homeowner association meetings. Mr. Sikma said they had spoken with various homeowner associations about this topic before. He noted that pumps like this typically only last five to seven years and replacing this pump was part of normal operations.

**Roll Call Vote: (7) AYES – Beagle, Behrmann, Gottschall, Gronlund-Fox,
Rzeznik, Sharpe, Smiley**

(0) NAYS

Motion Carried

- 2.) Recommendation to Authorize the Purchase of a Polaris Ranger Crew XP with a Fire/Compact Rescue Skid from Polaris Sales Direct of Hamel, MN Through the U.S. Fire Administration and Federal Emergency Management Administration GSA Government Pricing from Polaris at a Cost of \$36,766**

CM-09-120-20: Motion and seconded made by Councilmembers Gottschall and Smiley to authorize the purchase of a Polaris Ranger Crew XP with a Fire/Compact Rescue Skid from Polaris Sales Direct of Hamel, MN through the U.S. Fire Administration and Federal Emergency Management Administration GSA Government Pricing at a cost of \$37,766.

Chief Roberts acknowledged that the Fire Department's equipment was not adequate with the limited access to some of the remote areas of the Airline Trail. He believed a UTV would be the best solution for the Department and it was presented/discussed at the Budget Study Sessions. He noted they had a few incidents on the Trail already.

Councilmember Smiley wondered if the Department suffered by not having the UTV during the emergency incidents on the Trail. He was trying to grasp how necessary

this piece of equipment would be. Chief Roberts believed the individuals needed a stretcher which required the ambulance to drive around the barriers; however, he was aware that would not be an option in the future because the landscaping plans would not allow them to do that. Councilmember Smiley supported this and was pleased with the explanation of how useful the UTV would be.

Deputy Mayor Rzeznik was aware they budgeted \$30,000 for the UTV with the rest of the funds loading it up with the necessary equipment. He read that in July they had three grass fires. He thought the equipment on the UTV would allow the firefighters to access the incidents quicker. Chief Roberts confirmed.

Councilmember Behrmann agreed they needed to purchase a piece of equipment for this reason. Based on the report, he felt uncertain that \$36,000 was the best price they could get for this UTV as there was no information to what they were purchasing. Chief Roberts said he would provide an illustration to what a typical UTV would look like for demonstrational purposes. He felt this was similar to buying a fire truck in that you had to take the Fire Chief's recommendation at face value. Councilmember Behrmann was used to seeing attachments to the report describing what administration was recommending, similar to the influent pump report. He questioned where the UTV would be housed. He understood that obtaining a key to remove the barrier in order for an ambulance to get down the Trail was a delay, but how long would it take to get the UTV from the fire station to the Airline Trail. Chief Roberts said this unit had the ability to go 45 mph. They planned on driving from the fire station down the main road with lights on.

Mayor Beagle thought obtaining a picture of exactly what was being requested for purchase was difficult because the book was an inch thick with different specifications. Chief Roberts said this UTV was readily used in other areas; therefore, the U.S. Fire Administration identified this particular type of vehicle. They sought out the best pricing through this particular manufacturer and that was why he felt comfortable with the specifications of the vehicle. Mayor Beagle asked if they had any control of adding or taking away specific items particular to the Department's needs. Chief Roberts specified the price was set for a functional, not flair UTV. Mayor Beagle saw the need for this but hoped it could eventually be housed closer to the Airline Trail. Chief Roberts said UTVs used to be licensed for the road.

Councilmember Sharpe asked if they could see the picture of the UTV and Chief Roberts presented a picture. He noted there was a four-person cab, doors, windows, heater, cot, water tank and hose reel.

Councilmember Gronlund-Fox asked if they had obtained quotes from other sources. Chief Roberts said that the pricing was government pricing and the best pricing from this manufacturer. Councilmember Gronlund-Fox wondered if there was another type outside of Polaris. Chief Roberts said there were other manufacturers of UTVs but this particular provider did not outsource the additional equipment required, providing a sole source manufacturer and warranty. The Polaris direct UTV was chosen for this purpose.

Mayor Beagle asked how quickly they could get this. Chief Roberts hoped to have this in 90 days.

Roll Call Vote: (7) AYES – Beagle, Behrmann, Gottschall, Gronlund-Fox, Rzeznik, Sharpe, Smiley

(0) NAYS

Motion Carried

3.) Recommendation to Approve a Final Site Plan for the Development of Ten (10) Single-Family Residential Lots to be Called Dover Court Condominiums (Previously Named Capri Court Condominiums)

CM-09-121-20: Motion and seconded made by Councilmembers Sharpe and Gronlund-Fox to approve the Final Site Plan for ten (10) single-family residential lots to be called Dover Court Condominiums (previously named Capri Court Condominiums) with the following conditions: (1) Master Deed and Bylaws are approved by the City and recorded; (2) A contribution to the City's Park Fund is made; (3) A water main loop easement with Thimbleberry is secured and recorded; and (4) Review and approval from other applicable consultants, departments and agencies.

Ms. McIntyre said the City Ordinance required that condo developments go before the Planning Commission and City Council for preliminary and final site plan review. This particular development's preliminary site plan was approved in June 2020. The overall layout of the development and units, roadways and utilities were established during the preliminary site plan review. This development's entrance was located off Wixom Road and terminated in a cul-de-sac. It also had a 10-foot gas pipeline along the north side and a 20-foot retention at the rear. She mentioned the development included front facing three-car garages, the first-floor façade was brick with vinyl siding/shutters and asphalt shingles. The Planning Commission recommended the site plan be approved under the noted conditions. If they had any questions, the applicant and their engineer were present at the meeting.

Councilmember Gronlund-Fox inquired about the entryway sign to the development. Ms. McIntyre indicated that any sign installed would need to be approved and reviewed before implemented.

Councilmember Gottschall noted the packet they received did not include two pages of the landscape plans so he wanted to make sure the plantings would be included within the final project. Ms. McIntyre said the landscaping that was proposed during the preliminary site plan review would be included. Councilmember Gottschall was aware the project name and roadway name changed from Capri to Dover but wondered if they could revert that back because Wixom has a Dover Drive in the Wexford Mews Subdivision. He said typically if you saw a Drive and Court with the same name it would fall within the same neighborhood. He wanted to avoid any potential confusion with emergency services. Ms. McIntyre felt that was a very good point and stated that the Oakland County Road Commission requested the name change.

The applicant indicated that they proposed more than one name to the Road Commission and they indicated that Capri existed somewhere else and that was how they came up with Dover. The applicant said that they did not have any issue with changing the name. Councilmember Gottschall appreciated that and thought that could become a contingency before final approval. Ms. McIntyre said the change could happen administratively and she would see that the name change happened.

Mayor Beagle suggested adding the proper name change be included as a contingency prior for the approval of the site plan.

Mr. Brown suggested they use the wording "temporarily" called Dover Court throughout wording for the sake of simplicity.

Councilmember Behrmann agreed with Councilmember Gottschall. He thanked the developer for coming to the City and following the guidelines of the City's current zoning. He was in support of this.

Deputy Mayor Rzeknik asked if the south-bound lane on Wixom Road was approved. Ms. McIntyre said the Oakland County Road Commission did not believe a passing lane was necessary.

**Roll Call Vote: (7) AYES – Beagle, Behrmann, Gottschall, Gronlund-Fox,
Rzeknik, Sharpe, Smiley**
(0) NAYS **Motion Carried**

4.) Request for Authorization to Retain Plante & Moran, PLLC of Detroit, Michigan as the City's Auditors for a One-Year Period Covering the Audit of Fiscal Year 2019-2020 at a Cost Not to Exceed \$59,000

CM-09-122-20: Motion and seconded made by Councilmembers Gottschall and Smiley to authorize the retention of Plante & Moran, PLLC of Detroit, Michigan as the City's Auditors for a one-year period covering the audit of Fiscal Year 2019-2020 at a cost not to exceed \$59,000.

Ms. Stamper indicated that this request was to retain Plante & Moran as our auditors for the review of fiscal year 2019/2020. In the past, we have seen a 2% annual increase and this year they are keeping that increase just below 1% over last year's fee. This was a total increase of \$462. The City's portion will be about \$47,536 and the remainder, up to the \$59,000, will be paid by our water/wastewater contractor, F&V. The budget does contain sufficient funding for the expense out of the various accounts that pay for the audit. This year's audit is anticipated to be done remotely, which will bring unique challenges of getting the information back and forth. She felt this was a large benefit to having an auditor that has extensive knowledge of our organization to make that a smoother process.

**Roll Call Vote: (7) AYES – Beagle, Behrmann, Gottschall, Gronlund-Fox,
Rzeknik, Sharpe, Smiley**
(0) NAYS

Motion Carried**5.) Recommendation to Waive the Bid Process and Award a Bid to Marcucci Construction, Inc. of Wixom, MI to Install a Foundation for a Columbarium at the Wixom Cemetery at a Total Cost of \$4,900**

CM-09-123-20: Motion and seconded made by Councilmember Smiley and Deputy Mayor Rzeznik to waive the bid process and award the bid to Marcucci Construction of Wixom, MI to install a foundation for a columbarium at the Wixom Cemetery at a total cost of \$4,900.

Mr. Brown explained that the Council recently approved the purchase of a columbarium. We had asked for the bids for the columbarium to come in either with or without the foundation. The chosen bidder supplied a bid of \$5,887 for the foundation and we thought we could do better with a local business. Marcucci Construction provided a bid of \$4,900. Because of the nature of this work and our experience with Marcucci Construction, we felt it would be in the City's best interest to accept this bid.

Mayor Beagle commented that they are a local business and he was happy we were supporting them.

Deputy Mayor Rzeznik wondered if Inch Memorial would be consulted in the pouring of the foundation. Mr. Brown replied that we took the specifications from the Inch proposal and Marcucci has met those specifications.

Councilmember Behrmann stated that Fenton Memorial proposed only \$4,000 for their foundation price and this proposal was almost \$1,000 more. He wondered if that was because Fenton Memorial's columbarium was a smaller columbarium with a smaller foundation. Mr. Brown replied that was correct. It was a smaller columbarium with less concrete. Councilmember Behrmann said he was fine with this proposal.

Councilmember Sharpe said he didn't know if \$4,900 was right or not. Two years ago, he redid his entire driveway for \$5,500 and that was four inches thick, twenty feet wide by 50 feet long. At the bottom of the quote, it said there was no guarantee the concrete would not crack. He said he would expect a little more from our local vendors. If we are going to support them, he thought they would support us.

Deputy Mayor Rzeznik added that every concrete company adds that phrase because of the Michigan weather. They cannot guarantee there would not be a stress crack.

Mr. Brown noted that the depth of the foundation will be 42 inches which is substantially thicker than a concrete driveway.

Roll Call Vote: (7) AYES – Beagle, Behrmann, Gottschall, Gronlund-Fox, Rzeznik, Sharpe, Smiley
(0) NAYS

Motion Carried**CALL TO THE PUBLIC:**

Michael Smith, 1692 Norton Creek, thanked the Council for the mention of the Fire Department staffing on this agenda. He said that the union was looking forward to working with the City to get a solution for the protection and coverage that the citizens of Wixom deserve and have been paying for a long time. He looked forward to the meeting next week.

David Ferris, 2636 Potter Road, commented that he was happy to hear the staffing model was being talked about for the Fire Department.

CITY MANAGER COMMENTS:

Mr. Brown stated that we have an employee who serves the nation through their service in the National Guard and has been deployed as a result of the unrest afflicting the country. Also, Chief Roberts has been appointed an Oakland County Ambassador for "Real Men Wear Pink," an American Cancer Society initiative designed to increase awareness of breast cancer.

COUNCIL COMMENTS:

Councilmember Behrmann said he knew we talked about this before but the trail end at Wixom Road really needs signage. When he came down Wixom Road the other day, there were eight bikers on one side of the road and six on the other side waiting to cross. We almost need three or four signs directing people that it was not a crossing and that they need to go down to the marked crossing. We have talked about this but we still don't have a barrier preventing people from crossing there. He was encouraged to see kids back at school. His wife was trying to teach three kids remotely. He wished everyone the best of luck. It is a challenge, but we will get through it.

Councilmember Gottschall had no comments.

(**Councilmember Gronlund-Fox** had a few issues with her microphone and her comments were not heard.)

Councilmember Sharpe had no comments.

Councilmember Smiley had no comments.

Deputy Mayor Rzeznik said that his youngest daughter was getting married this Saturday and he will self-quarantine for a week or two as a precaution. In support of Chief Roberts in his "Real Men Wear Pink" campaign, he suggested that we wear pink to the first meeting in October, which was also breast cancer awareness month.

Mayor Beagle also support Chief Roberts on the "Real Men Wear Pink."

ADJOURNMENT:

The meeting was adjourned at 8:03 p.m.

Catherine Buck
City Clerk

Approved 9-22-2020
