City of Wixom, Michigan
Multi-Year Budget
Fiscal Year 2020-2021
Projections: Fiscal Years 2021-2022 / 2022-2023

City Council

Patrick Beagle, Mayor
Thomas Rzeznik, Deputy Mayor
Peter Behrmann, Keenan Gottschall, Tia Gronlund-Fox, Peter Sharpe, Robert Smiley

City Manager

Steven Brown

Management Team

Catherine Buck, City Clerk
Deanna Magee, Community Services/Parks & Recreation
Jeffrey Roberts, Fire
Ronald Moore, Police/Public Safety
Tim Sikma, Public Works
Marilyn Stamper, Finance

Preliminary Submitted: May 12, 2020

Adopted: June 9, 2020

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BUDGET STUDY SESSION CALENDAR

Below is the schedule of Budget Study Sessions to be held on May 19 & 20, 2020. The purpose of these sessions will be to review the Proposed Budget for Fiscal Year 2020-2021. Page numbers are indicated next to each section below to facilitate navigation through the budget document.

TUESDAY, MAY 19, 2020 – 6:00 P.M.

I. BUDGET HIGHLIGHT DETAILS & BUDGET OVERVIEW
II. GENERAL FUND REVENUE (27-32)
III. REVIEW OF GENERAL FUND

a) City Council (34-35)
b) City Manager's Office (37-39)
c) Financial Administration (40-41, 140)
d) City Clerk (42-43)
e) Information Systems (44-45, 145)
f) Board of Review, Economic Dev (46-49)
g) Building Maintenance & Facilities (50-51, 139)
h) Legal Assistance (52-53)
i) General Operating (54-55)
j) Building Department (64-65, 138)
k) DPW (67-69, 146)
l) Senior Citizen Activities (70-71)
m) Planning Commission (72-73)
n) Zoning Board of Appeals (74-75)
o) Parks & Recreation (77-79, 142-143)
p) Cultural Center (80-81, 137)
q) Debt Service– Pension/OPEB (82-85)
r) Interfund Transfers (86-87)

WEDNESDAY, MAY 20, 2020 – 6:00 P.M.

IV. REVIEW OF GENERAL FUND CONTINUED

a) Police (57-59, 144)
b) Fire (61-63, 141)

V. REVIEW OF OTHER FUNDS

a) Water/Wastewater Enterprise (161-167)
b) Major & Local Streets (91-97)
c) Cemetery (98-99)
d) Safety Path (101-103)
e) Solid Waste (104-105)
f) DDA, DDA/VCA Development Bond Fund (106-107)
g) LDFA Capital (109-111)
h) Land Acquisition (112-113)
i) Budget Stabilization (114-115)
j) Forfeiture Funds (117-119)
k) CDBG Fund (120-121)
l) Special Holding Agency Fund (122-123)
m) Insurance Fund – Retirees (124-125)
n) Tribute Drain Bond Fund (127-129)

Wednesday, June 3	Public Hearing notices published in accordance with City Charter Chapter 8, Section 8.3. Budget is finalized, published and available for public review.
Tuesday, June 9	Public Hearing and Budget adoption in accordance with City Charter Chapter 8, Section 8.4.

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Fiscal Year 2020-2021
Budget Highlights and Other Information

The City's overriding goal is to provide a high level of services to residents, businesses and visitors, efficiently and effectively. This FY 2020-2021 Proposed Budget reflects that focus and strives to align service delivery goals with available fiscal resources.

Highlights

The total General Fund operating/transfer expenditures have decreased from $16,136,714 (Fiscal Year 2019-2020 Budget) to $11,743,909, a decrease of -$4,392,805 or -27.22% in operating/transfer expenditures. There are several large contributors to this decrease as outlined below:

- A net difference in capital contribution between the two fiscal years of (-$585,000) due to a special contribution in FY2019-2020.
- A decrease to Major Road contribution of -$1,851,000 due to a special contribution to fund road improvements on Beck and West Roads in FY2019-2020.
- Decrease to MERS Pension lump sum payment of -$2,200,757 reflective of a contribution made in FY2019-2020 to address the unfunded liability.
- Wages, fringe and other miscellaneous expenses in the amount of $258,952.

The chart on page 11 fully outlines all these changes in General Fund Expenditures.

The proposed FY 2020-2021 Budget reflects the following:

- A 3.5% increase in water and 9.9% increase in sewer rates are included, consistent with the financial recommendation from the City's consultant, Utility Financial Solutions.
- The Solid Waste Collection fee is set at $175, to be assessed on the summer tax bill.
- The City operating millage is 10.5036.
- The total City millage rate is 11.9458 which reflects a reduction of 1.2574 from the prior year level of 13.2032. The 1.2574 cut results from:
    - not collecting the full voter-approved additional operating millage of up to 3.500 mills; this rate is set at 3.000 mills instead
    - a 1.2500 reduction of the water debt millage rate due to expiration
    - a .0061 reduction of the charter operating millage due to Headlee roll-back
    - a .0010 reduction of the local road program millage due to Headlee roll-back
    - a .0003 reduction of the safety path millage due to Headlee roll-back
- Capital Improvement/Planning Program funding from the General Fund in the amount of $980,000.

- State Shared Revenue collections are estimated to decrease by $365,894 when compared to the FY2019-2020 budget. When compared to revenue received from the State of Michigan in FY2002-2003, the City's annual State Shared Revenue would show a decline of $549,640. The FY2020-2021 estimate is based upon assumed decreases in the first six months of the fiscal year due to anticipated declines in sales tax collections during the COVID-19 pandemic. Assumptions utilized were a 50% decline for the months of July & August, a 40% decline in September & October and a 20% decline in November & December. The total cumulative decline since 2002-2003 is $6,934,611. There is a chart further illustrating this cut in revenue from the State on page three.

- The new development/construction in the Downtown Development Authority (DDA) results in an increase to the captured taxes within the district. Therefore, the DDA began re-payment in FY2018-2019 of the $972,268 that was due to the City for funds previously allocated to the debt payment on the DDA's behalf. The budget reflects a contribution from the DDA of $367,477 which was reduced by $50,000 by the City to afford the DDA the opportunity to have an Executive Director. It is anticipated that the reimbursement will be complete by FY2022-2023, including the allowance for the DDA Director position.

Taxable Value Changes

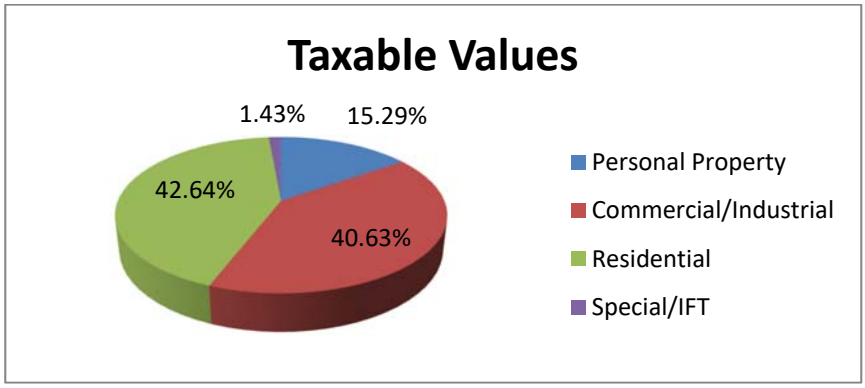
A 6.46% increase in taxable values is estimated for FY2020-2021, as the chart below shows.

The increase in overall taxable value is reflective of:

- Increased residential property tax values by approximately 5.85%
- Increased commercial/industrial property tax values by approximately 3.64%
- Decreased industrial property tax values by approximately -1.39%
- Increased personal property tax values by approximately 17.76%

	Change in Taxable Value - Real and Personal Property							
Description	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Real Prop. - Tax Value	$ 505,891,380	$ 508,517,550	$ 521,912,170	$ 539,216,420	$ 567,007,199	$ 599,787,010	$ 642,003,318	$ 672,549,490
Pers. Prop. - Tax Value	138,986,090	130,182,560	139,651,900	113,588,190	110,885,310	103,496,130	104,898,220	123,523,840
Total Taxable Value	644,877,470	638,700,110	661,564,070	652,804,610	677,892,509	703,283,140	746,901,538	796,073,330
% Change Real	-11.63%	0.52%	2.63%	3.32%	5.15%	5.78%	7.04%	4.76%
% Change Pers.	17.97%	-6.33%	7.27%	-18.66%	-2.38%	-6.66%	1.35%	17.76%
Ad. Val. % Change	-6.58%	-0.96%	3.58%	-1.32%	3.84%	3.75%	6.20%	6.58%
IFT Tax Value	$ 11,620,710	$ 13,734,850	$ 14,314,240	$ 14,814,000	$ 10,686,330	$ 12,449,270	$ 11,699,650	$ 11,537,320
IFT % Change	-17.72%	18.19%	4.22%	3.49%	-27.86%	16.50%	-6.02%	-1.39%
Grand Total	$ 656,498,180	$ 652,434,960	$ 675,878,310	$ 667,618,610	$ 688,578,839	$ 715,732,410	$ 758,601,188	$ 807,610,650
Total % Change	-6.80%	-0.62%	3.59%	-1.22%	3.14%	3.94%	5.99%	6.46%
Millage	15.7129	14.8429	14.2829	14.2389	14.1629	14.0229	13.2032	11.9458

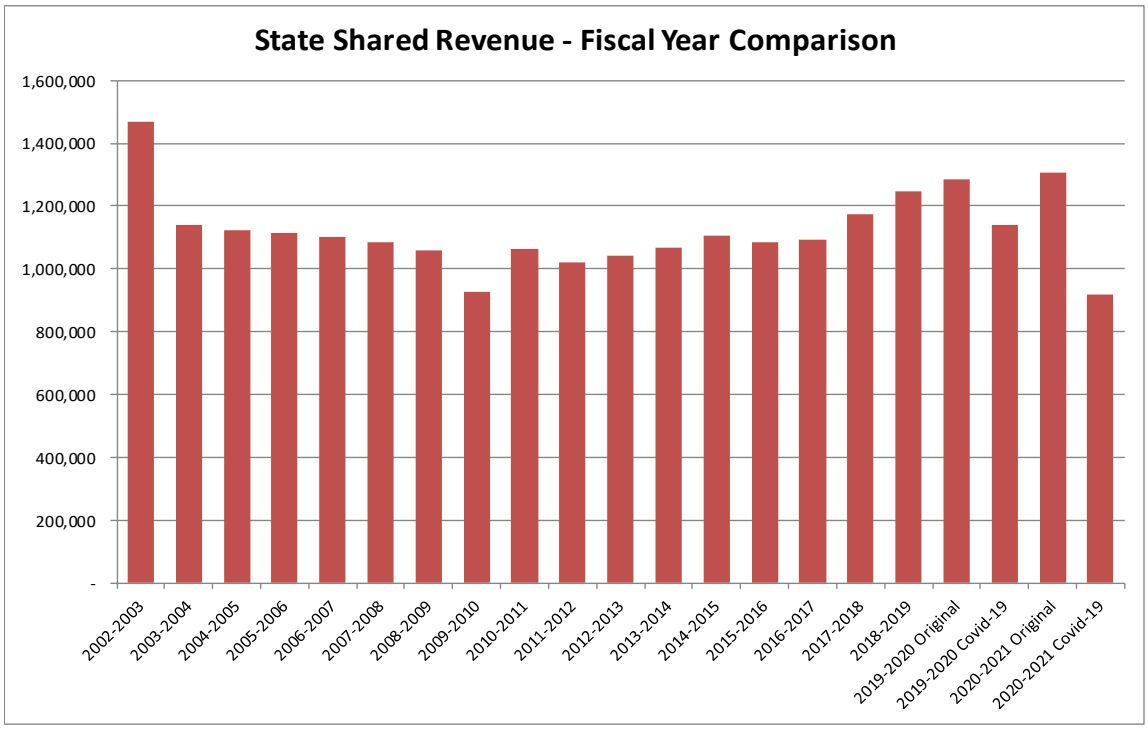
Tax Base Composition



The City's tax base has a well-balanced split between Residential at 42.64% and Commercial/Industrial at 40.63%. The balance of the tax base is made up of Personal Property at 15.29% and Special/IFT at 1.43%.

State Shared Revenues

For FY2020-2021, it is projected that State Shared Revenue will decrease by $365,894 when compared to the FY2019-2020 budget. However, a comparison of the State Shared Revenue to be received in FY 2020-2021 with amount received in 2002-2003 shows a decline of $549,640 in funding. A reduced level of State Shared Revenue has persisted since 2002-2003. If State Shared Revenue had been maintained at 2002-2003 levels over the 18-year period reflected in the chart below, the City would have received an additional $6,934,611. The annual average cut to our State Shared Revenue over the 18-year period is nearly $385,000 per year. The loss expected in FY2019-2020 and FY2020-2021 is magnified by the decreased sales tax revenue due to the COVID-19 pandemic. The projected revenue reflects a 50% decline for the months of April through August, a 40% decline in September and October and a 20% decline in November and December.



Millage Rate Information

The following highlights changes to the Millage levy schedule for FY 2020-2021:

- The Operating Millage of 7.5036 mills authorized by charter (after Headlee rollback impacts) will remain in FY2020-2021.
- 3.000 mills of the 3.500 mills operating (voter approved) will be utilized in FY2020-2021.
- This Budget proposes a total City Millage levy of 11.9458.
- Levy of the Local Road Millage of 1.1439 mills and the Bike Path Millage of 0.2983 mills are included. These millages expire in FY 2025-2026 and FY 2023-2024 respectively. Both millages have been reduced by Headlee rollback from the original voted levy of 1.1500 and 0.3000.

Millage Rate Information

Description	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	End Date
General Operating	7.54290	7.54290	7.54290	7.54290	7.50970	7.50360	N/A
Operating - Voted	3.50000	3.50000	3.50000	3.50000	3.00000	3.00000	FY 2021
Local Road Program	1.15000	1.15000	1.15000	1.15000	1.14490	1.14390	FY 2026
Safety Path Program	0.30000	0.30000	0.30000	0.30000	0.29860	0.29830	FY 2024
Water Utility System	1.79000	1.74600	1.67000	1.53000	1.25000	-	FY 2020
Total Millage	14.28290	14.23890	14.16290	14.02290	13.20320	11.94580	

Description	2013-2014	2014-2015	2015-2016	2016-2017	2019-2020	2020-2021
General Millage	11.04290	11.04290	11.04290	11.04290	10.50970	10.50360
Debt Millage	1.79000	1.74600	1.67000	1.53000	1.25000	-
Other Millage	1.45000	1.45000	1.45000	1.45000	1.44350	1.44220
	14.28290	14.23890	14.16290	14.02290	13.20320	11.94580

Capital Improvement/Capital Planning Fund

The General Fund Contribution to the Capital Improvement Fund for FY2020-2021 is proposed to be $980,000. During FY2019-2020, the City recommends continuing the 10-year City-wide Capital Improvement plan.

Highlights of the FY2020-2021 Capital Improvements Program are shown on the following pages:

FISCAL YEAR 2020-2021 CAPITAL IMPROVEMENT EXPENDITURES		
CATEGORY	**AMOUNT**	**PROJECT SUMMARY**
Building	$2,000	Furniture / Filing
	$3,500	Copier/Scanner/Printer
Cultural Center	$8,000	Copier/Scanner/Printer
	$5,000	Partition Maintenance
	$2,000	Dance Floor
	$8,000	Painting
	$2,500	Commercial Vacuum
	$3,000	Tables
	$15,000	Door Lock Upgrades
	$20,000	Ceiling Tile Replacement
	$8,000	Senior Lounge Door Replacement
Finance	$12,500	Software Upgrades & Scanner
	$3,000	Scanner
Facilities	$17,000	HVAC Upgrade City Hall
	$75,000	Building Exterior
	$5,000	Carpet Replacement
	$10,000	Parking Lot Improvements
	$12,000	Electrical Upgrades
	$15,000	Tables/Stackable Chairs
Fire	$225,000	Replace SCBA Bottles (20)
	$30,000	Radio Equipment/ Pagers
	$30,000	Utility Vehicles
	$250,000	Rescue Replacement
	$180,000	Storage Building
	$130,000	Signal Prioritization
Gunnar Mettala Park	$20,000	Tennis/Basketball Courts - Paint
	$100,000	Parking Lot Resurfacing
	$3,000	Trail Improvements
	$5,000	Comfort Station Refurbishing
	$5,000	Landscaping/Upgrades
	$25,000	Trail Head Pavillion/Benches
Gilbert Willis Park	$3,000	Trail Improvements
	$3,000	Athletic Field Repairs/Improvements
	$25,000	Tennis Court Resurfacing
	$2,000	Playground Equipment/Repairs
	$9,000	Comfort Station Roof Replacement/Sofit Repairs
	$10,000	Trash Receptacles/Benches
Civic Center	$10,000	Landscaping
	$10,000	Landscaping Improvements
	$173,000	Civic Center Pathway - CDBG
	$10,000	Munshaw House Demolition
	$5,000	Portable Fence for Events

Habitat	$600,000	Trail System / Boardwalk
	$3,000	Park Material/Repairs
Mack Park	$3,000	Gazebo Upkeep
Gibson Homestead	$5,000	Gibson Improvements
	$8,000	Painting House
Parks & Recreation	$15,000	VCA Marquee Improvements
	$200,000	Trailway Extension West of Wixom Road
	$15,000	Trailway Council Contribution
	$15,000	Ball Diamond Dresser
	$25,000	Painting Projects - Pavillions/Tot Lot/Street Lights
General Operating	$18,980	Network and Computer Upgrades
Police	$70,000	Patrol Vehicles Including Equipment Replacement
	$2,500	Radar Equipment
	$52,000	In-Car Cameras
	$3,000	Vest Replacement
	$3,500	Weapon Replacement
	$10,000	Records Management Maintenance
	$43,000	Records Mgmt Maint. -LiveScan Replacement
	$10,000	Surveillance and Securtiy System
	$35,000	Facility Improvements
	$25,000	Police Radios
	$4,800	Emergency Vehicle Light Bars
Public Works	$100,000	Small Hooklift Truck
	$20,000	Mower Equipment
	$20,000	DPW Building Upgrades
	$10,000	Adopt A Box
	$20,000	Drain Improvements
TOTAL:	**$2,826,280**	

Personnel

Please see the Personnel section of the Budget for a detailed description of the number of positions and the costs associated with each department of the City. The Fiscal Year 2020-2021 budget includes the recognition of a full-time firefighter position added during FY2019-20, changing the total full-time positions to 54.

Budget Requirement and GASB 54 and 34

Amendments to Public Act 493 now require a general appropriations act for all funds except trust or agency, internal service, enterprise, debt service or capital project funds for which the legislative body may pass a special appropriation act. Therefore, a budget and general appropriations act are required for the general fund and each special revenue fund. This modification would exclude the need for budget resolutions for all capital project funds, debt service funds, trust and agency funds and enterprise funds.

The Governmental Accounting Standards Board (GASB) promulgates standards for local governmental units. With the issuance of GASB 54, Fund Balance Reporting and Governmental Fund Type Definitions (Issued 03/09), the GASB further clarified the definitions of the general fund, special revenue fund type, capital projects fund type, debt service fund type and permanent fund type. The current Budget and Annual Financial Report comply with this pronouncement.

Fiscal Year 2020-2021 Year in Review

The following briefly highlights a few of our successes and noteworthy accomplishments:

- In Construction & Development Services, new construction, commercial and residential developments, build-outs and full-scale commercial remodeling continued at a brisk pace. This demonstrates that businesses and developers continue to have a high level of confidence in the City. During FY 2019/2020 to-date, the City has issued:

  - 35 new single-family residential permits
  - 278 other residential repair/remodel permits
  - 2 new commercial/industrial construction permits
  - 44 other commercial/industrial/repair/build-out permits
  - 1,043 permits were issued in total for all types of residential, commercial, industrial construction and renovation projects

  Some of the notable new construction projects since the beginning of FY 2018/2019 include:

  - 30,497 square foot – My Place Hotel (Alpha Dr. – completed)
  - 64,226 square foot Hotel – Springhill Suites (Alpha Dr. – completed)
  - 3,859 square foot Building – Motor City Car Wash (Alpha Dr. – completed)
  - 28,045 square foot Industrial Building – Hallmark addition (Pontiac Tr. – in progress)
  - 84,440 square foot Tenant Build out - Bluewater Technology Group, Inc. – (Beck Rd. – in progress)
  - 34,000 square foot Industrial Building - Grand Steel building addition (Pontiac Tr. – in progress)
  - 15,003 square foot Building – Shoot Point Blank Range & Gun shop (West 12 Mile Rd – in progress)
  - Three (3) residential developments - Milana Estates; Cambridge Lane; Stonegate Village (Pontiac Tr.; Wixom & Charms Rds. – in progress)

  In addition, the following construction projects are in the site plan submittal and review process:

  - Approximately 40,000 square foot new building for YUKEN America. - Three (3) parcels are being combined to accommodate the build (Alpha Ct.)
  - Two new buildings to be constructed in two (2) phases on Anthony Dr. - Phase I includes a 37,500 square foot new building for a fire suppression manufacturer (Underwood Fire Protection) with a proposed future addition of 10,500 square feet to this building. Phase II includes a 140,000 square foot new building (warehouse); tenant unknown (Anthony Dr. – 1st building in process)
  - New building for Leonardo's Marble Tile & Granite showroom and warehouse. They will be demolishing the existing building (Wixom Rd.)

- The Clerk's Office successfully conducted the November election and generated $51,663 in revenue through the issuance of 1,221 passport applications and 744 passport photos taken in the calendar year ending December 31, 2019.

- The City's Moody's bond rating was unchanged at Aa2 which is the highest bond rating typically achievable for communities of our size.
- The Finance Department completed the issuance of bonds for the funding of wastewater capital projects in July 2019 in the amount of $5,375,000.

- The City continues to maintain an industrial and commercial property vacancy rate of less than 1% each.

- The Department of Public Works (DPW) continues to perform a variety of critical services ranging from City event support to mowing 72 acres of City property. On average, DPW Supervisors and Equipment Operators spend approximately 4,200 hours each year performing road related duties such as plowing and salting, pothole patching, supervision of a crack sealing program and catch basin repairs. In addition, the DPW coordinates and facilitates key infrastructure investments in roads and wastewater systems.

  The 2019/2020 road maintenance program consisted of resurfacing of the following roads:

  - Beck Road (Potter Road to Pontiac Trail)
  - West Road Edge Panels (Wixom Road to Beck)
  - Lyonia, Loon Lake & Wexford Mews
  - Century Industrial and Oak Creek Preventative Maintenance

  Other projects included:

  - City Hall and Police Department HVAC System Upgrades
  - Wainstock Downtown Parking Lot
  - Downtown Street Light Painting

  The DPW continues to collaborate with our engineering consultants, Hubbell, Roth, & Clark, Inc., and our new contract operator of our Wastewater Treatment Plant, F&V Operations, in implementing our Stormwater, Asset Management and Wastewater (SAW) Grant.

- In the Police Department, three members retired: Lieutenant Mike DesRosiers, Sergeant Linda Fultz, and Detective Gerry Dole. These retirements created opportunities for three other members. The Police Department saw the promotions of Lieutenant Mark Bradley, Sergeant Louie McKaig, and Sergeant Paul Machala. This allowed the Department to hire three new police officers: Andy Bishop, Greg Evans, and Madalyn Sims.

  In July 2019, the Police Department implemented a traffic safety program. Police Officer Mike Pistolesi was appointed to the role of traffic safety officer. In October 2019, Sergeant Bryan Stowinsky completed his study of Police Leadership and Police Administration at the School of Police Staff and Command at Eastern Michigan University. Sergeant Louie McKaig likewise began this challenging program in February 2020 with an expected completion date in October 2020. Finally, the Police Department added Public Safety Executive Assistant Denise Darga to the team in November 2019.

- In the Fire Department, Chief Roberts was elected as President of the Michigan Association of Fire Chiefs, a two-year term starting in 2020. Probationary Firefighter John Paronish graduated from the Farmington Hills Fire Academy. Recruiting and retainment of part time - paid on call members continues to be a challenge, currently at 11. Two candidates have passed all necessary hiring requirements. On boarding has yet to occur, due to the COVID-19 pandemic.

- Community Development Block Grant (CDBG) funds were distributed to HAVEN, St. Vincent DePaul and Meals on Wheels.

- The Community Services/Parks and Recreation Department completed its 14th year of providing the *Summer Concert* series to the community. The Department worked together with the Police, Fire and DPW Departments to facilitate another successful *Lite-the-Nite* Festival and Fireworks display and Holiday Tree Lighting Festival which was a huge success in 2019.

Fund Balance – General Fund Projection – (FY 2020-2021)

The estimated fund balance of the General Fund at the close of FY2020-2021 is projected to be $2,566,312 or 27.62%.

General Fund Revenues

Total revenues for FY2020-2021 are estimated at $11,944,075 and are representative of a -7.9382% or -$1,029,906 decrease over FY2019-2020 total estimated actual revenues. This large differential is due to a budget stabilization contribution of $1,078,299 being reflected in the General Fund for FY2019-2020. Excluding that transaction results in a .3730%, or $48,393, increase in revenue for FY2020-2021.

The increase can be explained as follows:

- Property Taxes are estimated to increase by approximately $462,987. This increase is due to new properties entering the roll, annual CPI increases or modifications to existing properties.

- Licenses & Permits are estimated to decrease by -$77,135.

- State Revenues / Local Community Stabilization Authority Revenues are estimated to decrease by approximately -$346,298, consisting of a decrease of -$220,217 in State Revenue Sharing reflective of the effect of COVID-19 estimated reductions, a decrease of -$83.00 in Liquor License Tax revenue and a decrease of -$125,998 in Local Community Stabilization Authority Revenue (LCSA). LCSA is a revenue stream that replaces a portion of the decreasing personal property.

- Major and Local Road Act 51 revenue for rental of City equipment that is utilized for Major and Local road maintenance and snow and ice control will remain the same.

- Charges for Library services revenue increased by $1,240 to reflect a 2% increase.

- Contributions from the DDA will increase by $121,552 to reflect continued re-payment of the debt payment previously covered by the City.

- Decrease to budget stabilization contribution of -$1,078,299 due to no allocation being requested in FY2020-2021.

- Other revenue items decreased / increased for a net result of a -$113,953 decrease.

Revenue Comparison

Description	2018-2019	Estimated Actual 2019-2020	Proposed 2020-2021	Dollar Change	% Change
Property Taxes	$ 7,997,815	$ 7,890,293	$ 8,353,280	$ 462,987	5.87%
State Shared and LCSA	1,873,384	1,604,076	1,257,778	$ (346,298)	-21.59%
Building Permits & Fees	809,703	536,140	459,005	$ (77,135)	-14.39%
Pension & OPEB Bond Proceeds	21,875,000	-	-	$ -	0.00%
Miscellaneous Income	1,029,675	914,202	800,325	$ (113,877)	-12.46%
Charges for Services Library	70,978	62,000	63,240	$ 1,240	2.00%
Contribution from DDA	49,444	245,925	367,477	$ 121,552	0.00%
Contribution from Library	10,417	14,266	14,190	$ (76)	0.00%
Contribution from Budget Stabilization	-	1,078,299	-	$ (1,078,299)	0.00%
Charges for Services Water/Wastewater	361,798	361,798	361,798	$ -	0.00%
Charges for Services Major & Local Roads	194,074	208,742	208,742	$ -	0.00%
Charges for Services Solid Waste & Local Road	58,240	58,240	58,240	$ -	0.00%
Total Revenues	**$ 34,330,528**	**$ 12,973,981**	**$ 11,944,075**	**$ (1,029,906)**	**-7.9382%**
	Less Removal of Budget Stabilization Contribution			**$ 1,078,299**	
			Actual Revenue Change	**$ 48,393**	**0.3730%**

Expenditures

The total General Fund operating/transfer expenditures have decreased from $16,136,714 (FY2019-2020 Budget) to $11,743,909, a -27.22% or $4,392,805 decrease in operating/transfer expenditures.

There are several large contributors to this decrease, including a net difference in capital contribution of -$585,000, major road contribution of -$1,851,000 and a MERS pension contribution of -$2,200,757. These were special contributions made in FY2019-2020 and no such requests are being made in the upcoming fiscal year budget. Once taking those items into consideration, the overall increase reflected is $258,952 which consists of a 2.5% wage increase for employees affected by approved bargaining unit contracts and Council action taken for various non-union staff. Fringe benefit expenditures will also vary in conjunction with this increase to fund defined contribution and health care savings contributions. Health insurance costs along with other miscellaneous changes contribute to the increase.

Personnel costs make up a large percentage of the City's expenditures and a good deal of attention was directed to this area and evaluating the current positions. As in the past, an important administrative focus will be to continue achieving as much productivity and efficiency with our employees as possible. The administrative group will continue to review alternative fringe benefit packages to reduce costs. To that end, this Budget continues to include a two tier benefit system for new full time employees.

The following chart illustrates departmental variance percentage changes within the General Fund proposed budget and the current Fiscal Year.

Changes in Expenditures - General Fund

Description	2019-2020 Budget	2020-2021 Approved	Dollar Change	% Change	Comments
City council	$ 16,526	$ 16,526	$ -	0.00%	
City manager	299,469	372,156	72,687	24.27%	Increase to wage & fringe costs due to addition of 50% of Assistant City Manager/Economic Development position.
Economic Dev / Assessing	325,466	247,647	(77,819)	-23.91%	Decrease due to removal of Part-time Assessing position and reduction to full time to reflect 50% of Assistant City Manager/Economic Development position. Increase to Oakland County Assessing agreement.
Building inspection	401,453	430,215	28,762	7.16%	Increase to wage & fringe costs of $13,351 to account for change of employee health insurance opt out to taking coverage. Increase to Building Official contract cost of $14,859 directly related to permit revenue. Minor fluctuation in other line items.
Litigation and appeals	75,000	74,000	(1,000)	-1.33%	Decrease to labor negotiations.
City clerk	222,925	231,781	8,856	3.97%	Increase to wages, fringes, part-time help for election and election expense.
Information systems	141,234	138,118	(3,116)	-2.21%	Decrease to maintenance & support due to decision to purchase as opposed to subscription based Microsoft during FY2019-20.
Finance	367,698	360,710	(6,988)	-1.90%	Increase wages & audit fees
General operating	2,894,346	720,884	(2,173,462)	-75.09%	HRA expense line item increases by $99,729 although the prior year's budget is portioned out each month to the department experiencing the claims. Decrease to MERS DB lump sum payment (-$2,200,757) since it was a special funding payment. Decrease to OPEB Normal cost of (-$74,432) due to new actuarial assumptions. Overall increases to postage, record retention, OPEB actuarial costs, audit fees, water expense and liability insurance.
Building maintenance	74,704	90,800	16,096	21.55%	Increase to Heating & Cooling, custodial services, building maintenance and Library maintenance.
Cultural center	307,234	304,359	(2,875)	-0.94%	Overall decrease of (-$2,875).
Fire	1,058,288	1,214,781	156,493	14.79%	Increase to wage & fringe costs of $144,692, professional & contractual of $5,487, supplies of $1,770, maintenance & repairs of $2,334 and capital outlay of $2,210.
Police	3,280,854	3,304,359	23,505	0.72%	Increase to wage & fringe costs of $14,343, professional & contractual of $4,962, supplies of $1,200, maintenance & repairs of $5,000.
DPW	1,228,231	1,221,053	(7,178)	-0.58%	Overall decrease of (-$5,178).
Zoning Board of Appeals	3,500	3,500	-	0.00%	
Board of Review	2,546	2,546	-	0.00%	
Planning and development	110,150	110,150	-	0.00%	
Senior citizens	63,801	60,067	(3,734)	-5.85%	Decrease to wage & fringes.
Parks & Recreation	425,140	449,159	24,019	5.65%	Wage and fringe increase of $16,972 due to pay changes and estimation of employee changing from opt out of health insurance to taking coverage. Other overall increases of $5,047.
Debt Service Pension	913,217	904,366	(8,851)	-0.97%	Decrease to debt payment interest.
Debt Service OPEB	508,932	506,732	(2,200)	-0.43%	Decrease to debt payment interest.
Transfers out	3,416,000	980,000	(2,436,000)	-71.31%	Decrease in Capital Improvement and Major Road contributions due to those being special contributions in FY2019-20.
Expenditure Totals	**$16,136,714**	**$11,743,909**	**$ (4,392,806)**	**-27.22%**	
			$ 2,451,000		Major Rd & Addit.Capital Imp Contrib-Prior Yr
			$ 2,200,757		MERS Pension Lump Sum Contribution-Prior Yr
			$ 258,952		**Difference**

Projects

Major Roads	
Beck Road (Potter Road to Pontiac Trail)-Final Stage	$ 120,000
Beck Widening Preliminary	55,000
Landrow Extension Preliminary Engineering	250,000
General Road and Drainage Repairs	60,000
Pavement Management	5,000
TOTAL MAJOR ROADS	$ 490,000
Local Roads	
Concrete Industrial Repairs	$ 130,000
Hidden Creek	70,000
Maple Run II	50,000
Miscellaneous Repairs	20,000
Pavement Management	5,000
Pavement Preservation	50,000
General Fund Transfer	50,000
TOTAL LOCAL ROADS	$ 345,000
Safety Bikepath	
Wixom Road North of Potter to Palmer Drive	$ 379,000
Connect Path to Regional System Engineering	20,000
Wixom Road South of Pontiac Trail	55,000
Pathway Heavy Maintenance	50,000
Yearly Maintenance Repairs (city-wide)	15,000
ADA Safety Path Ramps	10,000
TOTAL SAFETY PATH	529,000

Proposed Solid Waste Collection Rate

The proposed annual rate of $175 for solid waste collection and recycling is consistent with recently negotiated waste hauling agreements.

Proposed Water/Wastewater Rates

The City is in its seventh year of a Financial Master Plan for the water and wastewater utility systems by Utility Financial Solutions (UFS). This independent analysis took into consideration our current rate, rate structure, operating costs and capital improvement plan to forecast future funding requirements necessary to support our utility systems. The wastewater system was operating at a loss. Keeping the rate artificially low causes a drain on cash reserves thereby not providing adequate funding for capital improvements and operations. As for the water system, increases are necessary since the City experiences increased rates from the water supplier along with decreased usage by the consumer due to low flow options in their homes/businesses and the overall conserving of water.

UFS continues to support the proposed new rate structure which includes proposed rate increases of 3.5% for water and 9.9% for sewer, in line with the originally projected increase.

Capital improvement revenue bonds were issued during FY2019-2020 to fund wastewater treatment plant improvements in the amount of $5,375,000.

This rate structure is composed of two items; a Commodity Cost and a Customer Cost based upon a customer Cost of Service Study.

Commodity Costs are costs that tend to vary with the quantity of water used and sewer discharged, as well as costs associated with purchasing, pumping and the distribution of water and sewer. Commodity costs include wholesale water purchase costs plus pumping stations and transmission lines and treatment of wastewater.

Customer Costs are costs associated with serving customers regardless of their usage or demand characteristics. Customer costs include the operation and maintenance expenses related to meters and services, meter reading costs, billing and collection costs. The customer costs were allocated on the basis of the relative cost of meters and services and the number of customers.

The following are the proposed rates for water and wastewater:

SUMMARY CURRENT vs PROPOSED WATER RATES		
Meter Size (inch)	**Current Quarterly Customer Charge ($)**	**Proposed Quarterly Customer Charge ($)**
5/8	44.50	50.50
3/4	44.50	50.50
1	46.75	53.00
1-1/2	185.00	208.50
2	250.00	284.50
3	315.00	357.50
4	465.00	531.00
6	555.00	633.00
8	645.00	738.00
10	935.00	1,073.00
Current Commodity Rate (per MCF)		**$ 38.80**
Proposed Commodity Rate (per MCF)		**$ 38.80**

SUMMARY CURRENT vs PROPOSED WASTEWATER RATES		
Meter Size (inch)	**Current Quarterly Customer Charge ($)**	**Proposed Quarterly Customer Charge ($)**
5/8	23.00	27.25
3/4	23.00	27.25
1	27.20	33.00
1-1/2	129.00	140.00
2	153.00	160.00
3	190.00	195.00
4	263.00	275.00
6	285.00	300.00
Current Commodity Rate (per MCF)		**$ 29.00**
Proposed Commodity Rate (per MCF)		**$ 31.50**

The current sewer charge cap rate is $126.00 and the proposed for FY2020-2021 is $140.30 which is the average residential MCF usage plus 10% and the customer charge of a 1-inch meter.

The flat rate for industrial sewer only customers will increase from $118.25 to $130.00. Residential flat rate sewer only customers will increase from $83.50 per quarter to $91.75 per quarter.

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Fiscal Year 2021-2022
Budget in Brief
General Fund

Information provided in the section includes a summary of General Fund revenue and expenditures for Fiscal Year 2020-2021 and projections for Fiscal Years 2021-2022 and 2022-2023.

This fund functions as the City's discretionary operating fund and accounts for taxes and other general revenues and expenditures not restricted for specific purposes.

The City strives to establish and maintain a 15% minimum of undesignated General Fund balance of the Fund expenditures for the subsequent year to pay expenditures caused by unforeseen emergencies or cash shortfalls caused by revenue declines or delays.

CITY OF WIXOM, MICHIGAN

General Fund/Budget Stabilization - Revenue and Expenditure Summary

6/9/2020

Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023	Year 4 Projected 2023-2024	Year 5 Projected 2024-2025
Taxes and special assessments	$ 7,997,815	$ 7,912,541	$ 7,808,124	$ 7,890,293	$ 8,353,280	$ 6,208,558	$ 6,324,879	$ 6,363,768	$ 6,339,184
Licenses and permits	809,703	447,660	452,051	536,140	459,005	473,870	487,810	489,005	441,870
Intergovernmental	1,873,384	1,595,500	1,129,893	1,604,076	1,257,778	1,665,592	1,692,482	1,714,051	1,727,396
Other revenues	23,589,765	1,606,460	1,196,339	1,604,982	1,492,345	1,591,777	1,600,832	1,601,711	1,607,507
Transfers in	59,861	1,308,039	1,250,604	1,338,490	381,667	250,863	87,085	14,290	14,290
Total operating revenues	34,330,528	12,870,200	11,837,011	12,973,981	11,944,075	10,190,660	10,193,088	10,182,825	10,130,248
Total operating expenditures	32,727,438	16,136,713	11,303,131	15,814,095	11,743,909	11,898,144	12,293,934	12,534,856	12,873,652
Revenue over (under) expenditures	1,603,090	(3,266,513)	533,880	(2,840,114)	200,165	(1,707,484)	(2,100,845)	(2,352,030)	(2,743,404)
Fund Balance, beginning of the year	3,603,171	5,206,260	5,206,260	5,206,260	2,366,146	2,566,312	858,827	(1,242,018)	(3,594,048)
Fund Balance, end of the year Prior to Transfer to/from Budget Stabilization	5,206,260	1,939,747	5,740,140	2,366,146	2,566,312	858,827	(1,242,018)	(3,594,048)	(6,337,452)
Transfer to/from General Fund to Budget Stabilization	-	-		-	-	-	-	-	-
Fund Balance, end of the year after Transfer to Budget Stabilization	5,206,260	1,939,747		2,366,146	2,566,312	858,827	(1,242,018)	(3,594,048)	(6,337,452)
General Fund Balance %					27.62%	7.22%	-10.10%	-28.67%	-49.23%
Fund Balance, Budget Stabilization (Including Estimated Interest Earnings)	2,352,965	1,329,666		1,324,666	1,364,666	1,404,666	1,424,666	1,429,666	1,429,666
TOTAL COMBINED FUND BALANCE	$ 7,559,225	$ 3,269,413		$ 3,690,812	$ 3,930,978	$ 2,263,493	$ 182,648	$ (2,164,382)	$ (4,907,786)

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Summary

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
101-101	City Council	$ 13,433	$ 16,526	$ 6,129	$ 16,526	$ 16,526	$ 16,526	$ 16,526
101-172	City Managers Office	250,656	299,469	210,782	287,123	372,156	378,437	382,926
101-257	Economic Development/Assessing	241,849	325,466	98,648	200,680	247,647	183,390	186,751
101-371	Building (Construction & Dev.)	557,682	401,453	321,425	472,108	430,215	447,567	465,291
101-266	Litigation and Appeals	82,848	75,000	48,428	75,650	74,000	68,000	68,000
101-215	City Clerk	221,036	222,925	173,528	222,861	231,781	221,296	235,609
101-228	Information Systems	106,652	141,234	108,559	139,970	138,118	138,809	142,621
101-191	Finance	352,776	367,698	278,865	363,958	360,710	368,687	377,514
101-283	General Operating	638,819	2,894,346	2,682,673	2,801,362	720,884	835,251	979,617
101-265	Building Maintenance	57,184	74,704	36,695	87,204	90,800	92,800	94,800
101-805	Cultural Center	251,616	307,234	192,425	284,730	304,359	311,177	316,135
101-336	Fire	973,747	1,058,288	780,362	1,092,422	1,214,781	1,219,205	1,226,995
101-301	Police	2,959,056	3,280,854	2,237,871	3,131,452	3,304,359	3,346,805	3,393,130
101-441	DPW	1,008,899	1,228,231	782,731	1,214,485	1,221,053	1,249,756	1,283,660
101-722	Zoning Board of Appeals	954	3,500	437	3,500	3,500	3,500	3,500
101-247	Board of Review	1,639	2,546	1,596	2,546	2,546	2,546	2,546
101-721	Planning and Development	87,472	110,150	70,870	110,150	110,150	110,150	110,150
101-673	Senior Citizens	67,158	63,801	34,724	49,594	60,067	60,667	61,267
101-751	Parks & Recreation	352,571	425,140	241,842	418,625	449,159	450,257	451,378
101-916	Debt Service Pension	16,085,567	913,217	287,108	913,717	904,366	904,566	1,005,616
101-917	Debt Service OPEB	6,812,053	508,932	114,966	509,432	506,732	508,752	509,902
101-966	Transfers Out	1,603,772	3,416,000	2,592,466	3,416,000	980,000	980,000	980,000
Total expenditures		$ 32,727,438	$ 16,136,713	$ 11,303,131	$ 15,814,095	$ 11,743,909	$ 11,898,144	$ 12,293,934

SUMMARY OF PROPOSED 2020-2021 - GENERAL FUND BUDGET
CITY OF WIXOM
REVENUES AND EXPENDITURES

SOURCE		AMOUNT
REVENUES		
Taxes and Special Assessments	$	8,353,280
Licenses and Permits		459,005
Intergovernmental		1,257,778
Other Revenues & Charge for Services		1,492,345
Transfers In		381,667
Appropriation of Fund Balance		(200,166)
REVENUE TOTAL	**$**	**11,743,909**

SOURCE		AMOUNT
EXPENDITURES		
City Council	$	16,526
City Managers Office		372,156
Assessing / Economic Development		247,647
Building (Construction & Dev.)		430,215
Litigation and Appeals		74,000
City Clerk		231,781
Information Systems		138,118
Finance		360,710
General Operating		720,884
Building Maintenance		90,800
Cultural Center		304,359
Fire		1,214,781
Police		3,304,359
DPW		1,221,053
Zoning Board of Appeals		3,500
Board of Review		2,546
Planning and Development		110,150
Senior Citizens		60,067
Parks & Recreation		449,159
Debt Service Pension		904,366
Debt Service OPEB		506,732
Transfers Out		980,000
EXPENDITURE TOTAL	**$**	**11,743,909**

Fiscal Year 2020-2021
Millage Information

The FY 2020-2021 Budget proposes a total Millage levy of 11.9458 which includes utilization of 3.00 of the separately voted up to 3.50 supplemental operating millage approved November 2016. Total debt service millage was decreased by 1.2500 due to pay off of the twenty-year water utility system debt utilized for the installation of the City's water system.

	Millage Rate Information						
Description	**2015-2016**	**2016-2017**	**2017-2018**	**2018-2019**	**2019-2020**	**2020-2021**	**End Date**
General Operating	7.54290	7.54290	7.54290	7.54290	7.50970	7.50360	N/A
Operating - Voted	3.50000	3.50000	3.50000	3.50000	3.00000	3.00000	FY 2021
Local Road Program	1.15000	1.15000	1.15000	1.15000	1.14490	1.14390	FY 2026
Safety Path Program	0.30000	0.30000	0.30000	0.30000	0.29860	0.29830	FY 2024
Water Utility System	1.79000	1.74600	1.67000	1.53000	1.25000	-	FY 2020
Total Millage	14.28290	14.23890	14.16290	14.02290	13.20320	11.94580	

Truth in Taxation
Financial Flexibility – As a Percentage of the Maximum Legal Millage Rate

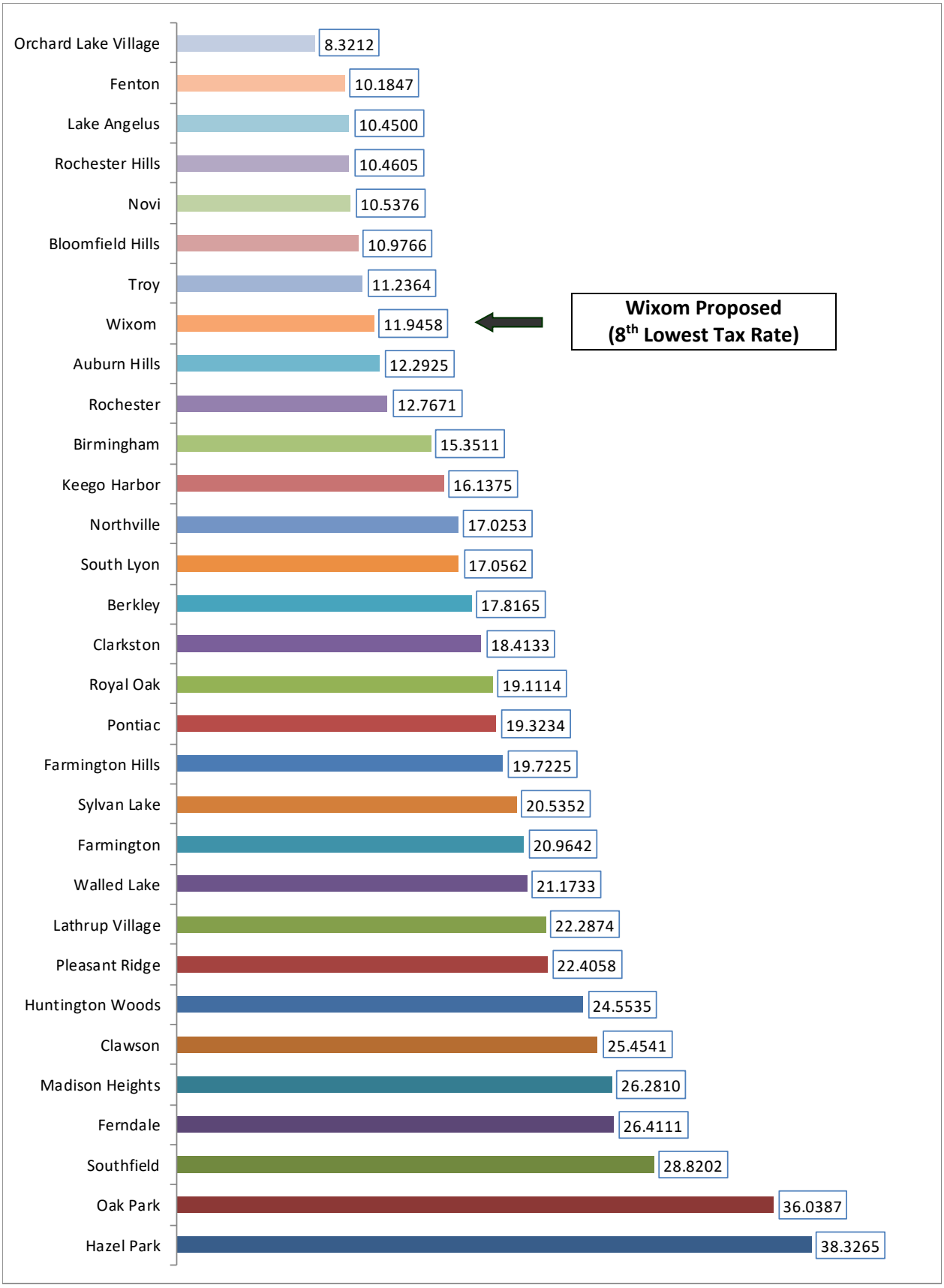
The rates, which the City may charge for their various taxes, are limited by State law and municipal charter provisions. Due to Proposal A, effects of the Headlee Amendment and Truth in Taxation laws are no longer applicable in many cases. The Headlee Amendment and Truth in Taxation laws resulted in limitations on the property tax rates, which typically had wide appeal to taxpayers. The Truth in Taxation law also placed restrictions on the City's ability to raise its millage rates. Currently, Proposal A limits the increase in taxable value to the lesser of 5% or the current rate of inflation. The current year's rate of inflation is approximately 1.9%; thus, the City's taxable value increase for any property could not exceed the 1.9%, except in cases of new construction. Such limitations constrain the flexibility of the municipality and restrict its financial independence due to this limitation.

Personal property tax classified as industrial increased in FY2020-2021. For other losses in industrial personal property since 2012, the City is estimated to receive $328,762 from the Local Community Stabilization Authority to partially off-set the personal property tax loss. This calculation is based upon the lowest millage rate levied since 2012. The City's general operating reimbursement will be based on 7.5429 mills instead of the currently levied 10.5036 mills.

Assessed Values represent 50% of the estimated property value. Taxable Value is a mathematical formula, which is based on the preceding years Taxable Value increased by the Inflation Rate Multiplier (IRM) or 1.9% for Tax Year 2020. The IRM is determined for the entire State and applied by each municipality. Taxable Value may also increase for physical additions and decrease for physical losses. Thus, the assessed value may remain the same or even decline while your taxable value may increase due to the Inflation Rate Multiplier (IRM) or 1.9% for Tax Year 2020. It is important to note that Proposal A requires that Taxable Value cannot exceed the Assessed Value. So in cases where the Inflation Rate Multiplier (IRM) increases taxable values over assessed values, the taxable value cannot exceed the assessed value.

How Wixom Property Tax Rates Compare to Other Cities in Oakland County

The rates shown below reflect the proposed 2020 Wixom millage rate compared to the 2019 rates for other communities as provided by Oakland County Equalization.



Fiscal Year 2020-2021
Personnel Information

The City of Wixom is a service-oriented organization with the majority of expenditures associated with staff salaries and related costs. The total funding allocation for personnel costs represents 53% of General Operating Fund expenditures.

Fiscal Year 2020-2021 includes wage increases in accordance with approved bargaining unit contracts and Council action for non-union employees. A portion of City employees are represented by six bargaining units.

This budget includes the recognition of an additional full-time firefighter position added during FY2019-20, changing the total full-time positions to 54.

Wage and Fringe cost summaries for City staff are included for FY 2020-2021 as well as projections for Fiscal Years 2021-2022 and 2022-2023.

CITY OF WIXOM, MICHIGAN

General Fund - Summary of Full Time Positions

6/9/2020

Department	FY 05/06	FY 06/07	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
City Managers Office	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Economic Dev./Assessing	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Building (Const. & Dev.)*	5.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	2.5	1.5	1.5	2.0	2.0	2.0	2.0	2.0
DPS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
City Clerk	3.0	3.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Information Systems	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Finance	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	3.0	2.0	3.0	3.0	3.0	3.0	3.0	3.0
Fire	2.0	2.0	2.0	2.0	2.0	2.0	2.0	1.0	2.5	2.5	2.5	2.0	4.0	4.0	4.0	5.0
Police	25.0	25.0	25.0	25.0	25.0	24.0	23.0	23.0	23.0	23.0	23.0	23.0	23.0	23.0	24.0	24.0
DPW	12.0	12.0	11.0	11.0	11.0	11.0	11.0	11.0	10.0	10.0	10.0	10.0	10.0	10.0	11.0	11.0
Comm. Serv./Parks & Rec.	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	3.0	2.0	2.0	2.0	3.0	3.0	3.0	3.0
Senior Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Full Time	60.0	59.0	57.0	57.0	57.0	56.0	55.0	54.0	50.0	47.0	48.0	48.0	51.0	51.0	53.0	54.0
*Inc. Planning and Zoning																
% Annual Change	-3.23%	-1.67%	-3.39%	0.00%	0.00%	-1.75%	-1.79%	-1.82%	-7.41%	-6.00%	2.13%	0.00%	6.25%	0.00%	3.92%	1.89%
% Accumulated Change	-7.85%	-9.51%	-12.90%	-12.90%	-12.90%	-14.66%	-16.44%	-18.26%	-25.67%	-31.67%	-29.54%	-29.54%	-23.29%	-23.29%	-19.37%	-17.48%

CITY OF WIXOM, MICHIGAN

General Fund - Wages & Fringes

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
101-101-703 & 709	City Council	$ 11,626	$ 11,626	$ 5,813	$ 11,626	$ 11,626	$ 11,626	$ 11,626
101-172-703 & 709	City Managers Office	236,561	279,326	203,139	269,880	352,143	356,354	360,823
101-191-703 & 709	Finance	317,171	317,535	248,036	319,968	315,202	321,690	329,314
101-215-703 & 709	City Clerk	183,826	184,925	143,266	184,877	192,081	192,191	197,193
101-228-703 & 709	Information Systems	-	-	-	-	-	-	-
101-247-703 & 709	Board of Review	646	646	646	646	646	646	646
101-257-703 & 709	Economic Dev. /Assessing	135,550	139,784	84,533	84,533	59,670	60,562	61,512
101-265-703 & 709	Building Maintenance	-	-	-	-	-	-	-
101-266-703 & 709	Litigation and Appeals	-	-	-	-	-	-	-
101-283-703 & 709	General Operating	248,354	2,463,121	2,300,600	2,373,689	272,661	386,751	503,730
101-301-703 & 709	Police	2,578,319	2,811,801	1,984,256	2,674,224	2,826,144	2,863,429	2,904,701
101-336-703 & 709	Fire	713,391	776,341	608,267	856,577	921,033	930,161	937,593
101-371-703 & 709	Building (Construction & Dev.)	142,517	147,365	109,579	151,959	160,716	164,720	168,954
101-441-703 & 709	DPW	719,365	845,943	566,764	830,197	842,757	863,856	887,660
101-673-703 & 709	Senior Citizens	26,837	30,701	13,082	21,294	26,967	26,967	26,967
101-721-703 & 709	Planning and Development	2,400	3,600	1,625	3,600	3,600	3,600	3,600
101-722-703 & 709	Zoning Board of Appeals	900	1,500	150	1,500	1,500	1,500	1,500
101-751-703 & 709	Parks & Recreation	135,888	144,387	102,586	144,797	161,359	162,334	163,333
101-805-703 & 709	Cultural Center	149,981	162,057	116,066	153,106	162,807	164,394	165,316
101-966-703 & 709	Transfers Out	-	-	-	-	-	-	-
								-
Total Wages & Fringes		$ 5,603,332	$ 8,320,657	$ 6,488,408	$ 8,082,473	$ 6,310,913	$ 6,510,781	$ 6,724,469

CITY OF WIXOM, MICHIGAN

General Fund - Wages

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
101-101-703	City Council	$ 10,800	$ 10,800	$ 5,400	$ 10,800	$ 10,800	$ 10,800	$ 10,800
101-172-703	City Managers Office	176,785	198,877	148,366	193,927	253,917	253,917	253,917
101-191-703	Finance	210,621	217,555	159,601	217,455	222,621	222,771	222,921
101-215-703	City Clerk	127,393	130,932	100,340	130,932	137,768	135,248	137,768
101-228-703	Information Systems	-	-	-	-	-	-	-
101-247-703	Board of Review	600	600	600	600	600	600	600
101-257-703	Economic Dev. / Assessing	101,805	106,566	44,255	44,255	41,004	41,004	41,004
101-265-703	Building Maintenance	-	-	-	-	-	-	-
101-266-703	Litigation and Appeals	-	-	-	-	-	-	-
101-283-703	General Operating	-	15,000	-	-	-	106,840	216,352
101-301-703	Police	1,827,784	2,009,671	1,405,131	1,926,524	2,101,208	2,101,208	2,101,208
101-336-703	Fire	594,699	629,222	499,346	683,797	742,411	742,411	742,411
101-371-703	Building (Construction & Dev.)	102,224	104,110	70,082	101,615	102,437	102,437	102,437
101-441-703	DPW	505,472	571,896	389,898	576,888	582,981	588,198	594,914
101-673-703	Senior Citizens	24,930	28,519	12,152	19,112	24,731	24,731	24,731
101-721-703	Planning and development	2,400	3,600	1,625	3,600	3,600	3,600	3,600
101-722-703	Zoning Board of Appeals	900	1,500	150	1,500	1,500	1,500	1,500
101-751-703	Parks & Recreation	108,002	116,167	83,190	115,728	118,571	118,571	118,571
101-805-703	Cultural Center	110,291	121,995	82,274	112,995	124,507	124,507	124,507
101-966-703	Transfers Out	-	-	-	-	-	-	-
								-
Total Wages		$ 3,904,706	$ 4,267,010	$ 3,002,410	$ 4,139,728	$ 4,468,657	$ 4,578,343	$ 4,697,241

CITY OF WIXOM, MICHIGAN

General Fund - Fringes

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
101-101-709	City Council	$ 826	$ 826	$ 413	$ 826	$ 826	$ 826	$ 826
101-172-709	City Managers Office	59,776	80,449	54,773	75,953	98,226	102,437	106,906
101-191-709	Finance	106,550	99,980	88,435	102,513	92,581	98,919	106,393
101-215-709	City Clerk	56,434	53,993	42,926	53,945	54,313	56,943	59,425
101-228-709	Information Systems	-	-	-	-	-	-	-
101-247-709	Board of Review	46	46	46	46	46	46	46
101-257-709	Economic Dev. / Assessing	33,745	33,218	40,278	40,278	18,666	19,558	20,508
101-265-709	Building Maintenance	-	-	-	-	-	-	-
101-266-709	Litigation and Appeals	-	-	-	-	-	-	-
101-283-709	General Operating	248,354	2,448,121	2,300,600	2,373,689	272,661	279,911	287,379
101-301-709	Police	750,534	802,130	579,126	747,700	724,936	762,221	803,493
101-336-709	Fire	118,692	147,119	108,922	172,780	178,622	187,750	195,182
101-371-709	Building (Construction & Dev.)	40,294	43,255	39,497	50,344	58,279	62,283	66,517
101-441-709	DPW	213,893	274,047	176,865	253,309	259,776	275,658	292,746
101-673-709	Senior Citizens	1,907	2,182	930	2,182	2,236	2,236	2,236
101-721-709	Planning and Development	-	-	-	-	-	-	-
101-722-709	Zoning Board of Appeals	-	-	-	-	-	-	-
101-751-709	Parks & Recreation	27,886	28,220	19,397	29,069	42,788	43,763	44,762
101-805-709	Cultural Center	39,689	40,062	33,792	40,111	38,300	39,887	40,809
101-966-709	Transfers Out	-	-	-	-	-	-	-
								-
Total Fringes		$ 1,698,626	$ 4,053,647	$ 3,485,998	$ 3,942,745	$1,842,256	$1,932,438	$ 2,027,228

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Fiscal Year 2020-2021
Revenue Detail

The General Fund revenues provide funding for City services that have a city-wide benefit from revenue sources generated through collections of various revenue types. General Fund revenues are categorized as property taxes and special assessments, state shared revenue, licenses and permits, departmental/other revenues, and contributions from other funds. Revenues are based on historical data, county, state and national economic forecasts and new income opportunities.

Revenue is projected to increase $48,393 in Fiscal Year 2020-2021 over the estimated actual Fiscal Year 2019-2020 revenue not inclusive of the budget stabilization contribution. Taxable value on properties reflects an overall increase resulting in a 5.87% increase to property tax revenue. This budget includes the levy of 3.00 mills of the general operating voted millage of up to 3.50 mils. In addition, the Headlee roll-back calculation decreased the charter operating millage by .0061. State shared revenue is budgeted to decrease $365,894 compared to the FY2019-2020 budget. Covid-19 will certainly affect sales tax revenue but at this time the outcome is unknown, therefore the following assumptions were made: July & August revenue assumed a 50% reduction, September & October a 40% reduction and November & December a 20% reduction. Sales tax revenue thereafter was assumed at 100%. The result of this assumption is a decrease of $365,894 when compared to the FY2019-2020 sales tax budgeted revenue. There is a decrease in building permit revenue and fluctuating Local Community Stabilization (LCSA) revenue for the reimbursement of eliminated personal property taxes. The City will continue to budget according to the calculation method provided by the LCSA to estimate the personal property tax reimbursement each year. In addition, the contribution from the DDA to reimburse the City for the previous supplementation of the DDA Debt payment has increased. This was expected as development continues in the DDA and tax capture increases. It is currently expected that repayment will be complete by Fiscal Year 2022-2023 or sooner dependent upon the annual tax capture realized.

Revenue Comparison

Description	2018-2019	Estimated Actual 2019-2020	Proposed 2020-2021	Dollar Change	% Change
Property Taxes	$ 7,997,815	$ 7,890,293	$ 8,353,280	$ 462,987	5.87%
State Shared and LCSA	1,873,384	1,604,076	1,257,778	$ (346,298)	-21.59%
Building Permits & Fees	809,703	536,140	459,005	$ (77,135)	-14.39%
Pension & OPEB Bond Proceeds	21,875,000	-	-	$ -	0.00%
Miscellaneous Income	1,029,675	914,202	800,325	$ (113,877)	-12.46%
Charges for Services Library	70,978	62,000	63,240	$ 1,240	2.00%
Contribution from DDA	49,444	245,925	367,477	$ 121,552	0.00%
Contribution from Library	10,417	14,266	14,190	$ (76)	0.00%
Contribution from Budget Stabilization	-	1,078,299	-	$ (1,078,299)	0.00%
Charges for Services Water/Wastewater	361,798	361,798	361,798	$ -	0.00%
Charges for Services Major & Local Roads	194,074	208,742	208,742	$ -	0.00%
Charges for Services Solid Waste & Local Road	58,240	58,240	58,240	$ -	0.00%
Total Revenues	**$ 34,330,528**	**$ 12,973,981**	**$ 11,944,075**	**$ (1,029,906)**	**-7.9382%**
	Less Removal of Budget Stabilization Contribution			**$ 1,078,299**	
			Actual Revenue Change	**$ 48,393**	**0.3730%**

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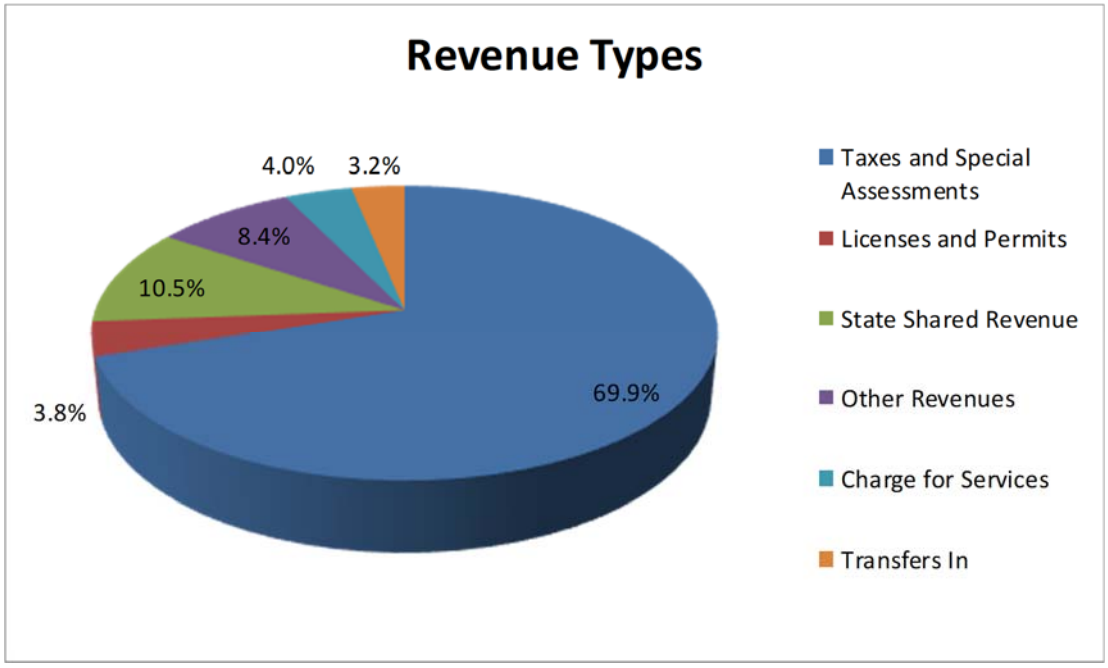
The percentage of revenue by category is shown below:

Type	Percentage	Amount
Taxes and Special Assessments	69.9%	8,353,280
Licenses and Permits	3.8%	459,005
State Shared Revenue	10.5%	1,257,778
Other Revenues	8.4%	1,009,067
Charge for Services	4.0%	483,278
Transfers In	3.2%	381,667
Total General Fund Revenue	100%	11,944,075



General Fund - Revenue Detail

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Taxes and special assessments								
101-000-402.010	Real Property Tax	$ 6,352,361	$ 6,375,233	$ 6,295,510	$ 6,359,515	$ 6,606,688	$ 4,906,586	$ 5,068,936
101-000-403.012	LDFA/DDA Property Tax	-	-	-	-	-	-	-
101-000-403.012	Operating Millage Additional	-	-	-	-	-	-	-
101-000-404.010	Maple North Service Income	-	-	-	-	-	-	-
101-000-410.010	Personal Property Tax	1,180,229	1,102,449	1,065,561	1,072,273	1,297,445	872,239	831,842
101-000-410.010	Personal Property Tax - PA328	-	-	-	-	-	-	-
101-000-412.010	Personal Prop-Delq	(7,519)	-	-	-	-	-	-
101-000-412.011	Penalty&Interest on Delqt. Tax	84,686	50,000	58,169	64,833	50,000	50,000	50,000
101-000-437.010	Industrial Facilities Tax	66,944	61,480	61,480	61,480	60,592	43,719	44,156
101-000-437.012	IFT Job Shortfall Revenue	-	-	-	-	-	-	-
101-000-447.010	Tax Administration Fee-Gen Op	318,560	332,879	322,742	327,487	347,680	345,110	339,013
101-000-447.011	Tax Administration Fee-Maple	-	-	-	-	-	-	-
101-000-447.012	Tax Administration Fee-IFT	2,470	2,500	2,913	2,956	2,875	2,904	2,933
101-000-581.012	MTT/Bd of Rev Adj	-	(12,000)	-	-	(12,000)	(12,000)	(12,000)
101-000-607.010	Transfer Fee	-	-	-	-	-	-	-
101-000-607.011	PRE Denial Distribution	87	-	1,749	1,749	-	-	-
101-000-676.011	Tax Assessment & Coll. Reim	-	-	-	-	-	-	-
Total taxes and special assessments		7,997,815	7,912,541	7,808,124	7,890,293	8,353,280	6,208,558	6,324,879
Licenses and permits								
101-000-453.030	Bldg Misc Income	-	-	-	-	-	-	-
101-000-476.030	Right of Way Permits	2,700	2,200	2,340	2,340	2,200	2,200	2,200
101-000-477.034	Soil Erosion Permits	(540)	-	-	-	-	-	-
101-000-583.030	SPR - Easement Rev	-	-	-	-	-	-	-
101-000-607.030	Site Plan Rev. (Comb w/Eng)	-	-	-	-	-	-	-
101-000-607.032	Zoning Review	-	750	-	-	-	-	-
101-000-607.033	Zoning Letter Verification Revenue	2,278	1,500	938	1,000	1,000	1,000	1,000
101-000-608.031	Building Permits & Fees	681,032	356,600	403,997	475,000	380,000	400,000	420,000
101-000-609.030	Engineering & SPR Admin	102,179	50,000	33,412	45,000	45,000	40,000	35,000
101-000-612.031	Rental Review Fee	7,713	20,610	3,300	3,600	21,805	21,670	20,610
101-000-612.032	Permit Surcharge Revenue	14,340	16,000	8,065	9,200	9,000	9,000	9,000
101-000-626.030	Subdivision Review	-	-	-	-	-	-	-
101-000-627.030	Aerial Topos & Misc. Mylars	-	-	-	-	-	-	-
Total licenses and permits		809,703	447,660	452,051	536,140	459,005	473,870	487,810
Intergovernmental								
101-000-440.060	State Sales Tax	1,234,566	1,284,910	665,050	1,139,233	919,016	1,308,221	1,321,303
101-000-443.060	Liquor License Tax	10,354	10,000	10,083	10,083	10,000	10,000	10,000
101-000-573.010	Local Community Stabilization	628,464	300,590	454,760	454,760	328,762	347,371	361,179
Total intergovernmental		1,873,384	1,595,500	1,129,893	1,604,076	1,257,778	1,665,592	1,692,482
Other revenues								
101-000-451.021	Business License Fees	56,167	63,000	47,353	55,000	55,000	55,000	55,000
101-000-501.000	MMRMA Grant	8,250	-	1,000	1,000	-	-	-
101-000-501.030	Federal Revenue	-	-	-	-	-	-	-
101-000-539.020	Bullet Proof Vest Program Reimb	-	7,850	1,224	7,723	500	500	500
101-000-581.001	Developer-Cost Recovery	-	-	-	-	-	-	-
101-000-581.020	Cable T.V. Revenue	136,043	137,400	67,875	136,343	137,706	139,083	140,474
101-000-581.021	Workers Compensation	4,965	-	-	-	-	-	-
101-000-581.023	Metro Act Funds	40,221	40,000	-	40,000	40,000	40,000	40,000
101-000-581.025	Seniors Revenue	36,625	30,000	23,918	24,000	15,000	30,000	30,000
101-000-581.028	Passport Revenue	51,910	40,000	39,061	41,000	40,000	40,000	40,000
101-000-581.029	Fire Revenue	300	-	-	-	-	-	-
101-000-582.020	Insurance Loss Payment-Retention	-	-	-	-	-	-	-
101-000-582.021	Gas Rebate	-	-	-	-	-	-	-
101-000-582.022	Police Revenue	13,401	12,500	8,169	12,500	13,000	13,000	13,500
101-000-582.024	Insurance Loss Payment	9,542	-	4,605	4,605	-	-	-
101-000-582.029	Community Foundation Reimb.	-	-	-	-	-	-	-
101-000-582.030	Revenue Compost Site	32,039	35,000	25,811	25,811	35,000	35,000	35,000
101-000-582.034	Parks & Rec.-Softball Revenue	9,260	8,000	2,920	2,920	4,000	8,000	8,000
101-000-582.035	Police Records Mngt Income	17,947	17,400	9,761	19,504	19,488	19,488	19,488

General Fund - Revenue Detail

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
101-000-583.030	Easement Revenue	-	-	-	-	-	-	-
101-000-606.021	District Court	53,034	37,000	38,448	45,000	37,000	37,500	38,000
101-000-607.001	Utility Billing Late Fee	7,373	7,000	7,495	8,064	7,000	7,000	7,000
101-000-607.002	AT&T Video Serv Franchise	84,573	85,000	40,500	84,050	84,000	84,000	84,000
101-000-607.003	AT&T Video Serv InKind PEG	8,457	8,500	4,050	8,100	8,100	8,100	8,100
101-000-626.000	Prisoner Lodging	6,675	4,000	3,192	5,292	4,000	4,000	4,000
101-000-628.001	Local Road - Charge for Services	50,000	50,000	37,500	50,000	50,000	50,000	50,000
101-000-628.002	Water Utility - Charge for Services	180,899	180,899	135,674	180,899	180,899	180,899	180,899
101-000-628.003	WasteWater Utility-Charge for Servic	180,899	180,899	135,674	180,899	180,899	180,899	180,899
101-000-628.004	Solid Waste - Charges for Services	8,240	8,240	6,180	8,240	8,240	8,240	8,240
101-000-628.005	Library - Charges for Services	70,978	70,373	52,488	62,000	63,240	64,505	65,795
101-000-628.006	Equipment Rental - Local Road	90,236	91,333	73,315	91,333	91,333	91,333	91,333
101-000-628.007	Equipment Rental - Major Road	103,838	117,409	80,572	117,409	117,409	117,409	117,409
101-000-651.021	Parks & Recreation-Soccer Rev	2,452	1,500	1,105	1,105	1,500	1,500	1,000
101-000-651.022	Sponsorship Revenue	28,250	30,000	30,100	32,000	15,000	30,000	30,000
101-000-651.023	Fireworks Donation Revenue	-	-	-	-	-	-	-
101-000-651.024	Employee Portion - Health Care	-	-	-	-	-	-	-
101-000-651.025	Senior Sponsorship Revenue	-	500	-	-	-	-	-
101-000-655.022	Revenue-False Alarms	15,475	1,000	24,461	24,461	8,000	8,000	8,000
101-000-655.025	Property Transfer Fine Rev	-	-	-	-	-	-	-
101-000-664.022	Interest Income	117,864	85,425	113,768	119,000	80,000	80,400	80,802
101-000-664.220	Unrealized Investment Gain/Loss	2,967	-	6,204	6,204	-	-	-
101-000-667.020	Civic Center Rental Income	37,712	50,000	26,053	26,053	25,000	52,000	54,000
101-000-667.021	Rental Ameritech	51,289	52,432	44,474	55,161	54,220	56,069	57,984
101-000-667.027	Rental / User Fees	17,150	17,000	17,000	17,000	17,510	18,035	18,576
101-000-667.033	Rental Income - Fire	-	-	-	-	-	-	-
101-000-671.020	Parks & Rec.-General Revenue	45,348	50,000	32,265	35,000	25,000	50,000	51,000
101-000-671.021	DPW Revenue	41,792	30,000	21,018	30,000	30,000	30,000	30,000
101-000-671.022	Other Miscellaneous Revenue	7,812	8,000	3,533	4,200	5,000	6,000	6,000
101-000-671.024	Revenue Cost Recovery	20,366	18,000	15,553	18,000	18,000	18,000	18,000
101-000-671.025	Smart Bus Credits	11,771	13,000	4,715	13,000	6,500	13,000	13,000
101-000-671.029	Oth Gov - WWOCA	-	-	-	-	-	-	-
101-000-673.020	Sale of Land	-	-	-	-	-	-	-
101-000-673.021	Sale of Fixed Assets	42,874	15,000	9,305	9,306	12,000	12,000	12,000
101-000-674.001	Donation - Memorial Block	300	-	-	-	-	-	-
101-000-674.002	Private Donation	-	-	-	-	-	-	-
101-000-676.023	Utility Reimbursement Rev-Fire	-	-	-	-	-	-	-
101-000-676.024	Utility Reimbursement Rev-DPW	-	800	-	800	800	816	832
101-000-676.025	Election-State Reimbursement	5,271	-	-	-	-	-	-
101-000-676.027	Utility Reimb Revenue-Gene	-	-	-	-	-	-	-
101-000-676.028	West Nile Virus Reimb	4,201	2,000	-	2,000	2,000	2,000	2,000
101-000-696.001	Pension Obligation Bond Proceeds	15,430,000	-	-	-	-	-	-
101-000-696.002	OPEB Obligation Bond Proceeds	6,445,000	-	-	-	-	-	-
Total other revenues		23,589,765	1,606,460	1,196,339	1,604,982	1,492,345	1,591,777	1,600,832
Transfers in								
101-000-699.012	Transfer In - DDA Debt Repayment	49,444	215,474	161,605	245,925	367,477	236,616	72,806
101-000-699.013	Contribution Budget Stabilization	-	1,078,299	1,078,299	1,078,299	-	-	-
101-931-699.000	Contribution Library	10,417	14,266	10,700	14,266	14,190	14,247	14,279
101-931-699.002	Contribution CDBG	-	-	-	-	-	-	-
101-931-699.003	Budget Stabilization Fund Transfer	-	-	-	-	-	-	-
101-931-699.005	Major Road Debt Fund	-	-	-	-	-	-	-
Total transfers in		59,861	1,308,039	1,250,604	1,338,490	381,667	250,863	87,085
Total Revenues		$ 34,330,528	$12,870,200	$11,837,011	$12,973,981	$ 11,944,075	$10,190,660	$10,193,088

Fiscal Year 2020-2021
Property Tax Revenue Calculation

	2019/2020	2020/2021	2021/2022	2022/2023
Taxable Value Real	642,003,318	672,549,490	672,549,490	672,549,490
Taxable Value Personal Commercial	64,123,130	66,196,030	66,196,030	66,196,030
Taxable Value Personal Industrial	20,134,190	35,301,050	35,301,050	35,301,050
Taxable Value Personal Utility	20,640,900	22,026,760	22,026,760	22,026,760
Taxable Value IFT (1/2)	5,849,825	5,768,660	5,768,660	5,768,660
Total	752,751,363	801,841,990	801,841,990	801,841,990
DDA (Captured)	34,971,190	43,113,540	43,113,540	43,113,540
Brownfield (Captured)	427,450	443,180	443,180	443,180
Total minus DDA	717,352,723	758,285,270	758,285,270	758,285,270
General Fund				
Tax rate	10.5097	10.5036	7.5036	7.5036
Taxes Real	6,375,233	6,606,688	4,719,710	4,719,710
Taxes Personal	1,102,449	1,297,445	926,873	926,873
Taxes IFT	61,480	60,592	43,286	43,286
Total Tax Revenue	7,539,162	7,964,725	5,689,869	5,689,869
Difference from Prior Year	(35,345)	425,563	(2,274,856)	-

Voter approved millage being charged is reduced by .5 in FY2019/20 and projected as the same for FY2020/21.
Full 3.5 voter approved millage expires in FY2021/22.

Local Road Capital (Exp. FY 2026)				
Tax rate	1.1449	1.1439	1.1439	1.1439
Taxes Real	694,502	719,505	719,505	719,505
Taxes Personal	120,098	141,299	141,299	141,299
Taxes IFT	6,697	6,599	6,599	6,599
Total Tax Revenue	821,297	867,403	867,403	867,403
Difference from Prior Year	32,493	46,106	-	-

Safety Path (Exp. FY 2024)				
Tax rate	0.2986	0.2983	0.2983	0.2983
Taxes Real	181,132	187,629	187,629	187,629
Taxes Personal	31,323	36,847	36,847	36,847
Taxes IFT	1,747	1,721	1,721	1,721
Total Tax Revenue	214,202	226,197	226,197	226,197
Difference from Prior Year	8,427	11,995	-	-

Water Utility System (Exp. FY 2020)				
Tax rate	1.2500	0.0000	0.0000	0.0000
Taxes Real	802,504	-	-	-
Taxes Personal	131,123	-	-	-
Taxes IFT	7,312	-	-	-
Total Tax Revenue	940,939	-	-	-
Difference from Prior Year	(144,608)	-	-	-

DDA (General, Local Rd, Safety Path, Library, Oak Co Oper&Parks, Huron Metro, OCC, DDA Special) Exp. FY 2029				
Tax rate (Special)	1.3640	1.3101	1.3101	1.3101
Total DDA (Special)	6,404,830	6,404,830	6,404,830	6,404,830
Tax Revenue (Special)	8,736	8,391	8,391	8,391
Tax rate	20.4357	20.3451	17.3451	17.3451
Total capture DDA	34,971,190	43,113,540	43,113,540	43,113,540
Tax Revenue	714,661	877,149	747,809	747,809
Difference from Prior Year	224,526	162,488	(129,340)	-

Fiscal Year 2020-2021
General Fund Expenditure Detail

The General Fund contains the records of the ordinary activities of the City which are not accounted for in another fund. This fund contains appropriation for all operating departments of the City. The General Fund expenditure activities are financed by revenues from general property taxes, State-Shared Revenues and other sources.

General Fund expenditure detail and department operational summaries are provided in the relevant section.

PROGRAM DESCRIPTION:

The Wixom City Council is comprised of the Mayor and six City Council members. The Mayor is elected for a two-year term and serves as the chairperson for the City Council. The members of the Council are elected at large and serve four-year overlapping terms. The City Council is responsible for making policy, promulgating legislation, adopting a budget and levying taxes. The City Council also selects the City Manager, who is the chief administrative officer of the City.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Oversee the use of community resources including taxes, infrastructure and environmental resources.
- Establish community-wide goals and objectives to provide direction for City Administration.
- Ensure that City services are provided in a responsive, efficient and effective manner.
- Enhance communications with Boards/Commissions, neighboring communities and agencies.

BUDGET HIGHLIGHTS:

No significant changes or highlights to note.

General Fund - Expenditure Detail

City Council
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Salaries & wages								
101-101-703.141	Salary - Mayor	$ 1,800	$ 1,800	$ 900	$ 1,800	$ 1,800	$ 1,800	$ 1,800
101-101-703.143	Salaries - City Council	9,000	9,000	4,500	9,000	9,000	9,000	9,000
101-101-709.100	Fringes - City Council	826	826	413	826	826	826	826
Total salaries & wages		11,626	11,626	5,813	11,626	11,626	11,626	11,626
Professional & contractual								
101-101-716.141	City Council Expense	1,807	4,500	236	4,500	4,500	4,500	4,500
101-101-836.100	COVID19 Expense	-	-	-	-	-	-	-
101-101-955.141	Conf.& Workshops	-	-	-	-	-	-	-
101-101-956.146	Awards & Plaques	-	400	80	400	400	400	400
Total professional & contractual		1,807	4,900	316	4,900	4,900	4,900	4,900
Total City Council		$ 13,433	$ 16,526	$ 6,129	$ 16,526	$ 16,526	$ 16,526	$ 16,526

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PROGRAM DESCRIPTION:

This program contains resources enabling the City Manager to undertake the goals and implement the policies of the City Council. The City Manager is the chief administrative officer of the City and is an at-will appointee of the City Council. The City Manager is responsible for making recommendations to the City Council on policy and service matters and for implementing and administering those policies, programs and ordinances adopted by the City Council. It is the City Manager's duty to promote ethics, professionalism, integrity and responsiveness throughout the City organization. The City Manager is also the Emergency Management Coordinator and, as such, maintains general supervision over the planning and administration for the emergency management organization and the execution of the emergency preparedness plans.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Find and implement solutions to day-to-day City and resident issues and concerns. This will include review of existing practices as well as evaluation, and possible implementation, of tools and products designed to enhance service delivery/effectiveness and communication with residents, businesses and other customers.
- Provide the highest level possible of high-quality services across all functions within City operations, efficiently and effectively, to residents, businesses and visitors.
- Retain, support and develop the City's most valuable assets – its employees.
- Reduce costs and improve efficiencies by shifting responsibilities and personnel costs between Economic Development/City Assessor and the City Manager's Office (CMO).
- Be responsive and effective in providing support services to City Council, Commissions, Boards and Authorities.

BUDGET HIGHLIGHTS:

101-172-703.121 – Salary – Assistant City Manager/Economic Development (50%):
This is a new account number reflecting the establishment of an Assistant City Manager (ACM) position with responsibilities split between the CMO and Economic Development/City Assessor. Funding for the position is split at 50% in each of the two departments. The ACM position would essentially replace the former Department Head position in Economic Development/City Assessor. The ACM position will have responsibility for managing/performing the remaining Economic Development/Assessor functions and provide additional administrative support to the CMO, including direct oversight of our contract/consulting relationships in the areas of Construction and Development Services, planning and the City's geographical information system. The budgetary costs for the ACM position will be within the parameters of the former Department Head position with the possibility of being lower pending the hiring process outcome.

101-172-703.128 – Wage – Administrative Assistant:
As part of the shift in responsibilities between Economic Development/City Assessor and the CMO, the part-time assessing position will be eliminated and the responsibilities absorbed directly by the Administrative Assistant in the CMO. The ACM will oversee this aspect of the Administrative Assistant's responsibilities directly. The Administrative Assistant position is budgeted with an increase in pay of $5,234 to $51,315 to reflect these new duties. The most recent MML salary survey reflects an average salary of $54,000 for this position. The elimination of funding for the part-time assessing position results in a savings of over $25,000.

101-172-703.129 – Wage – Administrative Secretary:
The Administrative Secretary position is budgeted with an increase in pay of $3,981 to $50,063 to reflect an adjustment in pay related to achievement of the Human Resources Specialist certification by the incumbent within two months of starting with the City. As a result of this certification and prior experience in human resources, the incumbent has provided substantial added value by achieving the longstanding goal of consolidating human resources functions under their position. The most recent MML salary survey reflects an average salary of $52,000 for this position.

101-172-955.123 - Education & Training: Funding of this account provides for the continuing education and training of the Administrative Assistant and Administrative Secretary, with assessing and human resources being the respective focus for each.

101-172-801.121 – Consultants & Personnel: This account is used to fund the engagement of services provided by outside professionals typically focused on a specific project, goal or outcome. For this budget, additional work is anticipated in the area of team development and coaching.

101-172-955.122 – Conf. & Workshops-City Manager: This account includes funding for attendance of conferences/workshops such as those conducted by the Michigan Municipal Executives association.

CAPITAL IMPROVEMENT HIGHLIGHTS:

No Capital expenditure requested.

General Fund - Expenditure Detail

City Manager
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Salaries & wages								
101-172-703.127	Salary - City Manager	$ 100,450	$ 102,961	$ 79,201	$ 102,961	$ 105,535	$ 105,535	$ 105,535
101-172-703.121	Salary - Asst City Manager/Econ Dev	-	-	-	-	41,004	41,004	41,004
101-172-703.128	Wage - Admin. Assist.	43,861	44,958	34,583	44,958	51,315	51,315	51,315
101-172-703.129	Wage - Admin. Secretary	32,474	44,958	34,583	44,958	50,063	50,063	50,063
101-172-706.121	Overtime - Admin. Assist.	-	4,000	-	750	4,000	4,000	4,000
101-172-706.122	Overtime - Admin. Secretary	-	2,000	-	300	2,000	2,000	2,000
101-172-708.121	Sick Pay - City Manager	-	-	-	-	-	-	-
101-172-708.122	Sick Pay - Admin Assist.	-	-	-	-	-	-	-
101-172-708.124	Sick Pay - Asst City Manager	-	-	-	-	-	-	-
101-172-709.100	Fringes - City Manager's Office	58,464	78,041	52,365	73,545	98,226	102,437	106,906
101-172-709.128	Fringes - HRA Expense	1,312	2,408	2,408	2,408	-	-	-
101-172-712.120	Unemployment Compensation	-	-	-	-	-	-	-
101-172-715.121	Deferred Compensation	-	-	-	-	-	-	-
Total salaries & wages		236,561	279,326	203,139	269,880	352,143	356,354	360,823
Professional & contractual								
101-172-716.122	City Manager Expense	150	300	40	300	300	300	300
101-172-801.121	Consultants & Personnel	529	2,000	108	2,000	2,000	4,000	4,000
101-172-836.100	COVID19 Expense	-	-	-	500	-	-	-
101-172-955.122	Conf.& Workshops-City Manager	-	650	-	650	650	700	700
101-172-955.123	Education & Training	907	5,000	210	2,000	5,000	5,000	5,000
101-172-956.124	Community Promotion - Brochure	-	-	-	-	-	-	-
101-172-956.126	Dues and Memberships	1,222	1,193	981	1,193	1,213	1,233	1,253
101-172-956.128	Vehicle Allowance	6,000	6,000	4,500	6,000	6,000	6,000	6,000
101-172-956.129	Phone Allowance	600	600	450	600	600	600	600
Total professional & contractual		9,408	15,743	6,289	13,243	15,763	17,833	17,853
Operating supplies								
101-172-727.121	Office Supplies - City Mgr	1,014	1,200	492	800	1,200	1,200	1,200
101-172-732.121	Copier Maint & Supplies	1,996	850	748	850	700	700	700
101-172-900.126	Publication & Printing	452	1,200	29	1,200	1,200	1,200	1,200
Total operating supplies		3,462	3,250	1,269	2,850	3,100	3,100	3,100
Maintenance & repairs								
101-172-802.122	Office Maintenance	-	-	-	-	-	-	-
Capital Outlay								
101-172-971.121	Office Equipment	549	450	-	450	450	450	450
101-172-971.122	Office Furniture	675	700	85	700	700	700	700
		1,224	1,150	85	1,150	1,150	1,150	1,150
Total City Manager		$ 250,656	$ 299,469	$ 210,782	$ 287,123	$ 372,156	$ 378,437	$ 382,926

PROGRAM DESCRIPTION:

Financial Administration is responsible for the collection and disbursement of all City funds, maintenance of the City's financial records, investment/cash management and bank relations and general liability & property insurance administration. Responsibilities of the department include preparation and management of the City's budget, billing, collecting, tracking, and administering all finances of the City including accounts payable, property taxes, water, sewer, refuse collection fees, special assessments, grants, fines and state funding. The Department is responsible for managing the annual external audit of the City's financial records and accounting system and preparation and delivery of the final tax collection settlement to Oakland County along with distributions of collections taken on the behalf of other jurisdictions. In addition, this Department administers all employee benefits, coordinates education opportunities available from MERS and other benefit providers, payroll processing, tax and pension reporting, compliance with the Affordable Care Act, retirement processing and retiree benefits, online property tax access, online payment system(s) and fixed asset tracking systems.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Monitor and update the 5-year budget projection.
- Maintain compliance with requirements associated with State Reporting for Transparency and Accountability.
- Assist with the preparation of the Annual Financial Report with Annual Audit for FY 2019-2020.
- Preparation of Citizen's Guide to Financial Health as proposed as part of the requirements for State Shared Revenue by State of Michigan.
- Continued review of accounting practices and procedures for further consolidation, streamlining and greater transparency.
- Continued proactive and effective monitoring and update of the 10-year Capital Plan.
- Conversion of financial chart of accounts in accordance with the Michigan Department of Treasury.

BUDGET HIGHLIGHTS:

101-191-802.311 – Computer Maintenance: Funds allocated to this account fund the annual support and maintenance of the City's financial software, BS&A.

CAPITAL IMPROVEMENT HIGHLIGHTS:

411-191-975.312 – Printer/Scanner: Purchase of a new scanner for document imaging.

411-191-975.313 – Finance Software: Purchase/upgrade of the City's fixed asset software.

General Fund - Expenditure Detail

Finance
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Salaries & wages								
101-191-703.311	Salary - Finance Director	$ 93,549	$ 95,888	$ 73,760	$ 95,888	$ 98,285	$ 98,285	$ 98,285
101-191-703.312	Salary - Deputy Treasurer	60,532	62,045	47,727	62,045	63,596	63,596	63,596
101-191-703.316	Wage - Account Clerk	47,682	49,312	35,692	49,312	50,304	50,304	50,304
101-191-706.311	Overtime - Deputy Treasurer	3,073	3,800	1,802	3,700	3,800	3,900	4,000
101-191-706.312	Overtime	896	1,500	620	1,500	1,500	1,550	1,600
101-191-708.311	Sick Pay - Deputy Treasurer	-	-	-	-	-	-	-
101-191-708.312	Sick Pay - Finance Director	3,238	3,319	-	3,319	3,403	3,403	3,403
101-191-708.313	Sick Pay - Account Clerk	1,649	1,691	-	1,691	1,733	1,733	1,733
101-191-709.100	Fringes - Finance Dept	101,637	91,160	79,615	93,693	92,581	98,919	106,393
101-191-709.318	Fringes-HRA Expense	4,913	8,820	8,820	8,820	-	-	-
101-191-711.311	Part-Time Accounting Clerk	-	-	-	-	-	-	-
Total salaries & wages		317,171	317,535	248,036	319,968	315,202	321,690	329,314
Professional & contractual								
101-191-716.311	Financial Admin. Expense	13	250	-	250	250	250	250
101-191-800.001	Financial Consultant	-	-	-	-	-	-	-
101-191-801.311	Consultants & Personnel-Fin.Ad	1,100	2,840	1,100	2,840	2,925	3,013	3,103
101-191-836.100	COVID19 Expense	-	-	-	-	-	-	-
101-191-955.311	Conf.& Workshops-Fin. Admin.	-	-	-	-	-	-	-
101-191-955.312	Education & Training-Fin.Admin	346	3,500	195	1,500	2,500	3,000	3,500
101-191-956.129	Phone Allowance	600	600	450	600	600	600	600
101-191-956.312	Data Processing - Fin. Admin.	1,429	1,500	-	1,500	1,500	1,500	1,500
101-191-956.313	Oakland County Data Processing	1,954	2,575	2,772	2,772	2,800	2,850	2,900
101-191-956.314	Data Processing - Tax Collection	8,938	10,500	4,806	10,500	10,500	10,750	10,750
101-191-956.316	Memberships & Dues	755	850	805	850	875	900	925
101-191-958.315	Audit Fee - General	12,722	12,976	12,986	12,986	13,246	13,511	13,781
Total professional & contractual		27,856	35,591	23,114	33,798	35,196	36,374	37,309
Operating supplies								
101-191-727.311	Office Supplies - Fin. Admin.	537	3,000	1,324	3,000	3,000	3,100	3,150
Maintenance & repairs								
101-191-802.311	Computer Maintenance-Fin.Admin	6,243	6,392	6,392	6,392	6,512	6,707	6,909
101-191-802.312	Computer Programming-Fin.Admin	734	5,180	-	800	800	816	832
Total maintenance & repairs		6,977	11,572	6,392	7,192	7,312	7,523	7,741
Capital Outlay								
101-191-971.311	Office Equipment	-	-	-	-	-	-	-
101-191-971.312	Office Furniture	235	-	-	-	-	-	-
Total capital outlay		235	-	-	-	-	-	-
Total Finance		$ 352,776	$ 367,698	$ 278,865	$ 363,958	$ 360,710	$ 368,687	$ 377,514

PROGRAM DESCRIPTION:

The City Clerk is responsible for preparing Council agendas, as well as meeting packets. The City Clerk records, transcribes and certifies meeting minutes and official actions of City Council and is responsible for document retention and retrieval as the custodian of official City records. As the City's Chief Election Official, the City Clerk records transactions in the State-wide Qualified Voter File daily, coordinates and conducts federal, state, county, municipal and school elections in accordance with election laws/guidelines and trains election inspectors. Liquor license and tax abatement applications are handled jointly with the Police, Building and Assessing Departments, in conjunction with the State of Michigan and their rules and regulations. The City Clerk's Office issues, records and forwards dog licenses to Oakland County Animal Control and facilitates enforcement of the City Ordinance as it relates to dogs. As a Passport Acceptance Facility, in addition to providing passport photo services, the Clerk's Office works closely with the U.S. Department of State with regard to acceptance and submittal of passport applications. The City Clerk's Office maintains cemetery records, sells gravesites and works with the sexton with regard to burials in the Wixom Cemetery. It is also the function of this Office to act as a source and repository of office supplies for City departments.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Continue to provide information to the public, other departments and the Council by efficiently maintaining a complete and accurate record of all City Council business transactions.
- Provide accurate and efficient record-keeping, retention and tracking.
- Administer elections in accordance with current law.
- Work closely with the U.S. Department of State with regard to the ever-changing acceptance and processing of passport applications.
- Provide for "Passport Day in the USA Saturdays" to increase service to the community.
- Ensure ongoing education of both the Clerk and Deputy Clerk to enhance effectiveness and retention of their designation as Certified Michigan Municipal Clerks.

BUDGET HIGHLIGHTS:

101-215-803.286 – Election Salaries: This expense reflects the costs associated with two elections, the August Primary Election and the November General Election. Overtime costs for the Deputy Clerk are covered here and are impacted by the Proposal 3 requirements to be open until 5:00 p.m. on Friday and eight hours on Saturday and/or Sunday before each election.

101-215-956.281 – Election Expense: This expense reflects the cost of miscellaneous items for each election such as the printing of ballots, programming and coding, publications, voter ID cards, etc. New in 2020, the Michigan Bureau of Elections mandated the use of new absentee ballot envelopes and the destruction of all current envelopes. New instructions for marking a ballot for the Primary Election and the General Election will also be purchased as required this year.

CAPITAL IMPROVEMENT HIGHLIGHTS:

No capital expenditure requested.

General Fund - Expenditure Detail

Clerk
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Salaries & wages								
101-215-703.281	Salary - Clerk	$ 74,434	$ 76,294	$ 58,688	$ 76,294	$ 78,202	$ 78,202	$ 78,202
101-215-703.282	Wage - Deputy Clerk	51,842	53,138	40,875	53,138	54,466	54,466	54,466
101-215-706.281	Overtime - Deputy Clerk	1,118	1,500	777	1,500	1,500	1,300	1,500
101-215-708.281	Sick Time Pay - Clerk	-	-	-	-	-	-	-
101-215-709.100	Fringes - City Clerk's Office	46,458	49,119	38,053	49,071	54,313	56,943	59,425
101-215-709.288	Fringes - HRA Expense	9,976	4,874	4,874	4,874	-	-	-
101-215-711.281	Part-Time Help	-	-	-	-	3,600	1,280	3,600
Total salaries & wages		183,826	184,925	143,266	184,877	192,081	192,191	197,193
Professional & contractual								
101-215-716.281	Clerk Expense	311	300	-	100	300	325	350
101-215-728.281	Computer Software	-	-	-	-	-	-	-
101-215-801.281	Consultants & Personnel	1,300	3,000	-	1,500	2,000	2,500	3,000
101-215-803.286	Election Salaries	16,186	13,900	12,270	13,900	13,900	6,500	13,900
101-215-836.100	COVID19 Expense	-	-	-	-	-	-	-
101-215-955.281	Conf.& Workshops-Clerk	2,981	1,600	60	60	1,500	1,600	1,600
101-215-955.282	Education & Training-Clerk	1,186	1,800	224	224	1,800	1,800	1,800
101-215-956.129	Phone Allowance	600	600	450	600	600	600	600
101-215-956.281	Election Expense	7,599	9,200	11,979	15,000	12,000	8,000	9,200
101-215-956.282	Memberships & Dues	505	600	495	600	600	600	600
Total professional & contractual		30,667	31,000	25,478	31,984	32,700	21,925	31,050
Operating supplies								
101-215-727.281	Office Supplies - Clerk	2,580	3,000	2,635	3,000	3,000	3,060	3,121
101-215-900.281	Publication & Printing-Clerk	3,963	4,000	2,150	3,000	4,000	4,120	4,245
Total operating supplies		6,543	7,000	4,785	6,000	7,000	7,180	7,366
Capital Outlay								
101-215-971.281	Office Equipment	-	-	-	-	-	-	-
Total Clerk		$ 221,036	$ 222,925	$ 173,528	$ 222,861	$ 231,781	$ 221,296	$ 235,609

PROGRAM DESCRIPTION:

The Information Systems Department is responsible for the maintenance, updating and implementation of computer systems for the City, including all software and hardware. This also includes helpdesk and deskside support for City staff. The City utilizes an outside consultant to perform these tasks.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Replace older laptops and desktop computers to improve effectiveness and efficiency of staff and service delivery.
- Increase system security from internet cyber threats by upgrading firewall monitoring.
- Improve network security by unifying wireless access points under a single management console.

BUDGET HIGHLIGHTS:

101-228-728.284 - Support Contract Website: This account is used for an annual support contract with Vision Internet for technical maintenance for the City's website and for content maintenance provided by Accunet.

101-228-801.282 – Consultant – System Administrator: Funds allocated to this account cover the consulting/technology services contract.

101-228-956.283 – Data Processing - Maintenance: This account funds the password policy enforcer, anti-malware tools, internet intrusion protection and annual costs associated with Microsoft Exchange for City personnel.

101-228-956.284 – Data Processing - Contractual: This account provides funds for various projects including the setup and installation of replacement equipment, computers and servers.

CAPITAL IMPROVEMENT HIGHLIGHTS:

411-283-971.322 – City Network: Purchase upgrades for Wireless Access Points, Laptops and Workstations.

General Fund - Expenditure Detail

Information Systems
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Professional & contractual								
101-228-709.100	Fringes - Information Systems	$ -	$ -	$ -	$ -	$ -	$ -	$ -
101-228-711.301	Part-Time Help Wages	-	-	-	-	-	-	-
101-228-728.283	Data Processing - Internet	3,013	4,600	2,365	4,600	4,738	4,880	5,027
101-228-728.284	Support Contract - Website	9,319	9,970	9,089	9,970	10,080	10,584	11,113
101-228-728.285	Website Redesign	-	-	-	-	-	-	-
101-228-801.282	Consultant - System Admin	69,600	71,688	52,200	69,600	73,000	75,190	77,446
101-228-836.100	COVID19 Expense	-	-	-	500	-	-	-
101-228-956.283	Maintenance & Support	12,711	31,376	34,697	34,700	19,200	19,776	20,369
101-228-956.284	Data Processing - Contractual	3,700	8,500	2,415	8,500	14,000	14,000	14,000
101-228-956.285	Data Processing-Updates/Supplies	3,309	7,300	3,894	7,300	9,300	9,579	9,866
101-228-956.286	Broadcasting/Televising	5,000	7,800	3,900	4,800	7,800	4,800	4,800
Total professional & contractual		106,652	141,234	108,559	139,970	138,118	138,809	142,621
Total Information Systems		$ 106,652	$ 141,234	$ 108,559	$ 139,970	$ 138,118	$ 138,809	$ 142,621

PROGRAM DESCRIPTION:

The Board of Review is a three-member body that is appointed by the Mayor with the concurrence of City Council and that annually reviews and certifies the Assessment Roll as prepared by the City's Assessor. The Board considers appeals filed by property owners relative to changes in assessed value and also reviews requests for reductions in assessments due to the inability of the taxpayer to pay the full amount of the resulting property taxes. The Board meets principally in March, but also may be scheduled for meetings in July and/or December to correct errors and mutual mistakes of fact.

BUDGET HIGHLIGHTS:

101-247-801.451 - Member Wages: Compensation paid to the members of the Board of Review; a flat fee of $200/year, unless a member is absent for a March Board meeting, then the pay will be prorated appropriately.

101-247-956.451 - Miscellaneous Operating Expenses: Resources and miscellaneous expenses of the Board of Review such as legal notices and/or office supplies are paid for by funding to this line item. Money has been added to account to accommodate the three (3) consecutive week Public Hearing notice publications for the March Board of Review. These notices will be placed in an appropriate local newspaper in line with these requirements.

General Fund - Expenditure Detail

Board of Review
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Salaries & wages								
101-247-709.100	Fringes - Board of Review	$ 46	$ 46	$ 46	$ 46	$ 46	$ 46	$ 46
101-247-801.451	Board Member Compensation	600	600	600	600	600	600	600
101-247-703.451	Wage - Recording Secretary	-	-	-	-	-	-	-
Total salaries & wages		646	646	646	646	646	646	646
Operating supplies								
101-247-956.451	Miscellaneous Operating Exp.	993	1,900	950	1,900	1,900	1,900	1,900
Total operating supplies		993	1,900	950	1,900	1,900	1,900	1,900
Total Board of Review		$ 1,639	$ 2,546	$ 1,596	$ 2,546	$ 2,546	$ 2,546	$ 2,546

PROGRAM DESCRIPTION:

This function will be managed by the newly established Assistant City Manager (ACM) position which replaces the vacated Department Head position in this role. As discussed in the City Manager Program Strategies, the funding for this position is split at 50% each between the City Manager's Office and the Economic Development/Assessing departmental budgets.

For the Assessing function, Oakland County prepares and provides the City's real and personal property tax rolls and special assessment rolls that may be required. Oakland County also handles the majority of activity related to the Board of Review. The ACM and the City Manager's Office Administrative Assistant will work together on tasks related to property transfer affidavits, land acquisitions/divisions/combinations and other assessing related functions.

Economic Development activities will include assisting existing and prospective businesses with property needs, relationship building, serving as a liaison between business entities and other levels of government and otherwise promoting growth in the business and commercial sectors of the City. The ACM will work closely with the City Manager in this critical area.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Provide oversight of the planning, building function and geographic information system contract relationships of the City with a focus on enhancing cohesiveness and coordination.
- Coordinate and guide the City's efforts towards achieving Redevelopment Ready Community (RRC) certification.
- Monitor property transactions and other sources of information in order to maintain and improve database resources at the City in order to enhance growth.
- Maintain focus on critical properties such as the former Ford Wixom Plant property and the vacant East Retail property as well as identify other key properties/opportunities.
- Establish and maintain a close working relationship with the DDA, the Lakes Area Chamber of Commerce and other entities in order to enhance growth and development for the City.

BUDGET HIGHLIGHTS:

101-172-703.121 – Salary – Assistant City Manager/Economic Development (50%):
This new account funds the new Assistant City Manager (ACM) position which serves to replace the former Department Head position with funding shifted from the Department Head salary account (101.257.703.141). The ACM responsibilities will be split between the CMO and Economic Development/City Assessor and the funding for the position is likewise split at 50% in each of the two departments. The ACM position will have responsibility for managing/performing the remaining Economic Development/Assessor functions. Note the DDA has a new contract for Executive Director services so this department will no longer be responsible directly for the DDA function. Also, the frontline assessing duties will be absorbed by CMO administrative staff and funding for the part-time assessing position will be eliminated.

101-257-956.145 – Contractual Services: This account provides funding for assessing services provided by Oakland County Equalization for both real and personal property.

101-257-956.325 – Economic Development: This account provides funding for activities that promote economic and community development throughout the City, including tracking properties for possible development/redevelopment.

General Fund - Expenditure Detail

Economic Development/City Assessor
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Salaries & wages								
101-257-703.121	Salary - Asst City Manager/Econ Dev	$ -	$ -	$ -	$ -	$ 41,004	$ 41,004	$ 41,004
101-257-703.141	Salary - Economic & Comm Dev Dir.	80,007	82,008	28,117	28,117	-	-	-
101-257-706.141	Overtime	-	-	-	-	-	-	-
101-257-708.141	Sick Time Pay - Econ & Comm Dev Dir	-	-	15,042	15,042	-	-	-
101-257-709.100	Fringes - Economic Dev/Assessing	33,745	33,218	25,236	25,236	18,666	19,558	20,508
101-257-711.141	Part Time Assessing / Econ Dev	21,798	24,558	16,138	16,138	-	-	-
Total salaries & wages		135,550	139,784	84,533	84,533	59,670	60,562	61,512
Professional & contractual								
101-257-836.100	COVID19 Expense	-	-	-	-	-	-	-
101-257-955.141	Education & Training	262	1,500	255	255	1,500	1,500	1,500
101-257-956.129	Phone Allowance	600	600	200	200	600	600	600
101-257-956.142	CAD/GIS Expenditure	8,132	8,200	4,434	8,200	8,200	8,200	8,200
101-257-956.143	Assessing/Econ Dev Expense	379	400	10	10	400	400	400
101-257-956.145	Contractual Services	89,003	91,782	102	91,782	94,077	96,428	98,839
101-257-956.146	Data Processing	3,210	3,500	449	3,500	3,500	3,500	3,500
101-257-956.325	Economic Development	4,522	79,500	8,509	12,000	79,500	12,000	12,000
Total professional & contractual		106,107	185,482	13,959	115,947	187,777	122,628	125,039
Operating supplies								
101-257-727.141	Office Supplies	193	200	156	200	200	200	200
101-257-728.141	Computer Supplies	-	-	-	-	-	-	-
101-257-732.141	Copier Supplies/Maint	-	-	-	-	-	-	-
101-257-802.241	Vehicle Maintenance	-	-	-	-	-	-	-
Total operating supplies		193	200	156	200	200	200	200
Total Economic Development/City Assessor		$ 241,849	$ 325,466	$ 98,648	$ 200,680	$ 247,647	$ 183,390	$ 186,751

PROGRAM DESCRIPTION:

The Department of Public Works (DPW) is responsible for the day-to-day maintenance of City Hall, the DPW Facility, the Police Department, the Library, and the Community Center. These responsibilities include general building repairs and maintenance, as well as the repair of minor plumbing and electrical malfunctions. Also, the DPW provides oversight of HVAC, custodial, mechanical and electrical contractors. This program contains contractual costs associated with the maintenance of these facilities.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Continue to utilize energy efficient upgrades where possible. This includes the installation of LED lighting where appropriate in order to reduce electrical costs and maintenance costs for changing ballasts. This is an ongoing process that will reduce labor after the lights are installed.
- Continue to review all maintenance contracts on a yearly basis to ensure the highest level of efficient and effective services.

BUDGET HIGHLIGHTS:

101-265-802.331 - Building Maintenance General: This line item provides funding for building maintenance associated with City Hall, the Police Station and related appurtenances.

101-265-802.335 – Building Maintenance Library: This line item provides funding for maintenance associated with the Library. In accordance with our lease agreement with the Library, a portion of the maintenance expenditures are reimbursed by the Library.

CAPITAL IMPROVEMENT HIGHLIGHTS:

411-283-971.329 – HVAC Evaluation/Improvements: Funds allocated are for replacement of the HVAC unit # 6. During recent upgrades it was determined that this unit is beyond its useful life. Additionally, the heating unit is undersized and should be upgraded.

411-283-974.322 – Other Facilities Improvements: Funds allocated for repair of exterior brick work and the facia under the gutters on City Hall and other buildings, replacement of florescent lights with LED, replacement of the City Hall electrical panel and various smoke detectors.

General Fund - Expenditure Detail

Building Maintenance
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Professional & contractual								
101-265-802.334	Heating & Cooling	$ 5,398	$ 11,000	$ 4,915	$ 11,000	$ 14,000	$ 15,000	$ 15,000
101-265-836.100	COVID19 Expense	$ -	$ -	$ 442	$ 5,500	$ -	$ -	$ -
101-265-956.333	Custodial Services	9,830	10,104	6,520	10,104	12,000	13,000	13,000
Total professional & contractual		15,228	21,104	11,877	26,604	26,000	28,000	28,000
Operating supplies								
101-265-956.331	Custodial Supplies	638	700	641	700	800	800	800
101-265-956.332	Lights	2,998	3,000	2,295	3,000	3,000	3,000	3,000
Total operating supplies		3,636	3,700	2,936	3,700	3,800	3,800	3,800
Maintenance & repairs								
101-265-802.331	Building Maintenance - General	30,252	30,900	17,733	30,900	31,000	31,000	32,000
101-265-802.332	Building Maintenance - Other	-	-	-	6,000	6,000	6,000	7,000
101-265-802.335	Bldg Maintenance-Library	4,136	8,000	1,360	8,000	12,000	12,000	12,000
101-265-802.336	HVAC - Library	3,932	11,000	2,788	12,000	12,000	12,000	12,000
Total maintenance & repairs		38,320	49,900	21,881	56,900	61,000	61,000	63,000
Total Building Maintenance		$ 57,184	$ 74,704	$ 36,695	$ 87,204	$ 90,800	$ 92,800	$ 94,800

PROGRAM DESCRIPTION:

The City Attorneys serve as legal advisors to the City. The duties of the office include providing legal opinions on issues facing the City, preparing and reviewing proposed City legislation and prosecuting violations of City ordinances.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Protect the assets of the City.

BUDGET HIGHTLIGHTS:

101-266-803.261 – Labor Relations Counsel: Funding for this account provides for expenses incurred to evaluate the City's wages and resolve conflicts between the City and its employees.

101-266-803.262 – Labor Negotiations: Funding for this account provides for expenses related to the negotiations of collective bargaining agreements (CBAs). Activity here will include the negotiations on all union contracts set to expire June 30, 2021.

101-266-803.267 - Tax Litigation: This account provides funding for the City to protect itself from tax challenges. This includes efforts to avoid litigation through negotiations. It also includes funding for the conduct of actual litigation if that becomes necessary. In both cases, costs can include appraisals and other expert sources and/or witnesses.

101-266-803.268 - Prosecution: Funding for this account provides for expenses that are incurred as a result of the prosecution of criminal and civil complaints of violation of City ordinances resulting from the compliance efforts of the Police and Building Department.

101-266-803.269 - City Attorney: Funding for this account provides for expenses that occur as a result of the day-to-day operations of the City that require legal advice or that require the services of an attorney for legal negotiations and/or contracts with businesses or individuals. It also provides for meetings with the City Attorney for staff and the City Council.

General Fund - Expenditure Detail

Litigation and Appeals
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Professional & contractual								
101-266-803.261	Labor Relations Counsel	$ 674	$ 3,000	$ 980	$ 1,500	$ 3,000	$ 3,000	$ 3,000
101-266-803.262	Labor Negotiations	10,691	7,000	11,950	11,950	6,000	-	-
101-266-803.266	Litigation	-	-	-	-	-	-	-
101-266-803.267	Tax Litigation	5,000	5,000	1,350	4,000	5,000	5,000	5,000
101-266-803.268	Prosecution	33,532	30,000	20,436	30,000	30,000	30,000	30,000
101-266-803.269	City Attorney-Meetings\Misc.	32,951	30,000	13,712	25,000	30,000	30,000	30,000
101-266-836.100	COVID19 Expense	-	-	-	3,200	-	-	-
Total professional & contractual		82,848	75,000	48,428	75,650	74,000	68,000	68,000
Total Litigation and Appeals		$ 82,848	$ 75,000	$ 48,428	$ 75,650	$ 74,000	$ 68,000	$ 68,000

PROGRAM DESCRIPTION:

This program contains resources for the operation of City Hall and reflects the centralization of certain expense categories associated with the delivery of City services. In order to keep abreast of new legislation and programs that affect City operations and its citizens, the City participates in SEMCOG (Southeast Michigan Council of Governments), MML (Michigan Municipal League), and LACC (Lakes Area Chamber of Commerce).

BUDGET HIGHLIGHTS:

101-283-709.321 – Fringes: HRA Expense: This line item includes estimated claims reimbursements on Health Reimbursement Accounts for full-time City employees. Once claims are incurred, fringe benefit adjustments will be posted, as may be applicable. This budget item will be allocated to the appropriate departmental HRA fringe accounts throughout the year.

101-283-709.390 – OPEB Contribution: Reflects the normal cost contribution to the MERS Retiree Health Care Funding Vehicle to fund other post-employment benefits (OPEB). The normal cost is the required contribution relating to active employees future service. This line item has been reduced as a result of the bonding of the unfunded OPEB liability that occurred in August 2018. Activity related to the annual bond payments is located in the Debt Service OPEB department.

101-283-718.322 – Insurance-Workers' Compensation: Continues to reflect a decrease from the FY2018-2019 budget, due to a reduction of the City's experience modifier from 1.69 to .82. This is directly related to the prior 3½ years of claim activity and the lower the modifier, the lower our insurance premium. Congratulations to our employees and management for following good safety practices!

101-283-801.001 - Postage & Copier – Library: This line item includes funding for postage and copier use by the Library. The Library reimburses the City for these costs.

101-283-956.327 – Actuarial Cost - OPEB: This line item includes funding to obtain required OPEB actuarial reports. This information is utilized for budgeting, audit and financial statement purposes.

101-283-959.321 - Memberships – City Hall: This line item includes funds for membership in the Michigan Municipal League, Lakes Area Chamber of Commerce, Southeast Michigan Council of Governments and additional funds for possible membership increases.

General Fund - Expenditure Detail

General Operating
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Operating supplies								
101-283-730.321	Postage Expense	$ 10,761	$ 15,500	$ 11,132	$ 15,500	$ 15,750	$ 16,000	$ 16,250
101-283-732.321	Copier Service & Supplies-Gen.	5,296	8,000	3,228	8,000	8,000	8,160	8,323
Total operating supplies		16,057	23,500	14,360	23,500	23,750	24,160	24,573
Salaries, wages & compensation adjustments								
101-283-703.321	Wage & Salary Adjustments	-	-	-	-	-	46,696	94,560
101-283-703.322	Wage & Salary Adjustments Union	-	15,000	-	-	-	60,144	121,792
101-283-709.321	Fringes-HRA Expense	5,388	75,271	2,182	75,271	175,000	182,250	189,718
101-283-709.323	MERS DB Closeout Non Union	30,138	-	-	-	-	-	-
101-283-709.324	MERS DB Closeout Police Officers	32,725	-	-	-	-	-	-
101-283-709.325	MERS DB Closeout Clerical	3,458	-	-	-	-	-	-
101-283-709.326	MERS DB Closeout DPW	4,553	-	-	-	-	-	-
101-283-709.327	MERS DB Lump Sum Payment	-	2,200,757	2,200,757	2,200,757	-	-	-
101-283-709.390	OPEB Contribution - Normal Cost	172,093	172,093	97,661	97,661	97,661	97,661	97,661
Total salaries, wages & compensation adjustments		248,354	2,463,121	2,300,600	2,373,689	272,661	386,751	503,730
Professional & contractual								
101-283-801.001	Postage & Copier-Library	65	75	39	75	75	75	77
101-283-801.002	Comm Center Rental - Library	-	-	-	-	-	-	-
101-283-836.100	COVID19 Expense	-	-	-	-	-	-	-
101-283-956.320	Outside Storage	13,243	13,260	10,495	14,990	15,290	15,596	15,908
101-283-956.325	Economic Development	-	-	-	-	-	-	-
101-283-956.326	Manuf. Alliance of Communities	3,000	3,000	-	3,000	3,000	3,100	3,100
101-283-956.327	Actuarial Cost - OPEB	6,000	6,300	18,900	18,900	19,278	6,120	19,664
101-283-956.329	Auction Costs	2,134	750	1,118	1,400	750	750	750
101-283-956.330	Application & Filing Costs	-	-	-	-	-	-	-
101-283-958.323	Audit Fee - Capital Projects	8,397	8,565	8,565	8,565	8,736	8,911	9,089
101-283-958.324	Audit Fee - Other	13,691	13,965	16,215	16,215	16,539	16,870	17,207
101-283-958.325	Audit Fee - Single Audit	-	7,285	-	-	7,431	7,579	7,731
101-283-958.326	Audit Fee - GASB 34	6,997	7,137	7,137	7,137	7,280	7,425	7,574
101-283-958.327	Audit Fee - SAS112	-	-	-	-	-	-	-
101-283-959.320	Record Retention - Maint/Support	11,213	11,886	13,194	13,194	13,986	14,825	15,714
101-283-959.321	Memberships - City Hall	7,497	7,575	8,389	8,389	8,473	8,558	8,643
Total professional & contractual		72,237	79,798	84,051	91,865	100,837	89,809	105,457
Public utility & telephone								
101-283-731.321	Natural Gas Expense - General	4,996	4,700	3,872	5,200	5,300	5,459	5,623
101-283-850.321	Telephone - City Hall	9,861	10,600	5,399	9,000	9,200	9,300	9,400
101-283-959.324	Electrical Expense - General	27,588	38,000	20,001	31,000	32,750	33,733	34,744
101-283-959.325	Water Expense - General	11,822	19,550	9,303	19,550	21,114	22,803	24,627
Total public utility & telepone		54,267	72,850	38,575	64,750	68,364	71,295	74,395
Insurance expense								
101-283-718.322	Insurance-Worker's Comp.	64,740	66,037	60,904	63,375	64,643	65,935	67,254
101-283-718.323	Insurance-Multi-Peril&Gen Liab	183,164	189,040	184,183	184,183	190,629	197,301	204,207
Total insurance expense		247,904	255,077	245,087	247,558	255,272	263,237	271,461
Maintenance & repairs								
101-283-971.321	Office Equipment & Repairs	-	-	-	-	-	-	-
Total General Operating		$ 638,819	$ 2,894,346	$ 2,682,673	$ 2,801,362	$ 720,884	$ 835,251	$ 979,617

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PROGRAM DESCRIPTION:

The Police Department believes the people who live, work, and spend time in Wixom should be free from crime, fear of crime and disorder. The Department renders aid to those who are sick, injured and in danger; prevents crime, fear of crime and disorder through directed patrol; prevents vehicle crashes through traffic enforcement; seeks the truth through sound investigation; participates in the prosecution of those who harm others; and provides friendly customer service.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- The Police Department will continue participating in a nationally renowned active assailant training program called ALICE. ALICE stands for Alert, Lockdown, Inform, Counter and Evacuate. The Department will continue to provide this valuable training to any Wixom organization that requests assistance.
- The Police Department will participate in an Employee Assistance Program (EAP) that will provide a multitude of physical, emotional and mental wellness resources to include online training, in-person training, critical incident stress debriefings and annual wellness sessions.

BUDGET HIGHLIGHTS:

101-301-706.374 – Overtime – Police Officers: This account will fund the costs associated with 17 weeks of extra patrol on Wixom's portion of the Michigan Airline Trail.

101-301-957.350 – Public Safety Recruiting: Funds allocated to this account will increase for the purpose of enhancing the Department's recruiting capabilities. This includes attending job fairs, printing promotional materials and purchasing "giveaways."

CAPITAL IMPROVEMENT HIGHLIGHTS:

411-301-974.375 – In-Car Cameras: This funding will provide for the scheduled replacement of the patrol vehicle in-car camera system and corresponding infrastructure.

411-301-977.373 – Police Radios: This funding will provide for the scheduled support of the Oakland County radio replacement project. The Police and Fire Departments will use their respective funding for purchasing portable radios and upgrades above and above what the County provides.

411-301-979.370 – Facilities Improvements: Funds allocated to this account will provide for the scheduled replacement of the police station's two overhead garage doors and for the scheduled replacement of the flooring in the cell block area.

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

Police
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Salaries & wages								
101-301-703.371	Salary - Public Safety Dir (50%,Fire 50%	$ 51,276	$ 52,557	$ 40,430	$ 52,557	$ 53,871	$ 53,871	$ 53,871
101-301-703.372	Wage - Police Sergeants	342,629	353,556	259,993	356,930	362,395	362,395	362,395
101-301-703.373	Wage - Police Officers	884,767	981,129	672,860	929,112	1,042,970	1,042,970	1,042,970
101-301-703.374	Wage -Records Manager (60%,Fire 40%	41,756	43,131	31,278	43,131	44,209	44,209	44,209
101-301-703.375	Wage - Lieutenant	51,839	92,809	53,261	81,473	95,129	95,129	95,129
101-301-703.376	Wages-Training/EMS Coord.	-	-	-	-	-	-	-
101-301-703.377	Wage - PT Civilian Desk Aides	145,288	152,523	105,906	152,523	156,336	156,336	156,336
101-301-703.379	Wage - Police Secretaries	87,089	94,393	58,983	83,230	95,434	95,434	95,434
101-301-703.381	Crossing Guard	-	5,800	-	2,900	5,800	5,800	5,800
101-301-704.371	Holiday Pay - Lieutenant	7,185	4,428	4,728	4,728	4,539	4,539	4,539
101-301-704.372	Holiday Pay - Sergeants	16,457	16,868	20,073	20,073	17,290	17,290	17,290
101-301-704.373	Holiday Pay - Police Officers	41,177	46,269	38,457	38,457	49,374	49,374	49,374
101-301-704.374	Spec.Lt.Holiday Work Pay	500	1,100	500	1,100	1,100	1,100	1,100
101-301-704.375	Spec.Sgt.Holiday Work Pay	3,250	4,400	3,000	4,400	4,400	4,400	4,400
101-301-704.376	Spec.Pol.Off.Holiday Work Pay	3,350	3,600	3,450	3,600	3,600	3,600	3,600
101-301-705.371	Longevity Pay - Lieutenant	3,629	3,248	3,224	3,224	3,304	3,304	3,304
101-301-705.372	Longevity Pay-Sergeants	8,985	11,474	10,281	10,281	8,541	8,541	8,541
101-301-705.373	Longevity Pay-Police Officers	10,725	5,334	5,293	5,293	5,425	5,425	5,425
101-301-705.374	Longevity - Records Manager	2,436	2,497	2,497	2,497	2,559	2,559	2,559
101-301-706.371	Overtime - Lieutenant	10,122	11,340	897	6,000	9,000	9,000	9,000
101-301-706.372	Overtime - Police Secretaries	1,696	1,800	3,514	3,600	1,800	1,800	1,800
101-301-706.373	Overtime - Sergeants	18,947	35,900	28,059	35,900	35,900	35,900	35,900
101-301-706.374	Overtime - Police Officers	64,534	55,000	38,334	55,000	63,400	63,400	63,400
101-301-706.375	Overtime - Records Manager	4,449	8,820	7,588	8,820	8,820	8,820	8,820
101-301-707.371	Other Pay - Public Safety Dir	1,282	-	-	-	-	-	-
101-301-708.371	Sick Pay Out-Public Safety Dir	-	-		-	1,737	1,737	1,737
101-301-708.372	Sick Pay Out-Lieutenants	-	-		-	2,038	2,038	2,038
101-301-708.374	Sick Pay Out-Sergeants	12,277	-	-	-	-	-	-
101-301-708.375	Sick Pay Out-Officers	-	-	-	-	-	-	-
101-301-708.376	Sick Pay Out - Records Supervisor	601	988	-	988	1,012	1,012	1,012
101-301-709.100	Fringes - Police Dept	661,123	731,079	510,324	676,649	708,686	745,971	787,243
101-301-709.371	Educational Incentive Pay-Sgt.	4,750	4,750	3,750	4,750	4,750	4,750	4,750
101-301-709.372	Educational Incentive Pay-Off.	10,000	10,500	10,250	10,500	10,500	10,500	10,500
101-301-709.374	Educational Incentive Pay-Lt.	1,000	1,000	-	1,000	1,000	1,000	1,000
101-301-709.380	Fringes-HRA Expense	73,662	54,801	54,801	54,801	-	-	-
101-301-711.371	Part-time Assistance (Park Patrol)	-	-	-	-	-	-	-
101-301-711.374	Part-time Help (Clerical)	11,540	20,707	12,525	20,707	21,225	21,225	21,225
101-301-717.372	Stipends - Police Lieutenants	-	-	-	-	-	-	-
Total salaries & wages		2,578,319	2,811,801	1,984,256	2,674,224	2,826,144	2,863,429	2,904,701
Professional & contractual								
101-301-718.372	Insurance-County Maintenance	-	-	-	-	-	-	-
101-301-728.371	Computer Software & Supplies	8,730	12,270	10,810	12,270	12,270	12,600	12,900
101-301-731.374	Natural Gas Expense	5,669	4,400	3,966	4,400	4,550	4,700	4,800
101-301-801.371	Consultants & Personnel-Police	14,502	23,000	12,438	20,000	23,000	23,000	23,000
101-301-801.372	Witness Fees	(12)	250	6	250	250	250	250
101-301-802.372	Public Safety Dir Expense	252	500	47	500	500	500	500
101-301-836.100	COVID19 Expense	-	-	50	7,000	-	-	-
101-301-850.371	Telephone	13,383	11,500	10,771	11,500	11,800	12,000	12,300
101-301-850.372	Police Radio Dispatch Service	128,226	132,065	76,465	132,065	136,027	140,108	144,311
101-301-850.373	Cellular Phones/Pagers	5,679	6,800	3,916	6,800	7,000	7,150	7,300
101-301-940.371	Equipment Rental - Radio Rental	23,696	42,393	16,495	42,393	40,393	40,393	40,393
101-301-955.371	Conf.& Workshops-Police	-	-	-	-	-	-	-
101-301-955.372	Training-Police	15,001	22,000	10,227	12,000	22,000	22,000	22,000
101-301-955.373	Education - Tuition	2,250	5,800	-	-	5,800	5,800	5,800
101-301-956.241	Auto Towing	-	400	225	400	400	400	400
101-301-956.372	Uniform & Cleaning Allowance	24,120	22,450	21,790	22,450	22,450	22,450	22,450
101-301-956.373	Civilian Desk Aides - Additional Costs	952	5,200	570	5,200	5,200	5,200	5,200
101-301-956.374	Memberships	1,347	1,400	1,125	1,400	1,650	1,650	1,650
101-301-956.375	Auto Washing	1,227	1,325	817	1,200	1,325	1,325	1,325
101-301-956.376	City Car Lease Agreement	7,660	7,600	5,382	7,600	7,600	7,850	7,850

General Fund - Expenditure Detail

Police
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
101-301-956.378	Operating Expense - Emerg Manageme	-	1,000	-	1,000	1,000	1,000	1,000
101-301-956.379	Law Enforcement Supplies	28,937	30,000	15,059	30,000	30,000	30,000	30,000
101-301-957.350	Public Safety Recruiting	1,386	3,100	-	3,200	3,200	3,200	3,200
101-301-959.370	Crime Prevention	415	2,000	-	2,000	2,000	2,000	2,000
101-301-959.371	Police Auxiliary Program-Supplies	-	-	-	-	-	-	-
101-301-959.372	Community Programs	2,828	3,500	288	3,500	3,500	3,500	3,500
101-301-959.375	Electrical Expense	18,106	31,350	13,595	31,350	31,350	31,350	31,350
Total professional & contractual		304,354	370,303	204,042	358,478	373,265	378,426	383,479
Operating supplies								
101-301-727.371	Office Supplies - Police	3,738	3,500	1,728	3,500	3,500	3,500	3,500
101-301-731.371	Gas & Oil - Police	37,410	37,000	27,221	37,000	38,200	38,200	38,200
101-301-732.371	Copier Supplies & Maint-Police	4,165	5,000	1,434	5,000	5,000	5,000	5,000
101-301-900.371	Publication & Printing-Police	165	2,500	-	2,500	2,500	2,500	2,500
101-301-956.371	Custodial Supplies	266	750	181	750	750	750	750
Total operating supplies		45,744	48,750	30,563	48,750	49,950	49,950	49,950
Maintenance & repairs								
101-301-802.371	Office Equipment Maint.-Police	141	500	-	500	500	500	500
101-301-802.373	Communication Equipt.Maint-Pol	-	4,000	(106)	4,000	4,000	4,000	4,000
101-301-802.374	Building Maintenance - Police	-	-	-	-	5,000	5,000	5,000
101-301-802.375	Radar Maintenance - Police	950	1,500	-	1,500	1,500	1,500	1,500
101-301-802.376	Vehicle Maintenance-Police	5,077	13,500	1,592	13,500	13,500	13,500	13,500
101-301-959.376	Custodial Services	11,050	15,000	7,330	15,000	15,000	15,000	15,000
Total maintenance & repairs		17,218	34,500	8,816	34,500	39,500	39,500	39,500
Capital outlay								
101-301-851.371	Radar/Comm Vehicle Equipment	-	-	-	-	-	-	-
101-301-959.378	Vehicle Repair - Police	13,113	15,000	10,195	15,000	15,000	15,000	15,000
101-301-971.371	Office Equipment - Police	309	500	-	500	500	500	500
101-301-971.372	Office Furniture - Police	-	-	-	-	-	-	-
101-301-971.373	Capital Outlay	-	-	-	-	-	-	-
Total capital outlay		13,421	15,500	10,195	15,500	15,500	15,500	15,500
Total Police		$ 2,959,056	$ 3,280,854	$ 2,237,871	$ 3,131,452	$ 3,304,359	$3,346,805	$3,393,130

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Fiscal Year 2020-2021
Program Strategies: Fire Department

PROGRAM DESCRIPTION:

The Fire Department is responsible for enhancing and providing fire prevention through Annual Life Safety inspections, the Business License Program and Public Safety seminars for adults and children. The Department also provides basic life support services and transportation of the sick and injured. Additionally, the Fire Department responds to all hazards in the City and promotes the safety and welfare of all persons who live, visit and work in Wixom.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Provide 24 hours station staffing.
- Increased focus on successful recruitment and retention of Paid on Call Firefighters and EMTs.
- Participate in regional Assistance for Firefighters Grant (AFG) to replace all SCBA's.

BUDGET HIGHLIGHTS:

101-336-711.351 Part Time Help: Funds allocated to this account will be increased to provide for part-time secretarial help.

101-336-801.351 Consultants & Personnel: Funds allocated to this account will be increased to provide for a City-wide Table Top Exercise for Emergency Planning.

101-336-710.355 Rapid Response: Funds allocated to this account will be increased as a result of the governing Collective Bargaining Agreement.

CAPITAL IMPROVEMENT HIGHLIGHTS:

411-336-978.359 – Replace Fire Gear/Equipment: Funds allocated to this account will provide for the replacement of all Self-Contained Breathing Apparatus (SCBAs) that have come to the end of service life.

411-336-979.353 – Facility Improvements: Funds allocated to this account will provide for traffic prioritization in front of fire headquarters.

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

Fire
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Salaries & wages								
101-336-703.351	Salary - Public Safety Dir (50%, Pol 50%)	$ 51,303	$ 52,557	$ 40,479	$ 52,557	$ 53,871	$ 53,871	$ 53,871
101-336-703.352	Salary - Fire Chief	88,741	90,960	69,969	90,960	93,234	93,234	93,234
101-336-703.353	Salary - Fire Marshal	51,953	51,953	42,705	54,584	55,948	55,948	55,948
101-336-703.354	Salary - FT Fire Inspector	42,000	42,000	34,524	44,126	45,229	45,229	45,229
101-336-703.355	Wage - Fire Secretary (50%, Bldg 50%)	-	-	-	-	-	-	-
101-336-703.356	Wage -Records Manager (40%,Pol 60%)	27,837	28,754	20,852	28,754	29,473	29,473	29,473
101-336-703.357	Officer's Compensation	7,800	8,000	5,430	7,800	6,500	6,500	6,500
101-336-703.358	Salary - FT Training & EMS Coordinator	40,000	40,000	32,864	42,025	43,076	43,076	43,076
101-336-703.359	Full Time Firefighter	-	-	14,831	26,240	43,761	43,761	43,761
101-336-706.353	Overtime	19,106	30,000	18,140	25,000	30,000	30,000	30,000
101-336-707.351	Other Pay - Public Safety Dir	1,282	-	-	-	-	-	-
101-336-707.352	Other Pay - Fire Chief	2,219	-	-	-	-	-	-
101-336-708.351	Sick Time Pay - Public Safety Dir.	-	-	-	-	1,737	1,737	1,737
101-336-708.352	Sick Time Pay - Fire Chief	-	2,239	-	901	2,152	2,152	2,152
101-336-708.376	Sick Time Pay - Records Supervisor	-	659	-	659	675	675	675
101-336-709.100	Fringes - Fire Dept	115,414	145,479	107,282	171,140	178,622	187,750	195,182
101-336-709.357	Fringes-HRA Expense	3,278	1,640	1,640	1,640	-	-	-
101-336-710.355	Rapid Response Program	90,647	102,034	119,602	140,440	140,440	140,440	140,440
101-336-711.351	Part Time Help-Clerical	18,165	19,751	13,249	19,751	36,000	36,000	36,000
101-336-711.352	Wages-Training/EMS Coord.	-	-	-	-	-	-	-
101-336-711.353	Part Time Inspector	-	-	-	-	-	-	-
101-336-711.354	Paid-On-Call Firemen	153,646	160,315	86,700	150,000	160,315	160,315	160,315
101-336-831.350	Assistant Chief's Compensation	-	-	-	-	-	-	-
Total salaries & wages		713,391	776,341	608,267	856,577	921,033	930,161	937,593
Professional & contractual								
101-336-716.351	Fire Chief Expense	91	250	-	250	250	250	250
101-336-731.354	Natural Gas Expense - Fire	5,024	6,000	3,492	5,200	6,000	6,000	6,000
101-336-801.351	Consultants & Personnel-Fire	1,032	3,000	1,277	2,200	8,000	3,000	3,000
101-336-801.352	Fire Personnel-Medical Eva	5,839	12,000	5,284	6,200	12,000	12,000	12,000
101-336-801.353	Cost recovery	-	-	-	-	-	-	-
101-336-836.100	COVID19 Expense	-	-	640	7,000	-	-	-
101-336-850.351	Telephone - Fire	12,565	13,000	6,914	13,000	13,000	13,000	13,000
101-336-955.351	Conf.& Workshops-Fire	-	-	-	-	-	-	-
101-336-955.352	Education & Training-Fire	7,626	25,000	3,043	8,000	25,000	25,000	25,000
101-336-956.356	Memberships	6,608	8,750	6,825	7,000	8,750	8,750	8,750
101-336-956.358	Fire Dispatch	32,056	33,017	19,116	33,000	33,504	34,800	34,518
101-336-957.350	Public Safety Recruiting	15	2,000	163	500	2,000	2,000	2,000
101-336-959.351	Fire Insurance - Disability	6,551	7,667	6,551	6,551	7,667	7,667	7,667
101-336-959.353	Fire Prevention Education	7,781	7,500	6,709	7,500	7,500	7,500	7,500
101-336-959.355	Electrical Expense - Fire	11,117	12,000	8,663	12,000	12,000	12,000	12,000
101-336-960.351	Mileage Reimbursement	-	-	-	-	-	-	-
Total professional & contractual		96,304	130,184	68,678	108,401	135,671	131,967	131,685
Operating supplies								
101-336-727.351	Office Supplies - Fire	1,421	1,500	635	1,500	1,500	1,500	1,500
101-336-728.351	Computer Supplies & Maintenance	11,627	11,500	8,248	6,500	11,500	11,500	11,500
101-336-731.351	Gas & Oil - Fire	9,707	14,957	5,625	10,000	14,957	14,957	14,957
101-336-732.351	Copy Machine Supplies & Maint.	3,849	2,880	1,588	3,000	4,650	4,650	4,790
101-336-956.352	Miscellaneous Operating Exp.	-	-	-	-	-	-	-
101-336-956.354	Medical Supplies	7,439	7,000	5,412	7,000	7,000	7,000	7,000
101-336-956.355	Uniforms	7,453	7,500	2,662	4,000	7,500	7,500	8,000
Total operating supplies		41,496	45,337	24,170	32,000	47,107	47,107	47,747

General Fund - Expenditure Detail

Fire
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Maintenance & repairs								
101-336-802.351	Firefighting Equipment Maint.	18,278	16,000	10,129	12,000	16,000	16,000	16,000
101-336-802.352	Vehicle Maintenance-Fire	21,769	12,500	10,510	12,500	12,500	12,500	12,500
101-336-802.353	Building Maintenance - Fire	26,414	21,800	12,464	20,000	24,000	24,000	24,000
101-336-802.354	Custodial Services	3,370	3,336	2,120	3,370	3,470	3,470	3,470
Total maintenance & repairs		69,831	53,636	35,222	47,870	55,970	55,970	55,970
Capital outlay								
101-336-959.356	Firefighting Equipment	44,156	38,790	39,574	39,574	40,000	40,000	40,000
101-336-959.357	Vehicle Repairs	8,569	14,000	4,450	8,000	14,000	14,000	14,000
101-336-971.352	Office Furniture	-	-	-	-	1,000	-	-
Total capital outlay		52,725	52,790	44,024	47,574	55,000	54,000	54,000
Total Fire		$ 973,747	$1,058,288	$ 780,362	$ 1,092,422	$ 1,214,781	$ 1,219,205	$ 1,226,995

PROGRAM DESCRIPTION:

The Building Department is responsible for ensuring that all work performed for new construction, rehabilitation and demolition is carried out with the materials and methods that conform to approved site plans and the appropriate federal, state and local building codes. This includes the review of plans and permit applications for building, electrical, plumbing, mechanical, sewer, signs and other permits required by the City. The Building Department is also responsible for the Construction Board of Appeals, property maintenance and code enforcement, as well as assigning and changing addresses, street names, street numbers and preparing reviews for the US Census Bureau as authorized by City Code of Ordinances. It reviews Master Deeds, deed restrictions, utility systems and streets, subdivision layout and design and compliance with all requirements of the Condominium Act. The Staff routinely provides data and reports to internal departments and represents the City in meetings with developers and landowners regarding future land development.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Continue to review and improve existing, and implement new, processes to enhance effectiveness and the image and reputation of Wixom as a place to live and do business.
- Continue to provide a prompt, courteous and high level of professional customer service to the residents and business owners of the City.
- Continue to coordinate fire alarm, fire suppression and construction plan review with the Fire Department.
- Increase and improve communication between the Department and the individuals and businesses that are seeking information and/or construction permits.
- Facilitate the redevelopment of the former Ford Wixom Plant property through professional and efficient customer service
- Continue to maintain and utilize the electronic document imaging system, including archiving historical documents and converting to electronic file storage and retrieval.
- Continue to participate in the One-Stop Ready program to increase in-house plan reviews and reduce the cost of doing business in the City.
- Continue to provide Code Enforcement to ensure ordinance compliance.
- Continue to inform the public of various code requirements and work cooperatively to achieve code compliance.
- Coordinate with the Assistant City Manager, Economic Development and Assessing and the City planning consultant to achieve Redevelopment Ready Community certification.

BUDGET HIGHLIGHTS:

101-371-801.240 – Building Official Contract: Funds allocated provide funding for the fees related to contractual services provided by SAFEbuilt. This line item may fluctuate depending on construction and development projects and the fee is set by formal agreement.

CAPITAL IMPROVEMENTS:

411-371-957-240 – Office Furniture**:** Funds allocated provide funding for the purchase of glass or plexiglass divider attachments to be placed between cubicles to serve as a sound barrier.

General Fund - Expenditure Detail

Building Department (Construction & Dev.)
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Salaries & wages								
101-371-703.241	Salary - Building Official	$ -	$ -	$ -	$ -	$ -	$ -	$ -
101-371-703.243	Wage - Building Sec	91,643	98,624	69,293	98,624	96,204	96,204	96,204
101-371-706.242	Overtime	1,822	4,500	789	1,300	4,500	4,500	4,500
101-371-708.243	Sick Pay-Secretarial	-	986	-	1,691	1,733	1,733	1,733
101-371-709.100	Fringes - Building Dept	37,133	40,587	36,829	47,676	58,279	62,283	66,517
101-371-709.248	Fringes - HRA Expense	3,160	2,668	2,668	2,668	-	-	-
101-371-711.241	Part-Time Help	8,759	-	-	-	-	-	-
Total salaries & wages		142,517	147,365	109,579	151,959	160,716	164,720	168,954
Professional & contractual								
101-371-705.242	Contractual Building Inspector	-	-	-	-	-	-	-
101-371-728.241	Computer Software & Supplies	1,535	1,575	1,572	1,575	1,602	1,650	1,698
101-371-801.240	Building Official Contract	380,921	233,188	194,601	301,625	248,047	261,122	274,304
101-371-801.246	Contractual Plan Review	-	-	-	-	-	-	-
101-371-801.248	Hearing Officer	-	-	-	-	-	-	-
101-371-801.249	Building Official Expense	-	-	-	-	-	-	-
101-371-836.100	COVID19 Expense	-	-	-	-	-	-	-
101-371-850.241	Telephone	-	-	-	-	-	-	-
101-371-955.241	Conf.& Workshops-Building	-	-	-	-	-	-	-
101-371-955.242	Education & Training-Building	222	750	673	1,305	1,300	1,300	1,300
101-371-956.241	Bldg. Inspector & Code Enf. Exp.	8,152	7,500	3,819	3,900	7,500	7,500	7,500
101-371-956.246	Dues & Subscriptions	135	150	-	150	150	150	150
101-371-956.251	Document Archiving	21,133	7,500	8,198	8,198	7,500	7,500	7,500
Total professional & contractual		412,098	250,663	208,863	316,753	266,099	279,222	292,452
Operating supplies								
101-371-727.241	Office Supplies - Building	676	1,000	1,146	1,146	1,000	1,100	1,210
101-371-731.241	Gas & Oil - Building	482	500	336	500	500	525	550
101-371-732.241	Copier Supplies/Maint	746	925	958	1,050	1,050	1,100	1,200
101-371-900.241	Publication & Printing-Bldg.	438	500	425	500	500	550	575
Total operating supplies		2,343	2,925	2,865	3,196	3,050	3,275	3,535
Maintenance & repairs								
101-371-802.241	Vehicle Maintenance-Building	254	500	117	200	350	350	350
Capital outlay								
101-371-971.241	Office Equipment	-	-	-	-	-	-	-
101-371-971.242	Office Furniture	469	-	-	-	-	-	-
Total capital outlay		469	-	-	-	-	-	-
Total Building Department (Construction & Dev.)		$ 557,682	$ 401,453	$ 321,425	$ 472,108	$ 430,215	$ 447,567	$ 465,291

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PROGRAM DESCRIPTION:

The Department of Public Works (DPW) is responsible for the planning and delivery of day-to-day public services. Key objectives include maintenance and repair of complex public infrastructure including roads, public buildings, parks and all other public property and facilities. Specifically, services include maintenance of all City streets; buildings and grounds; public parks; traffic control devices; sidewalks and bike paths; street lights; vehicles and construction/maintenance equipment; street sweeping; roadsides, park and cemetery mowing; tree maintenance; and snow removal/ice control. The DPW is also responsible for providing the contractual oversight of the water and wastewater systems, the recycling programs, refuse collection and storm water management.

The DPW continues to support City events such as the Tree Lighting Festival and the summer concert series. Routine maintenance tasks include drain inspections, leaf collection and snow plowing. Road maintenance includes pothole repairs, management of the crack sealing program and tree trimming.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- The DPW will continue to serve the community by maintaining the roads, parks, City offices, and fire station, police station, community center, library and parks facilities to the high standards to which Wixom residents have grown accustomed.
- The DPW will continue to implement the storm water catch basin cleaning and inspection program and develop a catch basin and storm water collection repair program.
- DPW will make every effort to improve and repair damaged sidewalks along the major roadways and install new sidewalks consistent with the capital plan.
- Continue LED Light changeover in City Hall, Library and DPW.

BUDGET HIGHLIGHTS:

202-XXX – Major Road and 203-XXX – Local Road: DPW employee wages and fringes are allocated to the Major and Local Road Fund budgets in a variety of accounts for a variety of activities performed by DPW staff on the roads. These expenses are then funded by Act 51 revenues received by the City expressly for these various road activities.

CAPITAL IMPROVEMENT HIGHLIGHTS:

411-441-971.392 - Drain Improvements: Funds allocated to this account are for storm water and drain improvements. This includes cleaning and inspecting one quarter of the system annually.

411-441-973.392 – Equipment Replacement: Funding is proposed to purchase a new Small Hook Lift replace a 2001 model.

411-441-974.396 – DPW Equipment: Funding is proposed to purchase one new Adopt a Box to be used with the Hook Lift trucks.

411-441-979.392 - DPW Building Upgrades: Provides for exterior painting and brick repairs.

411-441-983.392 – Mowing Equipment: Funding is proposed to purchase a new Mower with implements to replace an old unit.

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

DPW
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Salaries & wages								
101-441-703.391	Salary - DPW Director	$ 37,761	$ 36,390	$ 28,919	$ 36,390	$ 37,299	$ 37,299	$ 37,299
101-441-703.392	Wage - DPW Foreman	90,443	90,145	68,077	90,145	91,735	91,735	91,735
101-441-703.393	Wage - DPW Employees	249,293	312,423	200,226	312,315	319,164	321,969	325,237
101-441-703.396	Wage - Secretary	21,631	21,102	14,534	21,102	21,525	21,525	21,525
101-441-706.391	Overtime - Secretary	641	820	291	820	841	862	883
101-441-706.392	Overtime - DPW Supervisory	18,049	17,425	12,339	17,425	17,861	18,307	18,765
101-441-706.393	Overtime - DPW Employees	47,743	36,900	39,278	42,000	37,823	38,768	39,737
101-441-706.394	Overtime - Part-Time	-	-	-	-	-	-	-
101-441-708.391	Sick Time Pay - DPW Director	-	-	-	-	-	-	-
101-441-708.392	Sick Time Pay - DPW Secretary	1,014	1,691	-	1,691	1,733	1,733	1,733
101-441-709.100	Fringes - DPW Dept	192,404	252,228	155,196	231,640	257,776	273,658	290,746
101-441-709.372	Education Certification Pay	1,750	2,000	1,850	1,850	2,000	2,000	2,000
101-441-709.397	Fringes-HRA Expense	19,739	19,819	19,819	19,819	-	-	-
101-441-711.391	Part-time & Seasonal Help-DPW	38,896	55,000	26,235	55,000	55,000	56,000	58,000
101-441-712.391	Unemployment Compensation	-	-	-	-	-	-	-
Total salaries & wages		719,365	845,943	566,764	830,197	842,757	863,856	887,660
Professional & contractual								
101-441-716.391	Director's Expense	11	250	-	250	250	250	250
101-441-727.391	Office Supplies	1,103	1,200	890	1,200	1,200	1,200	1,300
101-441-728.391	Computer Software	-	1,100	283	1,100	600	800	1,000
101-441-728.392	Computer Supplies	-	1,200	-	1,200	700	900	1,100
101-441-731.393	Natural Gas Expense - DPW	9,430	8,900	6,914	8,900	8,900	9,000	9,000
101-441-733.393	Traffic Control Supplies-DPW	-	-	-	-	-	-	-
101-441-733.394	Snow Removal Supplies-DPW	-	-	-	-	-	-	-
101-441-801.391	Consultants & Personnel-DPW	38,138	76,500	41,080	76,500	78,000	78,000	80,000
101-441-802.392	Bikepath Maintenance	-	8,000	-	8,000	8,000	10,000	12,000
101-441-804.390	Street Sweeping	-	3,000	-	3,000	3,300	3,300	3,300
101-441-836.100	COVID19 Expense	-	-	64	3,000	-	-	-
101-441-850.391	Telephone - DPW	12,452	15,000	9,565	15,000	15,000	15,000	15,000
101-441-940.391	Equipment Rental - DPW	1,133	2,050	-	2,050	2,050	2,050	2,050
101-441-955.391	Conf.& Workshops-DPW	6,992	9,000	5,902	9,000	9,000	9,000	9,000
101-441-955.392	Education & Training-DPW	2,020	2,000	1,723	2,000	2,000	2,000	2,000
101-441-955.393	Education - Tuition	463	2,000	340	2,000	2,000	2,000	2,000
101-441-956.393	Electrical Expense - DPW	17,433	17,500	11,989	17,500	17,500	17,500	17,500
101-441-956.394	Street Lighting	35,400	40,000	31,408	40,000	40,000	41,000	42,000
101-441-956.397	Dues & Subscriptions	1,165	2,000	983	2,000	2,000	2,000	2,000
Total professional & contractual		125,740	189,700	111,142	192,700	190,500	194,000	199,500
Operating supplies								
101-441-730.391	Printing & Postage	174	600	333	600	600	600	600
101-441-731.392	Gas & Oil - DPW	28,794	36,500	27,703	36,500	36,500	37,000	37,500
101-441-732.391	Copier Supplies & Maintenance	574	1,000	394	1,000	1,000	1,000	1,000
101-441-733.390	Tools & Supplies - DPW	10,421	10,000	6,790	10,000	10,000	10,000	12,000
101-441-733.391	Road Maintenance Supplies-DPW	360	-	-	-	-	-	-
101-441-733.392	Landscape Material	7,151	21,000	1,824	21,000	21,000	21,000	21,000
101-441-733.395	Road Markings	-	-	-	-	-	-	-
101-441-733.396	Park Maintenance Material	17,287	20,000	10,596	20,000	20,000	20,000	20,000
101-441-802.391	Street Trees Maintenance	55	-	-	-	-	-	-
101-441-804.392	Storm Drainage	9,920	9,100	7,540	9,100	9,100	9,250	9,250
101-441-804.394	Culverts	-	-	-	-	-	-	-
101-441-956.390	Municipal Parking	-	1,500	-	1,500	500	600	700
101-441-956.391	Uniform Allowance	3,617	4,450	2,957	4,450	4,450	4,450	4,450
Total operating supplies		78,353	104,150	58,137	104,150	103,150	103,900	106,500

General Fund - Expenditure Detail

DPW
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Maintenance & repairs								
101-441-733.397	Cemetery-Landscape/Maint Contract	-	-	-	-	-	-	-
101-441-802.393	Custodial Services	3,280	3,546	2,080	3,546	3,546	3,600	3,600
101-441-802.394	Garage Maintenance - DPW	19,692	19,892	17,022	19,892	16,000	18,000	20,000
101-441-802.395	Equipment Maintenance - DPW	19,820	20,000	12,700	20,000	20,000	20,000	20,000
101-441-802.396	Vehicle Maintenance-DPW	26,093	26,000	10,367	26,000	26,000	26,000	26,000
Total maintenance & repairs		68,885	69,438	42,169	69,438	65,546	67,600	69,600
Capital outlay								
101-441-804.396	Garage Equipment	7,627	10,000	1,779	9,000	10,000	11,000	11,000
101-441-956.398	Vehicle Repairs-DPW	8,928	9,000	2,740	9,000	9,100	9,400	9,400
Total capital outlay		16,556	19,000	4,519	18,000	19,100	20,400	20,400
Total DPW		$ 1,008,899	$ 1,228,231	$ 782,731	$ 1,214,485	$ 1,221,053	$ 1,249,756	$1,283,660

PROGRAM DESCRIPTION:

This component of the General Fund provides support and activities for Wixom seniors and coordinates activities and services with other Senior Citizen Centers in the area including Commerce Township and Novi. Activities include cards, bingo, exercise programs, meetings, potlucks, tax assistance, trips, recreational programs and daily socializing opportunities.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Continue and enhance sponsorship participation with the newsletter and programs.
- Continue to provide senior services to the City of Walled Lake for an annual fee based on membership.
- Continue to enhance and promote current senior programming including additional classes, trips and activities.
- Continue to work with area communities for joint programming and trips.
- Assist seniors with information and education on prescription programs, Medicare and health and safety through speakers and a health fair.
- Implement and enhance programs such as crafts, leisure enrichment and exercise in order to promote physical activity.
- Seek to increase membership and participation through promotion and community awareness.
- Continue to seek and apply for grants that may assist and enhance senior programs.

BUDGET HIGHLIGHTS:

101-673-956.501 – Senior Events/Activities: Funding in this account provides for trips, entertainment, instructors, speakers, catered lunches and class supplies.

101-673-956.502 – Senior Transportation: This account is used to subsidize a transportation program provided through People's Express.

101-673-956.503 – Senior Supplies: Funds allocated to this account provide for kitchen supplies and newsletter publication expenses.

General Fund - Expenditure Detail

Senior Citizens
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Salaries & wages								
101-673-703.501	Wages - Senior Coordinator	$ 24,930	$ 28,519	$ 12,152	$ 19,112	$ 24,731	$ 24,731	$ 24,731
101-673-703.502	Wages - Senior Coordinator II	-	-	-	-	-	-	-
101-673-709.100	Fringes - Senior Citizens Dept	1,907	2,182	930	2,182	2,236	2,236	2,236
101-673-712.241	Unemployment Compensation	-	-	-	-	-	-	-
Total salaries & wages		26,837	30,701	13,082	21,294	26,967	26,967	26,967
Operating supplies								
101-673-956.501	Senior Special Events	31,218	25,000	18,552	22,000	25,000	25,500	26,000
101-673-956.502	Senior Transportation	8,172	6,000	2,569	5,500	6,000	6,000	6,000
101-673-956.503	Senior Supplies	932	2,100	521	800	2,100	2,200	2,300
Total operating supplies		40,321	33,100	21,642	28,300	33,100	33,700	34,300
Total Senior Citizens		$ 67,158	$ 63,801	$ 34,724	$ 49,594	$ 60,067	$ 60,667	$ 61,267

PROGRAM DESCRIPTION:

The Planning Commission is responsible for ensuring that the City's Master Plan, Zoning Ordinance and related Design Guidelines are implemented through various planning reviews. This includes site plan review, special land use review, VCA review, rezoning review and ordinance amendment recommendations to City Council. The Planning Commission also makes recommendations to the City Council and City Manager on matters affecting the physical development of the City.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Complete the certification process for the Redevelopment Ready Community (RRC) certification through the Michigan Economic Development Corporation (MEDC).
- Continue to support development of the Village Center Area (VCA) through site plan review, signage requests and coordination with City Council, consultants and staff.
- Facilitate continued redevelopment of the former Ford Wixom Ford Plant in a manner consistent with the GPUD District requirements and corresponding design standards.
- Provide training opportunities for new and current members with in-house training and attendance at the Michigan Association of Planning (MAP) conference and MAP/Michigan Municipal League workshops.
- Continue to conduct training sessions to assist members with understanding their roles and duties.
- Continue to conduct joint meetings with members of City Council, DDA, Planning Commission and Zoning Board of Appeals on a quarterly basis.
- Make zoning changes to properties on the east side of Wixom Road, from just north of Alpha Drive to the area just north of West Road.
- Update the Zoning Ordinance to provide continued compliance with changes in state law and court decisions.
- Rezone the undeveloped portion of the former Ford Wixom Assembly Plant property (Assembly Park) to better encourage desired redevelopment of that site.
- Continue to develop conceptual plans for areas including the VCA.

BUDGET HIGHLIGHTS:

101-721-956.481 - Special Studies: Special studies conducted by consultants including planners, engineers and attorneys. The primary projects are amendments to the Zoning Ordinance and special projects that arise throughout the year, including redevelopment of the former Ford Wixom Plant property. Funding is also included as a partial match for an MEDC RRC technical assistance grant to support final certification as a Redevelopment Ready Community.

General Fund - Expenditure Detail

Planning Commission
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Salaries & wages								
101-721-703.481	Wage-Recording Secretary P/C	$ 2,400	$ 3,600	$ 1,625	$ 3,600	$ 3,600	$ 3,600	$ 3,600
Professional & contractual								
101-721-801.481	Consultants & Personnel	65,004	65,100	43,336	65,100	65,100	65,100	65,100
101-721-803.481	Legal Counsel - Planning	1,368	6,000	2,875	6,000	6,000	6,000	6,000
101-721-900.481	Printing and Publication	83	750	-	750	750	750	750
101-721-955.481	Conf.& Workshops-Planning Comm	756	2,000	1,214	2,000	2,000	2,000	2,000
101-721-956.480	Planning Commission Expense	-	500	-	500	500	500	500
101-721-956.481	Special Studies	17,743	30,000	21,820	30,000	30,000	30,000	30,000
101-721-956.483	Update Maps, etc.	-	2,000	-	2,000	2,000	2,000	2,000
101-721-956.484	SPR Easement Exp	-	-	-	-	-	-	-
101-721-956.486	Memberships & Dues	120	200	-	200	200	200	200
101-721-956.487	Miscellaneous Operating	-	-	-	-	-	-	-
Total professional & contractual		85,072	106,550	69,245	106,550	106,550	106,550	106,550
Operating supplies								
101-721-728.482	Computer Software & Supplies	-	-	-	-	-	-	-
Total operating supplies		-	-	-	-	-	-	-
Total Planning Commission		$ 87,472	$ 110,150	$ 70,870	$ 110,150	$ 110,150	$ 110,150	$ 110,150

PROGRAM DESCRIPTION:

The Zoning Board of Appeals (ZBA) is responsible for administering the requirements of the Zoning Ordinance while recognizing that there may be exceptional circumstances with a specific property that requires some form of relief from those requirements. This relief is provided through requests for dimensional variances, use variances, appeals of administrative decisions and interpretations of the Zoning Ordinance and map. It is also the responsibility of the ZBA to ensure requests meet the criteria outlined in the Zoning Ordinance.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Continue to conduct training sessions to assist members with understanding their roles and duties.
- Continue to conduct joint meetings with members of City Council, DDA, Planning Commission and Zoning Board of Appeals on a quarterly basis.
- Provide training opportunities for new and current members with both in-house training and attendance at the Michigan Association of Planning (MAP) conferences and MAP/Michigan Municipal League workshops.
- Provide input to the Planning Commission regarding Zoning Ordinance updates to ensure that land use and zoning concerns are addressed.

BUDGET HIGHLIGHTS:

101-722-956.441 - Miscellaneous Operating Expenses: This line item includes funding for publication of notices and Board member memberships and training. It also anticipates joint meetings with the Planning Commission to review zoning ordinance updates.

General Fund - Expenditure Detail

Zoning Board of Appeals
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Salaries & wages								
101-722-703.440	Wage-Recording Secretary B/A	$ 900	$ 1,500	$ 150	$ 1,500	$ 1,500	$ 1,500	$ 1,500
Total salaries & wages		900	1,500	150	1,500	1,500	1,500	1,500
Operating supplies								
101-722-955.441	Conf & Workshops	-	1,000	165	1,000	1,000	1,000	1,000
101-722-956.441	Miscellaneous Operating Exp	54	1,000	122	1,000	1,000	1,000	1,000
Total operating supplies		54	2,000	287	2,000	2,000	2,000	2,000
Total Zoning Board of Appeals		$ 954	$ 3,500	$ 437	$ 3,500	$ 3,500	$ 3,500	$ 3,500

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PROGRAM DESCRIPTION:

The Parks & Recreation Department is responsible for the development, maintenance and operation of the City's park system, as well as for the development and coordination of recreation programs. The Parks and Recreation Commission serves as an advisory board to the City Council and Community Services Department on the recreational needs of the City and assists in the planning and implementation of recreational events and park development for Wixom residents.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Continue partnership on the Michigan Air Line Trail in cooperation with Walled Lake and Commerce Township and facilitate submission of a 2020-2021 Trail Development grant proposal to the Michigan Natural Resources Trust Fund and the Michigan Department of Transportation.
- Continue to promote the Event Sponsorship Program for City events.
- Maintain recreation facilities in accordance with national guidelines and utilize Michigan Municipal Risk Management Association for safety reviews.
- Implement Gunnar Mettala Park roadway improvements.
- Complete Trailhead at Gunnar Mettala Park.
- Continue with the development of new, exciting events for the community such as the Strongman Competition which was postponed in its inaugural year of 2020

BUDGET HIGHLIGHTS:

101-751808.545 – Events: Funds allocated to this account provide for expenses related to various events, including a Daddy Daughter Dance, Easter Egg Hunt, City Picnic, Barkin' in the Park, Skate Night, Movie Night, Wine Tasting, Concerts in the Park and Family Nights.

101-751-809.550 – Tree Lighting Festival: This item reflects the projected expenditures for this event in its third year after a very successful launch in 2018. Points of focus in year three will include seeking additional sponsorships for an event with costs that were over 50% offset through event revenue, cash and in-kind sponsorships.

101-751-802.374 – Parks Maintenance: This account has been established to provide for ongoing park maintenance items.

CAPITAL IMPROVEMENT HIGHLIGHTS:

411-751-985.550 - Trailway Contribution: This funding is for the City's contribution to the Commerce, Walled Lake and Wixom Trailway Council Budget to cover expenses such as the Trailway Manager, insurance, audit, signage, engineering and attorney's fees.

411-751-985.551 – Trailway Paving: Funds to provide for the City's cost share of the Phase II Airline Trailway project, west of Wixom Road.

411-751-986.543 – Habitat Improvements: Funds allocated will provide for the replacement of the boardwalk and viewing platform located at the Wixom Habitat.

411-751-974.543 – Park Improvements- Gunnar Mettala Park: Funds allocated will provide for roadway improvements, trailhead pavilion, athletic court crack repairs, comfort station brick repairs.

General Fund - Expenditure Detail

Parks & Recreation
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Salaries & wages								
101-751-703.541	Salary - Parks & Rec Dir (50%, CC 50%)	$ 41,274	$ 42,306	$ 32,543	$ 42,306	$ 43,364	$ 43,364	$ 43,364
101-751-703.542	Wage - Recreational Supervisor	43,861	45,396	34,582	44,957	46,081	46,081	46,081
101-751-703.543	Wage - Parks & Rec Coordinator	-	-	-	-	-	-	-
101-751-706.541	Overtime	1,551	2,000	1,182	2,000	2,000	2,000	2,000
101-751-707.351	Other Pay	1,032	-	-	-	-	-	-
101-751-708.541	Sick Time Pay-P & R Dir (50%,CC 50%)	1,388	1,465	-	1,465	1,501	1,501	1,501
101-751-709.100	Fringes - Parks & Rec Dept	27,636	27,615	18,792	28,464	42,788	43,763	44,762
101-751-709.547	Fringes-HRA Expense	250	605	605	605	-	-	-
101-751-709.548	Fringes-Part-time Prog. Coordi	-	-	-	-	-	-	-
101-751-711.541	Part-time Help Prog. Coord.	18,898	25,000	14,882	25,000	25,625	25,625	25,625
Total salaries & wages		135,888	144,387	102,586	144,797	161,359	162,334	163,333
Professional & contractual								
101-751-801.541	Instructor Fees	6,063	13,000	7,613	10,000	13,000	13,000	13,000
101-751-836.100	COVID19 Expense	-	-	-	1,500	-	-	-
101-751-960.541	Mileage & Other Reimb	99	100	37	100	100	100	100
101-751-807.540	Parks & Rec. Commission Exp.	-	-	-	-	-	-	-
101-751-955.541	Conf.& Workshops-Comm. Serv.	-	-	-	-	-	-	-
101-751-955.542	Education & Training	798	1,000	195	1,000	1,000	1,000	1,000
101-751-801.542	Consultants & Personnel	833	4,000	2,416	4,000	4,000	4,000	4,000
101-751-956.541	Comcast Cable	667	500	326	550	550	578	606
101-751-956.544	Dues & Subscriptions	880	1,200	545	1,200	1,200	1,200	1,200
101-751-807.543	Lite the Nite	15,389	21,000	5,475	21,000	21,000	21,000	21,000
101-751-807.546	Holiday Decorations	3,676	3,600	78	3,600	3,600	3,600	3,600
101-751-808.540	Smart Bus Credits	1,245	13,000	180	13,000	13,000	13,000	13,000
101-751-808.542	Park Concerts	24,000	24,000	-	24,000	24,000	24,000	24,000
101-751-808.543	Summer Events	-	-	-	-	-	-	-
101-751-808.544	Summer Youth Program	6	-	-	-	-	-	-
101-751-808.545	Events	32,990	32,000	18,217	32,000	32,000	32,000	32,000
101-751-808.546	Promotional Items	2,000	2,000	865	2,000	2,000	2,000	2,000
101-751-808.547	Events - Youth Program	1,562	6,000	2,789	6,000	6,000	6,000	6,000
101-751-808.548	Gibson House	7,386	11,000	5,350	11,000	11,000	11,000	11,000
101-751-808.549	Soccer	1,499	2,000	1,136	2,500	2,500	2,500	2,500
101-751-809.543	Recreation Programming	16,142	15,000	10,110	16,000	16,000	16,000	16,000
101-751-809.544	Cultural Enrichment	4,894	5,000	2,347	5,000	5,000	5,000	5,000
101-751-809.545	Summer Camp	-	2,000	-	2,000	2,000	2,000	2,000
101-751-809.546	Signage	2,028	2,000	928	2,000	2,000	2,000	2,000
101-751-809.550	Holiday Tree Lighting	25,050	32,000	24,367	32,000	32,000	32,000	32,000
101-751-809.553	Founders Day / Strongman Event	7,592	7,500	-	-	7,500	7,500	7,500
101-751-809.551	Fall Fest	10,804	12,000	12,092	12,092	12,000	12,000	12,000
101-751-809.552	LAYA	2,500	2,500	2,500	2,500	2,500	2,500	2,500
101-751-809.549	BBQ & Blues	7,854	7,500	6,356	7,500	7,500	7,500	7,500
Total professional & contractual		175,957	219,900	103,922	212,542	221,450	221,478	221,506
Operating supplies								
101-751-727.541	Office Supplies	2,667	4,200	1,716	4,200	4,200	4,200	4,200
101-751-728.541	Computer Supplies	2,891	3,000	2,964	3,000	3,000	3,060	3,121
101-751-731.542	Gas & Oil	499	500	96	500	500	500	500
101-751-732.541	Copy Machine Operating	1,979	5,000	1,368	5,000	5,000	5,000	5,000
101-751-802.541	Vehicle Maintenance	170	300	114	300	300	300	300
101-751-850.541	Telephone - Parks & Rec.	3,265	5,000	1,867	3,500	3,500	3,500	3,500
101-751-956.546	Miscellaneous Operating	808	2,603	1,418	2,600	2,600	2,635	2,667
101-751-956.547	Energy Expense - Parks & Rec.	4,232	7,000	3,850	7,000	7,000	7,000	7,000
101-751-956.562	Beautification	-	-	-	-	2,000	2,000	2,000
101-751-802.374	Parks Maintenance	-	-	-	-	5,000	5,000	5,000
101-751-963.540	Landscaping	17,958	20,000	9,049	20,000	20,000	20,000	20,000
101-751-963.541	Playground Repairs & Maintenance	2,285	6,000	7,936	7,936	6,000	6,000	6,000
Total operating supplies		36,755	53,603	30,378	54,036	59,100	59,195	59,288

General Fund - Expenditure Detail

Parks & Recreation
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Capital outlay								
101-751-971.541	Office Equipment	1,001	1,000	462	1,000	1,000	1,000	1,000
101-751-971.542	Office Furniture	664	1,000	-	1,000	1,000	1,000	1,000
101-751-971.548	Capital-Memorial Prog Bric	793	750	80	750	750	750	750
101-751-956.549	Recreational Equipment	1,512	4,500	4,414	4,500	4,500	4,500	4,500
Total capital outlay		3,970	7,250	4,956	7,250	7,250	7,250	7,250
Total Parks & Recreation		352,571	425,140	241,842	418,625	449,159	450,257	451,378

PROGRAM DESCRIPTION:

This program consists of the maintenance and operation of the Cultural Center, including the management of independent contractors. Full-time personnel assigned to the Cultural Center include the Community Services Director (50%) and the Community Center Supervisor (100%).

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Continue to review rental rate structures to optimize usage and meet expenses.
- Provide information to residents and businesses regarding the renovated Community Center facility, its services, and rental availability via the City's website, email, social media and other promotional material.
- Increase rental reservations through improved social media and other marketing efforts.

BUDGET HIGHLIGHTS:

101-805-956.350 – Community Programs: This account includes funding for community programs and town meetings.

101-805-956.003 – Marketing: Funds will provide for various marketing materials to promote the newly renovated facility.

CAPITAL IMPROVEMENT HIGHLIGHTS:

411-805-971.350 - Cultural Center Improvements: This account provides for partition maintenance, painting, tables, commercial vacuum, tables, ceiling tile replacement and door replacement.

411-805-974.350 Copy Machine: Funding allocated will provide for the purchase of a replacement copier.

General Fund - Expenditure Detail

Cultural Center
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Salaries & wages								
101-805-703.351	Salary-Comm Serv. Dir (50%,P&R 50%)	$ 41,275	$ 42,306	$ 32,544	$ 42,306	$ 43,364	$ 43,364	$ 43,364
101-805-703.352	Wage - Comm Services Supervisor	53,489	54,826	42,174	54,826	56,197	56,197	56,197
101-805-703.354	Wage - Monitors	10,262	20,000	7,324	11,000	20,000	20,000	20,000
101-805-706.351	Overtime	-	1,500	232	1,500	1,500	1,500	1,500
101-805-707.311	Other Pay - Comm Serv. Dir.	1,032	-	-	-	-	-	-
101-805-707.351	Other Pay - Comm Serv. Supv.	1,100	-	-	-	-	-	-
101-805-708.351	Sick Time Pay - Director	1,388	1,465	-	1,465	1,501	1,501	1,501
101-805-708.352	Sick Time Pay - Supervisor	1,745	1,898	-	1,898	1,945	1,945	1,945
101-805-709.100	Fringes - Community Services Dept	38,073	35,967	29,697	36,016	38,300	39,887	40,809
101-805-709.354	Fringes-HRA Expense	1,617	4,095	4,095	4,095	-	-	-
Total salaries & wages		149,981	162,057	116,066	153,106	162,807	164,394	165,316
Professional & contractual								
101-805-728.356	Computer Supplies & Maint	951	1,000	-	1,000	1,000	1,000	1,000
101-805-731.351	Natural Gas Expense	6,954	10,500	4,818	8,000	8,000	9,000	10,500
101-805-836.100	COVID19 Expense	-	-	-	-	-	-	-
101-805-900.351	Publication & Printing	927	2,100	464	2,100	2,100	2,100	2,100
101-805-956.003	Marketing	-	7,500	-	7,500	7,500	7,500	7,500
101-805-956.350	Community Programs	3,286	2,100	282	2,100	2,100	2,100	2,100
101-805-956.353	Insurance-Multi-Peril	16,089	16,652	16,224	16,224	16,652	17,235	17,838
101-805-956.355	Electrical Expense	18,921	26,000	14,048	21,000	25,000	25,000	25,000
101-805-956.358	Heating & Cooling	1,140	9,000	3,590	9,000	9,000	9,180	9,364
101-805-956.359	Room Arrangement Expense	16,447	17,750	10,758	13,500	18,000	18,000	18,000
101-805-956.360	Custodial Services	10,800	15,500	7,200	15,500	15,500	17,050	18,755
101-805-959.351	Weekend Preparation	4,696	6,000	3,296	6,000	6,000	6,000	6,000
101-805-960.351	Mileage & Reimb	164	200	63	200	200	206	212
Total professional & contractual		80,374	114,302	60,742	102,124	111,052	114,371	118,369
Operating supplies								
101-805-956.351	Custodial Supplies	394	1,000	334	1,000	1,000	1,000	1,000
101-805-956.352	Lights bulbs	23	1,000	165	500	500	500	500
Total operating supplies		417	2,000	499	1,500	1,500	1,500	1,500
Maintenance & repairs								
101-805-802.351	Building Maintenance - General	17,340	25,875	14,463	25,000	26,000	27,912	27,950
Capital outlay								
101-805-729.351	Community Furniture	2,461	1,500	-	1,500	1,500	1,500	1,500
101-805-959.352	Community Equipment	1,042	1,500	656	1,500	1,500	1,500	1,500
Total capital outlay		3,504	3,000	656	3,000	3,000	3,000	3,000
Total Cultural Center		$ 251,616	$ 307,234	$ 192,425	$ 284,730	$ 304,359	$ 311,177	$ 316,135

PROGRAM DESCRIPTION:

The Debt Service Pension Department is a newly budgeted department within the General Fund. This department accounts for the principal and interest payments related to the debt obligation for bonds issued in August 2018 for the unfunded pension liability. These bonds were issued under a nineteen year payment term. With this contribution, the City's pension plan is considered 100% funded. The City will continue to receive annual actuarial reports from the Municipal Employees Retirement System (MERS) to monitor our funding status.

BUDGET HIGHLIGHTS:

101-916-994.000 – Bond Principal: This account reflects the annual principal payment for the bond issue.

101-916-997.000 – Bond Interest: This account reflects the annual interest payment for the bond issue. This amount will decrease each year as the principal balance is reduced.

General Fund - Expenditure Detail

Debt Service Pension
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Transfers								
101-916-817.000	Bond Issuance Costs	$ 84,310	$ -	$ -	$ -	$ -	$ -	$ -
101-916-709.327	MERS Pension Lump Sum Payment	15,297,528	-	-	-	-	-	-
101-916-710.000	Bond Underwriters Discount	43,976	-	-	-	-	-	-
101-916-959.002	Miscellaneous Expense	-	-	500	500	500	500	500
101-916-994.000	Bond Principal	235,000	340,000	-	340,000	340,000	350,000	465,000
101-916-997.000	Bond Interest	424,753	573,217	286,608	573,217	563,866	554,066	540,116
Total transfers		16,085,567	913,217	287,108	913,717	904,366	904,566	1,005,616
Total Debt Service Pension		$16,085,567	$ 913,217	$ 287,108	$ 913,717	$ 904,366	$ 904,566	$ 1,005,616

PROGRAM DESCRIPTION:

The Debt Service OPEB Department is a newly budgeted department within the General Fund. This department accounts for the principal and interest payments related to the debt obligation for bonds issued in August 2018 for the unfunded other post-employment benefits (healthcare) liability. These bonds were issued under an eighteen year payment term. With this contribution, the City's OPEB is considered 100% funded. The City will continue to obtain actuarial reports to monitor the plan's funding position.

BUDGET HIGHLIGHTS:

101-917-994.000 – Bond Principal: This account reflects the annual principal payment for the bond issue.

101-917-997.000 – Bond Interest: This account reflects the annual interest payment for the bond issue. This amount will decrease each year as the principal balance is reduced.

CITY OF WIXOM, MICHIGAN

General Fund - Expenditure Detail

Debt Service OPEB
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Transfers								
101-917-817.000	Bond Issuance Costs	$ 41,540	$ -	$ -	$ -	$ -	$ -	$ -
101-917-709.328	MERS OPEB Lump Sum Payment	6,380,522	-	-	-	-	-	-
101-917-710.000	Bond Underwriters Discount	18,368	-	-	-	-	-	-
101-917-959.002	Miscellaneous Expense	-	-	500	500	500	500	500
101-917-994.000	Bond Principal	200,000	280,000	-	280,000	285,000	295,000	305,000
101-917-997.000	Bond Interest	171,623	228,932	114,466	228,932	221,232	213,252	204,402
Total transfers		6,812,053	508,932	114,966	509,432	506,732	508,752	509,902
Total Debt Service OPEB		$ 6,812,053	$ 508,932	$ 114,966	$ 509,432	$ 506,732	$ 508,752	$ 509,902

PROGRAM DESCRIPTION:

Transfers are used to:

- Move unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.
- Move revenues from the fund that is required to collect them to the fund that is required or allowed to expend them.
- Move receipts restricted to, or allowed for, debt service from the funds collecting the receipts to the debt service funds as debt service payments are due.
- Assist in funding the operation of non-General Fund supported operating departments and Capital Improvement projects.

The programs currently funded by these transfers are the Capital Improvement Fund and Major Road Fund.

BUDGET HIGHLIGHTS:

110-966-999.002 – Transfer to Capital Improvement Fund: This account reflects the annual contribution to fund the ten-year capital plan.

General Fund - Expenditure Detail

Interfund Transfers
6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Transfers								
101-966-999.000	Transfer to Major Road	$ -	$ 1,851,000	$ 1,388,250	$ 1,851,000	$ -	$ -	$ -
101-966-999.002	Transfer to Capital Imp. Fund	$ 1,603,772	$ 1,565,000	$ 1,204,216	$ 1,565,000	$ 980,000	$ 980,000	$ 980,000
101-966-999.003	Transfer to Capital Imp. Fund Debt Pay	-	-	-	-	-	-	-
101-966-999.011	Transfer to Bikepath	-	-	-	-	-	-	-
101-966-999.012	Transfer to Budget Stabilization	-	-	-	-	-	-	-
101-966-999.019	Transfer to DDA/VCA	-	-	-	-	-	-	-
101-966-999.021	Transfer to Local Road	-	-	-	-	-	-	-
Total transfers		1,603,772	3,416,000	2,592,466	3,416,000	980,000	980,000	980,000
Total Interfund Transfers		$ 1,603,772	$ 3,416,000	$ 2,592,466	$ 3,416,000	$ 980,000	$ 980,000	$ 980,000

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Fiscal Year 2020-2021
Other Funds - Expenditure and Revenue Detail

Other Funds account for activity within Special Revenue Funds, Component Units, Capital Project Funds, Budget Stabilization, Retiree Insurance, Debt Service Funds and Special Assessment Fund. Revenue and expenditure detail along with fund operational summaries are provided in this section.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of earmarked revenues or financing activities requiring separate accounting because of legal or regulatory provisions. The City's Special Revenue Funds include Community Development (CDBG), Major & Local Streets, Land Acquisition, Forfeiture, Safety Path, Solid Waste, Special Agency, and Cemetery.

Component Units

Component Units are legally separate entities for which the City is financially accountable. The City's Component Units include the Downtown Development Authority and Local Development Finance Authority.

Capital Project Funds

These funds were created to record and track the capital outlays associated with various transportation infrastructure improvement and repair programs. The funds associated with this category are the Major and Local Road Capital Program Funds.

Budget Stabilization Fund

The Budget Stabilization Fund was created to assist the City in times of instability in the business cycle or when unanticipated events/unexpected emergencies occur which cause a significant downturn in revenues. Funds can be allocated to capital purchases. This fund, for reporting purposes, is combined with the General Fund, but is shown separately for Budget and Accounting purposes.

Retiree Insurance Funds

This fund was established to fund current and future expenditures for the payment of Retiree Health Insurance.

Debt Service Funds

Debt Service Funds are used to account for the annual payment of principal, interest and expenses in connection with certain long-term debt other than enterprise fund bonds payable. The City's current Debt Service for DDA Development Debt.

Special Assessment Fund

The Special Assessment District – Tribute Drain fund was established to account for the payment of annual principal and interest on bonds for the construction and improvement of the tribute drain.

Fiscal Year 2020-2021
Program Strategies: Major Street Fund

FUND SUMMARY:

This fund records the capital outlays associated with various transportation infrastructure improvement and repair programs. It is the goal of these funds to maximize financial allocations by leveraging grants, where available, and through the development of a comprehensive Ten-Year Road Program which will incorporate the Internal Roads and Main Artery Committee recommendations, recommendations of the 2017 Road Maintenance Master Plan, the Oakland County Transportation Improvement Program, and the road maintenance needs as annually determined by the Department of Public Works.

This fund also serves as the repositories for monies received by the City of Wixom from the State of Michigan, and from proceeds realized from the State of Michigan Motor Fuel Tax. These monies are to be used for the maintenance and improvement of our Major Road System. If the funds supplied from the State are only able to cover a portion of the total cost of the street maintenance service provided in the City of Wixom, the balance of funds come from the City's General Fund or Capital Improvement Projects. Revenue provided to the City from the Motor Fuel Tax proceeds is allocated on the basis of lane mileage for the major and local streets under the jurisdiction of the City of Wixom.

Major Roads are those streets under the jurisdiction of the City which are of the greatest importance and 1) provide extensions to State Trunk-lines or County Primary Roads; 2) provide an integral network to serve the traffic demands created by industrial, commercial, educational or other traffic generating centers; 3) provide for circulation in and around a central business district; and 4) collect traffic from an area served by a network of local roads. Examples of Major Roads are Beck, Potter, Loon Lake and portions of Maple.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Continued maintenance and improvement of eligible streets within the City according to ACT 51 of Public Acts of 1951, as amended.
- Support the Beck Road Improvement Committee as they seek to expand the lane miles of this road southward.
- Continue to work with State and local agencies to leverage local expenditures to enhance major road in Wixom.

BUDGET HIGHLIGHTS:

202-553-974.395 & 400 – Engineering & Construction Expenses: Provides funding for the remainder of the road improvement project on Beck Road between Potter and Pontiac Trail along with expenses related to Beck Road widening and the Landrow extension.

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CITY OF WIXOM, MICHIGAN

Major Road (Fund 202)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 8 Months 2/29/2020	Estimated Actual 6/30/2020	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
202-000-410.010	Delinq Real Property	$ 23	$ -	$ -	$ -	$ -	$ -	$ -
202-000-420.010	Delinquent Personal Property	-	-	-	-	-	-	-
202-000-574.030	Federal / State Revenue	-	-	-	-	-	2,062,500	412,500
202-000-664.020	Interest Income	16,994	5,000	20,875	21,000	5,000	5,000	6,000
202-000-671.020	Miscellaneous Income	-	-	-	-	-	-	-
202-931-699.001	Contribution - General Fund	-	1,851,000	1,388,250	1,851,000	-	-	-
202-931-699.000	Contribution - Major Road Cap.	-	-	-	-	-	-	-
202-931-699.002	Contribution - Local Road	-	-	-	-	-	-	-
202-931-699.012	Contribution - Major Road Debt	-	-	-	-	-	-	-
Total revenues		17,017	1,856,000	1,409,125	1,872,000	5,000	2,067,500	418,500
Act 51 related revenue								
202-000-671.060	State Major Road Revenue	$ 842,665	$ 899,326	$ 535,097	$ 866,343	$ 956,009	$ 982,971	$ 982,971
Total Act 51 related revenue		842,665	899,326	535,097	866,343	956,009	982,971	982,971
Total Revenue		859,682	2,755,326	1,944,222	2,738,343	961,009	3,050,471	1,401,471
Project expenditures								
202-553-974.395	Construction Expense	-	1,701,000	326,249	1,816,000	180,000	3,050,000	1,300,000
202-553-974.398	Pavement Management	9,097	5,000	708	5,000	5,000	5,000	5,000
202-553-974.400	Engineering Expense	$ 20,581	$ 243,500	$ 87,942	$ 130,000	$ 305,000	$ 10,000	$ 600,000
Total project expenditures		29,678	1,949,500	414,899	1,951,000	490,000	3,065,000	1,905,000
Maintenance expenditures (Act 51)								
202-441-000.012	Administrative Expenditures	$ 55,092	$ 59,063	$ 44,297	$ 59,063	$ 60,321	$ 60,321	$ 60,321
202-441-801.031	Engineering Services	-	-	-	-	-	-	-
202-441-976.058	Major Road Maint Program	-	-	-	-	-	-	-
202-441-989.050	Major Road Program	-	-	-	-	-	-	-
202-441-705.050	Routine Maintenance Salaries	35,618	41,572	35,010	41,572	42,490	42,490	42,490
202-441-709.050	Employee Fringe Benefits (Maint.	23,263	18,155	22,377	23,000	19,805	21,070	23,007
202-441-940.050	Equipment Rental (Maint.)	41,021	54,504	40,600	54,504	54,504	54,504	54,504
202-441-976.050	Routine Maintenance - Material	54,966	67,388	6,343	67,388	67,388	67,388	67,388
202-441-976.054	Routine Maintenance - Culverts	-	-	-	-	-	-	-
202-441-705.070	Traffic Service Salaries	6,694	4,382	2,816	4,382	4,489	4,489	4,489
202-441-709.070	Employee Fringe Benefits (Traffi	4,189	1,748	1,643	1,748	1,907	2,028	2,215
202-441-940.070	Equipment Rental (Traffic)	4,594	2,329	1,647	2,329	2,329	2,329	2,329
202-441-974.070	Traffic Control Supplies & Lights	20,262	22,440	8,107	22,440	22,440	22,440	22,440
202-441-705.090	Snow & Ice Removal Salaries	16,003	17,971	11,612	17,971	18,382	18,382	18,382
202-441-709.090	Employee Fringe Benefits (Snow)	10,867	8,021	7,691	8,021	8,750	9,308	10,164
202-441-940.090	Equipment Rental (Snow)	53,423	60,576	34,724	60,576	60,576	60,576	60,576
202-441-963.090	Sand & Salt	22,538	56,100	875	56,100	56,100	56,100	56,100
202-441-958.000	Audit Fee	-	-	-	-	-	-	-
202-441-976.058	Major Road Maint Program	-	-	-	-	-	-	-
202-441-989.050	Major Road Program Transfer	-	-	-	-	-	-	-
202-966-999.002	Transfer to Local Road Fund	-	-	-	-	-	-	-
Total maintenance expenditures (Act 51)		348,531	414,249	217,742	419,094	419,481	421,425	424,405
Total expenditures		378,209	2,363,749	632,641	2,370,094	909,481	3,486,425	2,329,405
Revenue over (under) expenditures		481,472	391,577	1,311,581	368,249	51,528	(435,954)	(927,934)
Fund Balance, beginning of the year		1,312,238	1,793,710	1,793,710	1,793,710	2,161,959	2,213,487	1,777,533
Fund Balance, end of the year		$ 1,793,710	$ 2,185,287	$ 3,105,291	$ 2,161,959	$2,213,487	$1,777,533	$ 849,599

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

Major Capital - 6/9/2020

ACCOUNT CATEGORY & ACCOUNT NAME	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2027-2028	Year 10 2028-2029	Total
EXPENDITURES											
Oakland Cunty Tri-part costs											
Grand River from Napier to Wixom Rd	-				150,000						150,000
Design Engineering											
Beck Road (Potter Rd. to Pontiac Trail)	50,000										50,000
West Road Edge Panels (Wixom Rd. to Beck Rd.)	10,000										10,000
Landrow Extension *	3,000	250,000	-								253,000
Beck Widening (BUILD Grant Application)	67,000	50,000									117,000
Beck Widening Easement Documents		5,000	10,000			-					15,000
West Maple				100,000		-					100,000
Beck Widening (South of Pontiac Trail to Twelve Mile)		-	-	500,000	3,500,000	-					4,000,000
Construction											
Beck Road (Potter Rd. to Pontiac Trail)	1,005,000	100,000									1,105,000
Beck Road (Potter Rd. to Pontiac Trail) Const. Eng.	90,000	20,000									110,000
West Road Edge Panels (Wixom Rd. to Beck Rd.)	661,000										661,000
West Road Edge Panels (Wixom Rd. to Beck Rd.) Const. Eng.	60,000										60,000
Landrow Extension Construction *			2,750,000	550,000							3,300,000
Landrow Extension Constr. Eng. *			300,000	100,000							400,000
Beck Widening (BUILD, Infra & other Grant Applications) Eng.*					2,400,000	3,000,000					5,400,000
Beck Widening (BUILD, Infra & other Grant Applications) Const.*					22,000,000	35,000,000					57,000,000
West Maple Const. Eng.				40,000	50,000	-	-				90,000
West Maple Construction				550,000	550,000	-	-				1,100,000
General Road and Drainage Repairs	-	60,000		60,000	60,000						180,000
Other											
Pavement Management System	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Total Expenditures	**1,951,000**	**490,000**	**3,065,000**	**1,905,000**	**28,715,000**	**38,005,000**	**5,000**	**5,000**	**5,000**	**5,000**	**74,151,000**
Fund Balance Beginning	1,793,710	2,166,804	2,218,332	1,782,378	854,444	2,204,010	2,763,576	3,323,142	3,882,708	4,442,274	
Estimated Grant Revenue	-	-	2,062,500	412,500	16,000,000	38,000,000	-	-	-	-	56,475,000
Estimated Bond Revenue					12,500,000						12,500,000
Estimated Donation					1,000,000						1,000,000
Transfer In - From General Fund	1,851,000	-	-	-	-	-	-	-	-	-	1,851,000
Interest Income	21,000	5,000	5,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	73,000
Other Income/Donations	-	-	-	-	-	-	-	-	-	-	-
Act 51 Revenue Applied	866,343	956,009	982,971	982,971	982,971	982,971	982,971	982,971	982,971	982,971	9,686,120
Act 51 Contribution to Local Road	-	-	-	-	-	-	-	-	-	-	-
Act 51 DPW Maintenance Expenditures	(414,249)	(419,481)	(421,425)	(424,405)	(424,405)	(424,405)	(424,405)	(424,405)	(424,405)	(424,405)	(4,225,990)
Estimated Capital Expenditures	(1,951,000)	(490,000)	(3,065,000)	(1,905,000)	(28,715,000)	(38,005,000)	(5,000)	(5,000)	(5,000)	(5,000)	(74,151,000)
Fund Balance Ending	2,166,804	2,218,332	1,782,378	854,444	2,204,010	2,763,576	3,323,142	3,882,708	4,442,274	5,001,840	

Fiscal Year 2020-2021
Program Strategies: Local Street Fund

FUND SUMMARY:

This fund records the capital outlays associated with various transportation infrastructure improvement and repair programs. It is the goal of these funds to maximize financial allocations by leveraging grants, where available, and through the development of a comprehensive Ten-Year Road Program which will incorporate the Internal Roads and Main Artery Committee recommendations, recommendations of the 2017 Road Maintenance Master Plan, the Oakland County Transportation Improvement Program, and the road maintenance needs as annually determined by the Department of Public Works.

This fund also serves as the repositories for monies received by the City of Wixom from the State of Michigan, and from proceeds realized from the State of Michigan Motor Fuel Tax. These monies are to be used for the maintenance and improvement of our Local Road System. If the funds supplied from the State are only able to cover a portion of the total cost of the street maintenance service provided in the City of Wixom, the balance of funds comes from the City's General Fund or Capital Improvement Projects. Revenue provided to the City from the Motor Fuel Tax proceeds is allocated on the basis of lane mileage for the major and local streets under the jurisdiction of the City of Wixom.

Typically, Local Roads are subdivision streets or those roads of low volume and serving as access roads for homes and business.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Continued maintenance and improvement of eligible streets within the City according to ACT 51 of Public Acts of 1951, as amended.

BUDGET HIGHLIGHTS:

The following is a listing of the projects proposed for funding:

- Maintain pavement preservation program by continuing to apply over-band crack sealing, legends and striping of asphalt.
- Perform preventative maintenance in Hidden Creek and Maple Run II by repairing storm drains and minor asphalt repairs as needed.
- Complete industrial repairs on local concrete roads in order to leverage Oakland Transportation Improvement Program.

CITY OF WIXOM, MICHIGAN

Local Road (Fund 203)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 8 Months 2/29/2020	Estimated Actual 6/30/2020	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
203-000-402.010	Real Property Tax	$ 661,512	$ 694,502	$ 685,801	$ 692,768	$ 719,505	$ 719,505	$ 719,505
203-000-410.010	Personal Property Tax	122,908	120,098	116,077	116,811	141,299	141,299	141,299
203-000-420.010	Delinq. Real/Pers. Prop	(783)	-	-	-	-	-	-
203-000-421.010	Delinq Int & Pen	1,578	1,100	728	1,210	1,100	1,100	1,100
203-000-437.010	Industrial Facilities Tax	6,971	6,697	6,697	6,697	6,599	6,665	6,731
203-000-437.012	IFT Job Shortfall Revenue	-	-	-	-	-	-	-
203-000-502.030	Grants Federal / State	-	-	-	-	-	-	-
203-000-539.030	Sate Grants	141,334	-	-	-	-	-	-
203-000-573.010	Local Community Stabilization	86,951	45,828	45,673	45,673	45,673	45,673	45,673
203-000-581.010	County Revenue	29,566	28,665	-	28,665	-	-	-
203-000-664.020	Interest Income	50,120	12,000	23,430	24,500	12,000	10,000	10,000
203-000-671.022	Other Miscelleneous Income	14,620	-	-	-	-	-	-
203-000-675.000	Contribution - Developer/Other	20,000	-	-	-	-	-	-
203-931-699.003	Contribution - Budget Stabilizatior	-	-	-	-	-	-	-
203-931-699.004	Contribution - Local Road Capital	-	-	-	-	-	-	-
Total revenues		1,134,778	908,890	878,407	916,324	926,176	924,242	924,308
Act 51 related revenue								
203-000-671.060	State Major Road Revenue	$ 360,536	$ 384,999	$ 228,890	$ 371,290	$ 409,718	$ 421,273	$ 421,273
203-931-699.000	Contribution - General Fund	-	-	-	-	-	-	-
203-931-699.002	Contribution - Major Rd Act 51	-	-	-	-	-	-	-
Total Act 51 related revenue		360,536	384,999	228,890	371,290	409,718	421,273	421,273
Total Revenue		1,495,314	1,293,889	1,107,298	1,287,614	1,335,894	1,345,515	1,345,581
Project expenditures								
203-554-959.000	Miscellaneous Expense	$ 19,500	$ -	$ -	$ -	$ -	$ -	$ -
203-554-959.390	Design Engineering	$ 46,529	$ 6,000	$ -	$ 44,880	$ 106,000	$ 58,000	$ 50,000
203-554-959.391	Construction Engineering	220,124	40,000	19,735	$ 19,735	20,000	90,000	120,000
203-554-964.000	Local Rd Developer Contrib Refunc	-	-	-	-	-	-	-
203-554-971.399	Local Roads - Construction	2,334,011	194,000	268,867	168,867	144,000	530,000	862,000
203-554-974.395	Pavement Management	4,932	5,000	708	5,000	5,000	5,000	5,000
203-554-976.393	Pavement Preservation	11,150	50,000	49,285	50,000	50,000	50,000	50,000
203-966-999.000	Transfer - General Fund	50,000	50,000	37,500	50,000	50,000	50,000	50,000
Total project expenditures		2,686,244	345,000	376,094	338,482	375,000	783,000	1,137,000
Maintenance expenditures (Act 51)								
203-441-000.012	Administrative Expenditures	$ 25,342	$ 26,966	$ 20,225	$ 26,966	$ 27,480	$ 27,480	$ 27,480
203-441-705.050	Routine Maintenance Salaries	46,623	43,963	36,028	43,963	44,906	44,906	44,906
203-441-709.050	Employee Fringe Benefits (Maint.)	31,082	19,318	23,536	24,500	20,416	21,074	22,420
203-441-940.050	Equipment Rental (Maint.)	46,204	42,257	35,705	42,257	42,257	42,257	42,257
203-441-976.050	Routine Maintenance - Material	25,199	74,188	9,721	74,188	74,188	74,188	74,188
203-441-976.054	Routine Maintenance - Culverts	-	-	-	-	-	-	-
203-441-705.070	Traffic Service Salaries	3,200	3,347	2,230	3,347	3,423	3,423	3,423
203-441-709.070	Employee Fringe Benefits (Traffic)	1,971	1,338	1,314	1,338	1,414	1,460	1,553
203-441-940.070	Equipment Rental (Traffic)	1,507	2,119	1,008	2,119	2,119	2,119	2,119
203-441-974.070	Traffic Control Supplies & Lights	22,020	22,440	8,574	22,440	22,440	22,440	22,440
203-441-705.090	Snow & Ice Removal Salaries	13,344	15,131	12,245	15,131	15,473	15,473	15,473
203-441-709.090	Employee Fringe Benefits (Snow)	8,782	6,557	8,139	8,139	6,930	7,153	7,610
203-441-940.090	Equipment Rental (Snow)	37,725	42,157	33,002	42,157	42,157	42,157	42,157
203-441-963.090	Sand & Salt	23,198	56,100	1,633	56,100	56,100	56,100	56,100
203-441-958.000	Audit Fee	-	-	-	-	-	-	-
Total maintenance expenditures (Act 51)		286,198	355,881	193,359	362,645	359,303	360,230	362,126
Total expenditures		2,972,442	700,881	569,454	701,127	734,303	1,143,230	1,499,126
Revenue over (under) expenditures		(1,477,128)	593,008	537,844	586,487	601,591	202,285	(153,545)
Fund Balance, beginning of the year		2,746,475	1,269,347	1,269,347	1,269,347	1,855,834	2,457,425	2,659,710
Fund Balance, end of the year		$ 1,269,347	$ 1,862,355	$ 1,807,191	$ 1,855,834	$ 2,457,425	$2,659,710	$ 2,506,165

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

Local Capital - 6/9/2020

ACCOUNT CATEGORY & ACCOUNT NAME	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2026-2027	Year 10 2027-2028	Total
EXPENDITURES											
Design Engineering											
Charms										80,000	80,000
Lyonia, Look Lake, Wexford Mews	24,880										24,880
Concrete Industrial Repairs	20,000	50,000				-	-		-	-	70,000
Hidden Creek		6,000									6,000
Maple Run II		50,000				-	-		-	-	50,000
Indian Wells and Springs			8,000								8,000
Cliffs of Loon Lake				50,000							50,000
Courts of Highgate			50,000	-	-		-		-	-	50,000
Grand, Center, Oakland Oaks						7,500					7,500
Millstream			-				100,000		-	-	100,000
Loon Lake Woods									180,000	-	180,000
Hillsborough									75,000	-	75,000
Palmer and Hopkins					7,500						7,500
West Maple						5,000					5,000
Beck Rd - Pontiac Tr to W Maple (Eng.)						-	100,000	-	-	-	100,000
Trails of Loon Lake					-	-			130,000	-	130,000
Construction											-
Charms (Eng)										90,000	90,000
Charms (Construction)										950,000	950,000
Lyonia, Loon Lake & Wexford Mews	143,602										143,602
Concrete Industrial Repairs (Eng.)	-	20,000	50,000								70,000
Concrete Industrial Repairs (Constructior	-	60,000	325,000		-	-	-	-	-	-	385,000
Hidden Creek		64,000									64,000
Maple Run II (Eng.)			20,000	50,000							70,000
Maple Run II (Construction)		-	100,000	350,000	-	-	-	-	-	-	450,000
Indian Wells and Springs				72,000							72,000
Cliffs of Loon Lake (Eng.)					85,000						85,000
Cliffs of Loon Lake (Construction)					450,000						450,000
Courts of Highgate (Eng.)			20,000	70,000							90,000
Courts of Highgate (Construction)			85,000	365,000		-	-	-	-	-	450,000
Grand, Center, Oakland Oaks (Eng)						30,000					30,000
Grand, Center, Oakland Oaks (construction)						180,000	500,000				680,000
Millstream (Eng.)								50,000	100,000	-	150,000
Millstream (Construction)								500,000	500,000	-	1,000,000
Loon Lake Woods (Eng.)									25,000	-	25,000
Loon Lake Woods (Construction)									70,000	-	70,000
Palmer and Hopkins (Eng.)					7,500						7,500
Palmer and Hopkins (Construction)					55,000						55,000

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

Local Capital - 6/9/2020

ACCOUNT CATEGORY & ACCOUNT NAME	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2026-2027	Year 10 2027-2028	Total
EXPENDITURES											
West Maple				20,000		25,000					45,000
Beck Rd - Pontiac Tr to W Maple (Eng.)						-		40,000	150,000	-	190,000
Beck Rd - Pontiac Trail to W Maple (Const.)						-		180,000	750,000	-	930,000
Century Industrial and Oak Creek PM	25,000			20,000							45,000
Alpha Tech PM				15,000							15,000
Miscellaneous Repairs	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	-	180,000
Other											-
Pavement Management System	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	45,000
Pavement Preservation	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	450,000
Transfer to General Fund	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	450,000
Total Expenditures	**338,482**	**375,000**	**783,000**	**1,137,000**	**730,000**	**372,500**	**825,000**	**895,000**	**2,105,000**	**1,120,000**	**8,680,982**
Fund Balance Beginning	1,269,347	1,855,834	2,457,425	2,659,710	2,506,165	2,749,283	3,349,969	3,507,324	3,603,941	2,499,911	
Estimated Revenue	887,659	926,176	924,242	924,308	916,876	916,944	926,113	935,375	944,728	954,176	9,256,597
Contribution from Budget Stabilization											-
Estimated Grants	28,665	-	-	-	-	-	-	-	-	-	28,665
Act 51 Revenue Applied	371,290	409,718	421,273	421,273	421,273	421,273	421,273	421,273	421,273	421,273	4,151,192
Act 51 Revenue Transferred from Major	-	-	-	-	-	-	-	-	-	-	-
Estimated Capital Expenditures	(338,482)	(375,000)	(783,000)	(1,137,000)	(730,000)	(372,500)	(825,000)	(895,000)	(2,105,000)	(1,120,000)	(8,680,982)
Act 51 DPW Maintenance Expenditures	(362,645)	(359,303)	(360,230)	(362,126)	(365,031)	(365,031)	(365,031)	(365,031)	(365,031)	(365,031)	(3,634,490)
Fund Balance Ending	1,855,834	2,457,425	2,659,710	2,506,165	2,749,283	3,349,969	3,507,324	3,603,941	2,499,911	2,390,329	
Act 51 Estimated Contribution	$ (371,290)	$ (409,718)	$ (321,400)	$ (421,273)	$ (421,273)	$ (421,273)	$ (421,273)	$ (421,273)	$ (421,273)	$ (421,273)	
Fund Balance Without Act 51 Contrib.	$ 1,484,544	$ 2,047,707	$ 2,338,310	$ 2,084,892	$ 2,328,010	$ 2,928,696	$ 3,086,051	$ 3,182,668	$ 2,078,638	$ 1,969,056	

Fiscal Year 2020-2021
Program Strategies: Cemetery Fund

FUND SUMMARY:

The Cemetery Board is responsible for the operations of the Wixom Cemetery. The City Clerk is responsible for record-keeping of all Cemetery records. The Cemetery Board is made up of five members, appointed by the Mayor, with the confirmation of the City Council. Capital projects are supported by funds collected at the time of cemetery lot purchase.

BUDGET HIGHLIGHTS:

209-276-959.716 - Landscape and Maintenance: Expenditures related to landscape and maintenance for the Cemetery will be charged to this account.

Cemetery (Fund 209)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 8 Months 2/29/2020	Estimated Actual 6/30/2020	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
209-000-671.021	Interest Income	$ 1,859	$ 1,500	$ 1,322	$ 1,500	$ 1,500	$ 1,500	$ 1,500
209-000-671.030	Sale of Grave Lots	21,100	5,000	9,400	10,000	5,000	5,000	5,000
209-000-674.001	Donations	-	-	-	-	-	-	-
209-000-675.000	Other Contributions	-	-	-	-	-	-	-
209-000-696.020	Insurance Reimb /Cost Reco	-	-	-	-	-	-	-
Total revenues		22,959	6,500	10,722	11,500	6,500	6,500	6,500
Expenditures								
209-276-958.710	Audit	$ 325	$ 332	$ 332	$ 332	$ 339	$ 345	$ 352
209-276-959.711	Operating Exp.	-	500	-	500	500	500	500
209-276-959.712	Purchase of Grave Sites	600	300	-	300	300	300	300
209-276-959.716	Landscape & Maintenance	1,908	10,000	5,575	10,000	10,000	10,000	10,000
209-966-999.000	Transfer-Capital Imp Fund	-	-	-	-	-	-	-
Total expenditures		2,833	11,132	5,907	11,132	11,139	11,145	11,152
Revenue over (under) expenditures		20,126	(4,632)	4,815	368	(4,639)	(4,645)	(4,652)
Fund Balance, beginning of the year		86,729	106,855	106,855	106,855	107,223	102,584	97,939
Fund Balance, end of the year		$ 106,855	$ 102,223	$ 111,670	$ 107,223	$ 102,584	$ 97,939	$ 93,287

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Fiscal Year 2020-2021
Program Strategies: Safety Path Capital Program Fund

FUND SUMMARY:

The Safety Path Capital Program was created to record and track the capital outlays associated with various transportation infrastructure improvement and repair programs. It is the goal of these funds to maximize financial allocations by leveraging grants, where available, and through the development of a comprehensive Ten-Year Safety Path Program. The needs are annually determined by the Department of Public Works.

In 2008, Wixom voters approved three tenths of a mill for the purpose of providing additional revenues for bike path construction including easement acquisition and planning.

BUDGET HIGHLIGHTS:

The following is a listing of projects proposed for funding:

- Wixom Road north of Potter to Palmer Drive.
- Pathway heavy maintenance on various areas as needed and connection of path to regional system.
- Wixom Road south of Pontiac Trail engineering and easement purchase.

Safety Path (Fund 223)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 8 Months 2/29/2020	Estimated Actual 6/30/2020	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
223-000-402.010	Real Property Tax	$ 172,554	$ 181,132	$ 178,851	$ 180,663	$ 187,629	$ 187,629	$ 187,629
223-000-410.010	Personal Property Tax	32,063	31,323	30,272	30,466	36,847	36,847	36,847
223-000-411.010	Delinq Real/Pers. Prop	(204)	-	-	-	-	-	-
223-000-437.010	Industrial Facilities Tax	1,819	1,747	1,747	1,747	1,721	1,738	1,755
223-000-437.011	Delinq. Pers. Prop.	412	320	190	315	315	315	315
223-000-437.012	IFT Job Shortfall Revenue	-	-	-	-	-	-	-
223-000-573.010	Local Community Stabilzation	22,683	11,955	11,915	11,915	11,955	13,076	13,816
223-000-664.020	Interest Income	21,380	5,000	14,695	15,000	5,000	5,000	5,000
223-000-671.010	Maple North Service Income	-	-	-	-	-	-	-
223-000-671.011	MTT/Bd of Rev Adj	-	-	-	-	-	-	-
223-000-674.001	Contribution - Private	-	-	-	-	-	-	-
223-000-675.000	Contribution from Developer	-	-	-	-	-	-	-
		-	-	-	-	-	-	-
Total revenues		250,706	231,477	237,669	240,106	243,467	244,605	245,362
Expenditures								
223-555-965.390	Safety Path Engineering	$ 51,750	$ 132,500	$ 29,741	$ 72,500	$ 109,000	$ -	$ 55,000
223-555-971.390	Safety Path Construction	2,597	510,000	190,184	274,300	420,000	420,000	75,000
223-966-999.000	Contribution to General Fund	-	-	-	-	-	-	-
Total expenditures		54,347	642,500	219,924	346,800	529,000	420,000	130,000
Revenue over (under) expenditures		196,360	(411,023)	17,745	(106,694)	(285,533)	(175,395)	115,362
Fund Balance, beginning of the year		875,446	1,071,806	1,071,806	1,071,806	965,112	679,579	504,184
Fund Balance, end of the year		$ 1,071,806	$ 660,783	$ 1,089,551	$ 965,112	$ 679,579	$ 504,184	$ 619,546

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

Safety Path - 6/9/2020

ACCOUNT CATEGORY & ACCOUNT NAME	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2027-2028	Year 10 2028-2029	Total
EXPENDITURES											
Design Engineering & ROW Acquisition											
Beck Road RR Crossing	-	-	-	-	-	-	-	-	-	-	-
Wixom Road RR Crossing	20,000	-	-	-	-	-	-	-	-	-	20,000
Pontiac Trail by Post Office	15,000										15,000
Wixom Road Northern Gap											-
Grand River North Side of Road			-								-
Wixom Road CSX Propety and RR Crossing (ENG)	7,500										7,500
Wixom Road North of Potter to Palmer Dr (ENG) & Easements	15,000	34,000	-								49,000
Pathway Heavy Maintenance	15,000	-	-	-	-	-	-	-	-	-	15,000
Charms Road Safety Path		-	-	-	-	-	-	-	-	-	-
Bike Path System Inventory/Inspection	-	-	-	-	-	-	-	-	-	-	-
Connect Path to Regional System	-	20,000	-	-	-	-	-	-	-	-	20,000
Wixom Road South of Pontiac Trail (eng) & Easements	-	55,000	-	-	-	-	-	-	-	-	55,000
Construction											-
Beck Road RR Crossing (Construction Eng)	-		-	10,000	-	-	-	-	-	-	10,000
Beck Road RR Crossing (Construction)	-		-	45,000	-	-	-	-	-	-	45,000
Wixom Road RR Crossing (Construction Eng)		-	-								-
Wixom Road RR Crossing (Construction)		-	-								-
Pontiac Trail by Post Office (used for Dentist)	55,400										55,400
Wixom Road Northern Gap	22,160										22,160
Grand River North Side of Road	171,740		-								171,740
Wixom Road CSX Propety and RR Crossing (Construction ENG)	-										-
Wixom Road CSX Propety and RR Crossing (Construction)	-										-
Wixom Road North of Potter to Palmer Dr (Construction ENG)	15,000	45,000	-								60,000
Wixom Road North of Potter to Palmer Dr (Construction)	-	300,000	-								300,000
Wixom Road South of Pontiac Trail (Construction ENG)	-		55,000								55,000
Wixom Road South of Pontiac Trail (Construction)	-		350,000								350,000
Sidewalk & Pathway Heavy Maintenance	-	50,000	-	50,000	-	50,000	-	-	-	-	150,000
Charms Road Safety Path (Construction ENG)		-	-	-	45,000	-	-	-	-	-	45,000
Charms Road Safety Path (Construction)		-	-	-	300,000	-	-	-	-	-	300,000
											-
Other											
ADA Safety Path Ramps (City-wide)	-	10,000	-	10,000	-	10,000	-	10,000	-	10,000	50,000
Yearly Maintenance Repairs (City-wide)	10,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	145,000
Total Expenditures	**346,800**	**529,000**	**420,000**	**130,000**	**360,000**	**75,000**	**15,000**	**25,000**	**15,000**	**25,000**	**1,940,800**
Fund Balance Beginning	1,071,806	965,112	679,579	504,184	619,546	505,475	448,172	436,172	414,187	402,217	
State Grants	-	-	-	-	-	-	-	-	-	-	-
Estimated Grants/Private Donation *	-	-	-	-	-	-	-	-	-	-	-
Estimated Other Revenues (Taxes & Interest) Millage Expires 11/2023	240,106	243,467	244,605	245,362	245,929	17,697	3,000	3,015	3,030	3,045	1,249,256
Estimated Capital Expenditures	(346,800)	(529,000)	(420,000)	(130,000)	(360,000)	(75,000)	(15,000)	(25,000)	(15,000)	(25,000)	(1,940,800)
Fund Balance Ending	965,112	679,579	504,184	619,546	505,475	448,172	436,172	414,187	402,217	380,262	

Fiscal Year 2020-2021
Program Strategies: Solid Waste

FUND SUMMARY:

This program contains resources to fund refuse collection, recycling and household hazardous waste collection services provided to Wixom residents by contractors retained by the City. A Special Revenue Fund was established to account for this activity.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Continue participation in the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC) organization.
- Continue a public education/awareness campaign about recycling.
- Provide household hazardous waste events to be hosted at the Department of Public Works facility.

BUDGET HIGHLIGHTS:

226-528-671.020 – Solid Waste Collection: This line item represents the solid waste fees collected from residential customers at an annual rate of $175.00.

226-528-963.401 - Solid Waste Authority Fee: Solid Waste Authority Fee for services rendered by Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC) organization.

226-528-963.402 – Hazardous Waste Program: This item provides hazardous waste collection events to be hosted at the DPW facility. The City is charged on a per car basis.

226-966-999.001 - Contribution to General Fund: Solid Waste Fund's contributions for administrative charges related to support provided by the Finance Department and DPW including billings to the users and program administration.

Solid Waste (Fund 226)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 8 Months 2/29/2020	Estimated Actual 6/30/2020	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
226-000-664.020	Interest Income	$ 7,029	$ 3,500	$ 4,186	$ 4,850	$ 4,800	$ 4,800	$ 4,800
226-000-671.010	Delinq Pen & Int	780	400	276	757	700	700	700
226-000-671.020	Solid Waste Collection	553,757	566,482	558,026	566,580	585,547	607,704	622,810
226-000-671.021	Miscellaneous Revenue	1,047	1,464	1,464	1,464	1,464	1,464	1,464
226-000-671.022	Revenue/Profit Sharing	-	1,710	-	1,710	-	-	-
Total revenues		562,613	573,556	563,953	575,361	592,511	614,668	629,774
Expenditures								
226-528-963.400	Solid Waste Collection	$ 507,552	$ 519,644	$ 349,542	$ 524,682	$ 545,449	$ 556,010	$ 569,780
226-528-963.401	Solid Waste Authority Fee	12,148	12,390	12,148	12,148	12,391	12,639	12,892
226-528-963.402	Hazardous Waste Program	19,497	30,000	10,962	14,000	30,600	31,518	32,464
226-528-963.403	Dumpster Fees	8,617	1,175	777	1,175	1,210	1,247	1,284
226-528-963.404	MRF Program	4,725	4,820	4,725	4,820	4,916	5,015	5,115
226-966-999.001	Contribution - General Fund	8,240	8,240	6,180	8,240	8,240	8,240	8,240
Total expenditures		560,778	576,269	384,334	565,065	602,807	614,668	629,774
Revenue over (under) expenditures		1,835	(2,713)	179,618	10,296	(10,296)	(0)	(0)
Fund Balance, beginning of the year		76,766	78,600	78,600	78,600	88,896	78,601	78,601
Fund Balance, end of the year		$ 78,600	$ 75,887	$ 258,219	$ 88,896	$ 78,601	$ 78,601	$ 78,600

Fiscal Year 2020-2021
Program Strategies: Downtown Development Authority

FUND SUMMARY:

The Downtown Development Authority (DDA) is a separate corporate entity created by the City Council under Michigan Public Act 197 of 1975, as amended. In compliance with the Act, the DDA is the managing entity for the development and financing of activities within an established district. These development and financing initiatives are intended to improve the downtown area and foster economic growth through activities like physical improvements, events and programs.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- As funding permits, implementation of the Downtown Development Plan and Tax Increment Finance Plan as approved by City Council on August 12, 2003 will continue subject to a plan update to be completed in 2020-2021. The plan update will be funded by an MEDC Redevelopment Ready Community (RRC) technical assistance grant to support final certification as a Redevelopment Ready Community.
- Funding availability will continue to impact activities given the continuing payback of funds previously borrowed from the City and the prioritization and funding of the Executive Director contract.
- Continued transition of the DDA from its customary financial role to one with an increasing involvement with local businesses and events.

BUDGET HIGHLIGHTS:

248-000-402.011 – Property Taxes DDA: As a result of the residential development in the DDA, captured tax revenue is forecast to continue an upward trend.

248-729-674.020 – Donations: Reflects revenue obtained through donations and sponsorships.

248-729-801.481 – DDA Director: Funds are allocated for the DDA Director contractual agreement which should see the first full year of associated expense in 2020-2021.

248-729-956.001 - Downtown Development Expense: Funds provide for the replacement of American flags within the Downtown, miscellaneous expenses and a contribution to the annual Tree Lighting Festival ($1,000).

248-729-956.002 – Event & Promotion Expense: Provided a detailed accounting of expenses related to events and promotional related items. This line item is directly related and off-set by revenue received through donations.

248-729-956.003 – Marketing & Branding: Funds appropriated to this account will provide for funds to brand, market and promote the DDA district and events.

248-966-999.000 – Transfer to General Fund (Debt Repayment): Since FY2012-13, the City's General Operating fund has supplemented the annual DDA Debt payment as the DDA tax capture was not sufficient to payback the debt as originally scheduled. Beginning in FY2018-19, the DDA realized sufficient tax capture revenue, due to increased development, to cover the annual payment and also begin repayment to the City. However, with FY 2019/2020, the City agreed to defer payback of up to $50,000 annually for additional years in order to allow the DDA to proceed with a contractual Executive Director. This account now reflects the correspondingly reduced portion of repayment anticipated.

DDA (Fund 248)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 8 Months 2/29/2020	Estimated Actual 6/30/2020	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
248-000-402.010	Real Property Tax	$ -	$ -	$ -	$ -	$ -	$ -	$ -
248-000-402.011	Property Taxes DDA	488,322	714,661	697,684	711,484	877,149	747,809	747,809
248-000-411.010	Delinq Pers/Real Prop	1,724	-	-	-	-	-	-
248-000-445.010	Interest & Penalty - Delq	612	650	2	400	450	500	550
248-000-664.020	Interest Income	662	700	785	800	700	700	700
248-000-671.010	Special Millage	9,502	8,736	9,246	8,734	8,391	8,391	8,391
248-000-671.022	Miscellaneous Income	-	-	-	-	-	-	-
248-000-671.043	State Rev PP Small Tax Los	-	2,670	-	-	-	-	-
248-000-674.020	Donations / Scholarship	32,708	12,000	7,223	12,000	12,000	12,000	12,000
Total revenues		533,529	739,417	714,939	733,418	898,690	769,400	769,450
Expenditures								
248-729-703.000	Wage-Recording Secretary	$ 1,350	$ 1,300	$ 600	$ 900	$ 1,300	$ 1,400	$ 1,400
248-729-801.481	DDA Director	-	50,000	900	13,950	50,000	50,000	50,000
248-729-956.001	Downtown Development Exp.	2,007	3,200	1,037	3,200	3,200	3,200	3,200
248-729-956.002	Event & Promotion Expense	17,617	12,000	10,963	12,000	12,000	12,000	12,000
248-729-956.003	Marketing & Branding	11,088	12,000	-	12,000	12,000	12,000	12,000
248-729-958.000	Audit Fee	337	344	344	344	351	358	365
248-966-999.000	Transfer to GenFd (Debt Repayment	49,444	215,474	161,605	245,925	367,477	236,616	72,806
248-966-999.003	Transfer to DDA Constr Debt	437,131	445,099	333,824	445,099	452,362	453,826	464,690
Total expenditures		518,973	739,417	509,274	733,418	898,690	769,400	616,461
Revenue over (under) expenditures		14,555	0	205,665	0	0	0	152,989
Fund Balance, beginning of the year		32,979	47,534	47,534	47,534	47,535	47,535	47,535
Fund Balance, end of the year		$ 47,534	$ 47,534	$ 253,199	$ 47,535	$ 47,535	$ 47,535	$ 200,524

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Fiscal Year 2020-2021
Program Strategies: Local Development Finance Authority

FUND SUMMARY:

The Local Development Finance Authority (LDFA) is used to fund special projects within a defined district, and in accordance with Public Act 281 of 1986, for the purpose of preventing conditions of unemployment and to promote economic growth.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- The LDFA reconvened and amended the LDFA plan to include the addition of some local roads south of Pontiac Trail and the reprioritization of projects within the plan. This plan has been extended as part of ongoing road improvements and to utilize remaining funds in the LDFA.

BUDGET HIGHLIGHTS:

250-551-971.000 – LDFA Construction/ROW: Funds allocated for the acquisition of Beck Road right of ways.

LDFA (Fund 250)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 8 Months 2/29/2020	Estimated Actual 6/30/2020	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
250-000-664.020	Interest Income	$ 21,016	$ 787	$ 12,276	$ 13,850	$ 5,000	$ -	$ -
250-000-664.220	Unrealized Investment Gain/Loss	$ -	$ -	$ -	$ -		$ -	$ -
250-931-671.000	LDFA - Local Share	-	-	-	-	-	-	-
Total revenues		21,016	787	12,276	13,850	5,000	-	-
Expenditures								
250-551-801.000	Consultant and Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
250-551-958.000	Audit Fee	772	787	787	787	807	827	-
250-551-971.000	LDFA Construction/ROW Expense	211,541	433,743	11,358	11,358	508,241	-	-
250-551-974.400	Project Engineering	129,482	-	-	-	-	-	-
250-966-999.003	Transfer to Major Roads	-	-	-	-	-	-	-
		341,794	434,530	12,145	12,145	509,048	827	-
Revenue over (under) expenditures		(320,778)	(433,743)	130	1,705	(504,048)	(827)	-
Fund Balance, beginning of the year		823,948	503,170	503,170	503,170	504,875	827	0
Fund Balance, end of the year		$ 503,170	$ 69,427	$ 503,300	$ 504,875	$ 827	$ 0	$ 0

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

LDFA - 6/9/2020

ACCOUNT CATEGORY & ACCOUNT NAME	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2027-2028	Year 10 2028-2029	Total
EXPENDITURES											
Design Engineering											
Paving Projects (Beck/Anthony/Frank)	-	-	-	-	-	-	-	-	-	-	-
Wixom Rd./I-96 Enhancements	-	-	-	-	-	-	-	-	-	-	-
Beck/Anthony/Frank/Wixom Tech/West Tech Eng.	-	-	-	-	-	-	-	-	-	-	-
West Rd Engineering	-	-	-	-	-	-	-	-	-	-	-
Construction											
Beck/Anthony/Frank/Wixom Tech/West Tech Constr.	-	-	-	-	-	-	-	-	-	-	-
Beck Road Right of Way (12 Mile to West Rd)	-	508,241	-	-	-	-	-	-	-	-	508,241
Beck/Anthony/Frank/Wixom Tech/West Tech Eng.	-	-	-	-	-	-	-	-	-	-	-
West Rd Construction Engineering	-	-	-	-	-	-	-	-	-	-	-
West Rd Construction (MDOT Cost Share)	11,358										11,358
Total Expenditures	**11,358**	**508,241**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**519,599**
Fund Balance Beginning	503,170	504,875	827	(0)	(0)	(0)	(0)	(0)	(0)	(0)	
Estimated LDFA	-	-	-	-	-	-	-	-	-	-	-
State Grants	-	-	-	-	-	-	-	-	-	-	-
Other Expenses	(787)	(807)	(827)	-	-	-	-	-	-	-	(2,421)
Estimated Grants	-	-	-	-	-	-	-	-	-	-	-
Estimated Other Revenues	13,850	5,000	-	-	-	-	-	-	-	-	18,850
Estimated Capital Expenditures	(11,358)	(508,241)	-	-	-	-	-	-	-	-	(519,599)
Fund Balance Ending	504,875	827	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	

Fiscal Year 2020-2021
Program Strategies: Land Acquisition

FUND SUMMARY:

The Land Acquisition Fund contains the proceeds of the millage levied for the purpose of acquiring land. The land acquisition activities are designed to preserve the natural resources of the City of Wixom and to facilitate controlled growth and quality economic development. The program was funded through property taxes over a 10-year period ending FY 1998-1999.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Pursue land acquisitions in accordance with the mission of this fund. Should a fund balance remain in the Acquisition account, then these funds will be rolled over to subsequent fiscal years.

Land Acquisition (Fund 253)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 8 Months 2/29/2020	Estimated Actual 6/30/2020	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
253-000-539.030	State & Federal Grants	$ -	$ -	$ -	$ -	$ -	$ -	$ -
253-000-664.020	Interest Income	31,941	28,000	18,872	21,000	20,000	-	-
253-000-671.013	Miscellaneous Income	-	-	-	-	-	-	-
253-000-673.020	Sale of Land	-	-	-	-	-	-	-
253-000-674.000	Trailway Pass Through Revenue	-	-	-	-	-	-	-
Total revenues		31,941	28,000	18,872	21,000	20,000	-	-
Expenditures								
253-730-958.000	Audit Fee	$ 791	$ 807	$ 807	$ 807	$ 823	$ 840	$ -
253-730-956.247	Trailway Pass Through Expense	-	-	-	-	-	-	-
253-730-972.120	Land Purchase - Trailway	-	-	-	-	-	-	-
253-730-972.000	Land Acquisition	22	1,502,224	8,800	8,800	1,543,703	-	-
Total expenditures		813	1,503,031	9,607	9,607	1,544,526	840	-
Revenue over (under) expenditures		31,128	(1,475,031)	9,265	11,393	(1,524,526)	(840)	-
Fund Balance, beginning of the year		1,482,844	1,513,973	1,513,973	1,513,973	1,525,366	839	(0)
Fund Balance, end of the year		$ 1,513,973	$ 38,942	$ 1,523,238	$ 1,525,366	$ 839	$ (0)	$ (0)

Fiscal Year 2020-2021
Program Strategies: Budget Stabilization Fund

FUND SUMMARY:

The Budget Stabilization Fund was created to assist the City in times of instability in the business cycle or when unanticipated events/unexpected emergencies occur which cause a significant downturn in revenues.

Funds within Budget Stabilization can be utilized for one time capital expenditures with the approval of City Council.

In compliance with GASB 54, the Budget Stabilization Fund is combined with the General Fund for annual financial reporting purposes. The Budget Stabilization Fund is shown separately for Budget and Accounting purposes.

Budget Stabilization (Fund 257)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 8 Months 2/29/2020	Estimated Actual 6/30/2020	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
257-000-664.020	Interest Income	$ 72,823	$ 55,000	$ 42,496	$ 50,000	$ 40,000	$ 40,000	$ 20,000
257-931-699.001	Transfer from General Fund	-	-	-	-	-	-	-
		72,823	55,000	42,496	50,000	40,000	40,000	20,000
Expenditures								
257-966-999.000	Transfer to General Fund	-	1,078,299	1,078,299	1,078,299	-	-	-
257-966-999.002	Transfer to Capital Improvements	-	-	-	-	-	-	-
257-966-999.021	Transfer to Local Road	-	-	-	-	-	-	-
		-	1,078,299	1,078,299	1,078,299	-	-	-
Revenue over (under) expenditures		72,823	(1,023,299)	(1,035,803)	(1,028,299)	40,000	40,000	20,000
Fund Balance, beginning of the year		2,280,142	2,352,965	2,352,965	2,352,965	1,324,666	1,364,666	1,404,666
Fund Balance, end of the year		$ 2,352,965	$ 1,329,666	$ 1,317,162	$ 1,324,666	$ 1,364,666	$ 1,404,666	$ 1,424,666

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Fiscal Year 2020-2021
Program Strategies: Forfeiture Funds

FUND SUMMARY:

The Police Forfeiture Funds contains monies from the forfeiture of illegal drugs and/or equipment used in the manufacture, sale, or use of illegal drugs. The fund balance will be utilized to purchase equipment required for an officer's federal task force assignment or equipment for premises security including building access security cards or security cameras and recording devices. The estimated expenditures for the FY 2020-2021 are for the purpose listed below:

- Acquisition of illegal drugs by undercover officers for the purpose of performing criminal investigations.
- Purchase of items as authorized by state and federal laws and undetermined at this time.

Forfeiture Trust (Fund 265)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 8 Months 2/29/2020	Estimated Actual 6/30/2020	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
265-000-655.020	Forfeiture Miscellaneous Income	$ -	$ 1,500	$ -	$ -	$ 1,500	$ 1,500	$ 1,500
265-000-664.020	Interest Income	158	$ 150	94	100	75	65	60
265-000-655.023	Forfeiture Income - Task Force	-	-	-	-	-	-	-
Total revenues		158	1,650	94	100	1,575	1,565	1,560
Expenditures								
265-301-956.022	Miscellaneous Operating Expense	$ -	$ 1,500	$ -	1,500	$ 1,500	$ 1,500	$ 1,500
265-966-999.001	Transfer Out - General Fund	-	-	-	-	-	-	-
Total expenditures		-	1,500	-	1,500	1,500	1,500	1,500
Revenue over (under) expenditures		158	150	94	(1,400)	75	65	60
Fund Balance, beginning of the year		13,985	14,143	14,143	14,143	12,743	12,818	12,883
Fund Balance, end of the year		$ 14,143	$ 14,293	$ 14,237	$ 12,743	$ 12,818	$ 12,883	$ 12,943

Federal Police Forfeiture (Fund 267)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 8 Months 2/29/2020	Estimated Actual 6/30/2020	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
267-000-655.025	Forfeiture -Federal Income	$ 7,905	$ -	$ -	$ -	$ -	$ -	$ -
Total revenues		7,905	-	-	-	-	-	-
Expenditures								
267-301-655.963	Federal Forfeiture Expense	$ 1,282	$ 50,000	$ 531	$ 1,000	$ 50,000	$ 20,000	$ 20,000
Total expenditures		1,282	50,000	531	1,000	50,000	20,000	20,000
Revenue over (under) expenditures		6,623	(50,000)	(531)	(1,000)	(50,000)	(20,000)	(20,000)
Fund Balance, beginning of the year		185,501	192,124	192,124	192,124	191,124	141,124	121,124
Fund Balance, end of the year		$ 192,124	$ 142,124	$ 191,593	$ 191,124	$ 141,124	$ 121,124	$ 101,124

Fiscal Year 2020-2021
Program Strategies: CDBG

FUND SUMMARY:

The Community Development Block Grant (CDBG) Fund contains monies allocated annually to the City of Wixom for the reimbursement from the Federal Community Block Grant program, which is administered by Oakland County. These funds are utilized for the development and completion of projects that serve the needs of persons of low to moderate income within the City of Wixom.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Continue implementation of contributions to public services agencies as specified by City Council.
- Continue implementation of a walking path around the Civic Center complex to connect to the City of Wixom Bike Path program.

BUDGET HIGHLIGHTS:

280-691-9963.690 – Public Service Organizations: This line item reflects a contribution to HAVEN, a public service organization that assist battered and abused individuals.

280-691-963.69 – Other Service: This line item reflects contributions to public service agencies for emergency services (Hospitality House) and disabled services (Common Ground).

Community Development (Fund 280)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 8 Months 2/29/2020	Estimated Actual 6/30/2020	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
280-931-699.001	Transfer In - General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -
280-691-671.660	CDBG - Spec Proj	-	-	-	-	74,628	-	-
280-691-671.670	CDBG Administrative	-	-	-	-	-	-	-
280-691-671.690	CDBG - Public Services	16,334	12,702	-	88,036	15,000	15,000	15,000
Total revenues		16,334	12,702	-	88,036	89,628	15,000	15,000
Expenditures								
280-691-956.696	Minor Home Repair	$ -	$ -	$ -	$ -	$ -	$ -	$ -
280-691-959.696	Public Service-Library	-	-	-	-	-	-	-
280-691-963.690	Public Service Organizations	4,000	4,234	-	4,000	5,000	5,000	5,000
280-691-963.691	LAYA	-	-	-	-	-	-	-
280-691-963.693	Other Service	8,117	8,468	4,234	8,117	10,000	10,000	10,000
280-691-985.693	Recreational Development	-	-	-	-	-	-	-
280-691-989.666	Safety Path-Constr	-	-	-	-	74,628	-	-
280-691-989.667	CC Renovation	-	-	-	-	-	-	-
280-691-989.668	Code Enforcement	-	-	-	-	-	-	-
280-803-959.636	Gibson Park	81,741	-	2,352	2,352	-	-	-
280-803-959.637	Wire House Foundation	-	-	-	-	-	-	-
280-803-959.638	02-3384 Public Service	-	-	-	-	-	-	-
280-966-999.001	Transfer to General Fund	-	-	-	-	-	-	-
Total expenditures		93,858	12,702	6,586	14,469	89,628	15,000	15,000
Revenue over (under) expenditures		(77,524)	-	(6,586)	73,567	-	-	-
Fund Balance, beginning of the year		9,905	(67,619)	(67,619)	(67,619)	5,948	5,948	5,948
Fund Balance, end of the year		$ (67,619)	$ (67,619)	$ (74,205)	$ 5,948	$ 5,948	$ 5,948	$ 5,948

Fiscal Year 2020-2021
Program Strategies: Special Holding Agency Fund

FUND SUMMARY:

With the implementation of Governmental Accounting Standards Board model Statement 34 (GASB 34) all Expendable and Nonexpendable Trust Funds have been eliminated. Any such funds used in the past needed to be reclassified to fit within the structure of GASB 34. The City had used a Trust and Agency Fund in the past which is now classified as simply a Fiduciary Fund. This Fiduciary Fund is utilized to account for and record tax collection activities and any special trust activities. Other activities previously recorded in this fund which are not held in trust were moved to Fund 701 - Special Holding Agency Fund.

Most of the accounts presented are funds held for developers which are utilized for payment to engineers and planners in the building process. Each deposit account has different legal requirements and is accounted for separately.

Special Holding Agency (Fund 701)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 8 Months 2/29/2020	Estimated Actual 6/30/2020	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
701-000-609.030	Engineering Review Fees	$ 497,428	$ 250,000	$ 145,743	$ 200,000	$ 200,000	$ 200,000	$ 200,000
701-000-664.020	Interest Income	26,356	12,000	15,608	22,000	12,000	12,000	5,000
701-000-664.021	Endowment Interest	-	-	-	-	-	-	-
701-000-671.020	Miscellaneous Income	-	-	-	-	-	-	-
701-000-671.021	Police Act 302 Monies	3,191	2,800	1,610	3,046	3,046	3,046	3,046
701-000-671.022	OTC Playground Enhancement	10,000	-	-	-	-	-	-
701-000-671.023	Community Foundation Reimb	-	-	-	-	-	-	-
701-000-671.024	Fire Station Rent Security	-	-	-	-	-	-	-
701-000-671.025	Senior Activity Fund Revenue	400	600	187	150	150	150	150
701-000-671.026	Soccer Revenue	-	-	-	-	-	-	-
701-000-671.027	Employee Recognition Brick	-	-	-	-	-	-	-
701-000-671.030	Site Plan Review	-	-	-	-	-	-	-
701-000-671.031	General Right-Of-Way	-	-	20,000	20,000	-	-	-
701-000-671.033	Site Plan Inspection	-	-	-	-	-	-	-
701-000-671.034	Tree Replacement	-	2,500	-	2,500	2,500	2,500	2,500
701-000-671.035	Drainage & Approach Plan	-	-	-	-	-	-	-
701-000-671.036	Final Plat Approval-Construction	-	-	-	-	-	-	-
701-000-671.037	Temp C of O	-	3,000	-	3,000	3,000	3,000	3,000
701-000-671.040	Subdivision Rev	-	-	-	-	-	-	-
701-000-671.041	Tree Escr - Replac	-	-	-	-	-	-	-
701-000-674.000	Donations - Private	-	-	-	-	-	-	-
701-000-674.025	Donation Fireworks	-	-	-	-	-	-	-
701-000-696.030	Performance Bonds	-	-	-	-	-	-	-
701-000-696.031	Engineering Bonds	-	-	-	-	-	-	-
Total revenues		537,375	270,900	183,148	250,696	220,696	220,696	213,696
Expenditures								
701-101-959.120	Community Foundation Exp	$ -	$ -	$ -	$ -	$ -	$ -	$ -
701-101-959.121	Escrow Townsend Venture Ex	-	-	-	-	-	-	-
701-215-956.242	Deposit Dog Licenses	-	-	-	-	-	-	-
701-301-954.249	Rental Security Dep Refund	-	-	-	-	-	-	-
701-301-956.243	Police Act 302 Monies	3,500	2,800	7,389	7,389	3,046	3,046	3,046
701-301-956.244	Police AED Fund	-	-	-	-	-	-	-
701-371-956.240	Temp C of O (Comm/Indust)	15,000	3,000	-	3,000	3,000	3,000	3,000
701-371-963.240	Site Plan Inspection	-	-	-	-	-	-	-
701-371-963.241	Engineering Review Fees	501,713	250,000	159,129	200,000	200,000	200,000	200,000
701-371-963.242	Engineering Bond	-	-	-	-	-	-	-
701-371-963.243	Performance Bonds	-	-	-	-	-	-	-
701-371-963.244	Tree Replacement-Ord 1712	-	-	-	10,000	2,500	2,500	2,500
701-371-963.245	DPS Soil Erosion/Performance Ac	-	-	-	-	-	-	-
701-371-963.246	Site Plan Review	-	-	-	-	-	-	-
701-371-963.247	Drainage & Approach Plan	-	-	-	-	-	-	-
701-371-963.248	Final Plat Approval-Constructi	-	-	-	-	-	-	-
701-371-963.249	Subdivision Inspection	-	-	-	-	-	-	-
701-441-956.246	Right of Way Bonds Refund	20,000	-	-	-	-	-	-
701-441-956.248	Senior Activity Fund Exp	-	600	14	150	150	150	150
701-441-956.249	Employee Recognition Brick	-	-	-	-	-	-	-
701-441-956.254	OTC Playground Enhancement	-	-	-	-	-	-	-
701-966-999.000	Transfer to General Fund	-	-	-	-	-	-	-
Total expenditures		540,213	256,400	166,532	220,539	208,696	208,696	208,696
Revenue over (under) expenditures		(2,838)	14,500	16,616	30,157	12,000	12,000	5,000
Fund Balance, beginning of the year		1,296,317	1,293,479	1,293,479	1,293,479	1,323,635	1,335,635	1,347,635
Fund Balance, end of the year		$ 1,293,479	$ 1,307,979	$ 1,310,095	$ 1,323,635	$ 1,335,635	$ 1,347,635	$ 1,352,635

Fiscal Year 2020-2021
Program Strategies: Retiree Insurance Fund-MERS

FUND SUMMARY:

The Insurance for Retiree Benefits was established to fund current and future expenditures for the payment of Retiree Health Insurance as stipulated in the City's Union contracts and Administrative Directives.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- The City completed the bonding process in August 2018 to fund the other post-employment benefits (healthcare) unfunded liability. The bonds were issued under an eighteen year payment term. With this contribution, the City's OPEB is considered 100% funded. The City will continue to obtain actuarial reports to monitor the plans funding position.

Retiree Insurance (Fund 736)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 8 Months 2/29/2020	Estimated Actual 6/30/2020	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
736-000-664.021	Interest Income	$ 331,591	$ 300,000	$ (1,191,044)	$ (491,339)	$ 300,000	$ 300,000	$ 300,000
736-000-671.021	Retiree Insurance Contribution Re	68,904	68,700	52,690	69,485	67,377	70,746	74,283
736-000-671.022	Retiree Insurance Contribution Act	18,582	20,565	12,952	16,145	16,750	16,750	16,750
736-000-671.023	MERS RHFV Reimbursement	-	-	-	-	-	-	-
736-931-699.002	Contribution - General Fund	6,552,615	172,093	97,661	97,661	97,661	97,661	97,661
736-931-699.003	Contribution - Library	-	-	-	-	-	-	-
Total revenues		6,971,692	561,358	(1,027,741)	(308,048)	481,788	485,157	488,694
Expenditures								
736-864-718.351	Insurance Premium	$ 536,174	$ 560,674	$ 480,936	$ 549,706	$ 538,892	$ 565,837	$ 594,128
736-864-801.351	Consultants & Personnel	-	1,400	-	1,400	1,400	1,400	1,400
736-864-958.352	Audit	903	921	921	921	939	958	977
Total expenditures		537,077	562,995	481,857	552,027	541,231	568,195	596,506
Revenue over (under) expenditures		6,434,615	(1,637)	(1,509,598)	(860,075)	(59,443)	(83,038)	(107,812)
Fund Balance, beginning of the year		8,481,454	14,916,069	14,916,069	14,916,069	14,055,994	13,996,551	13,913,513
Fund Balance, end of the year		$14,916,069	$14,914,432	$13,406,472	$14,055,994	$13,996,551	$13,913,513	$ 13,805,701

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Fiscal Year 2020-2021
Program Strategies: Special Assessment (Tribute) & DDA Development Bond Funds

FUND SUMMARY:

The City issues bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the City. Revenue bonds involve a pledge of specific income derived from the acquired or constructed assets to pay debt service.

Wixom has held steady with an Aa2 bond rating for general obligation unlimited and limited tax bonds from Moody's. State statute limits the amount of the general obligation debt a governmental entity may issue to 10 percent of its total assessed valuation. As of December 2018, the debt limitation for the City was $62,630,653. In relation, the City had $29,990,000 of direct debt outstanding, which is significantly less than the statutory limit.

Principal and interest payments due for the current future years can be viewed under the Schedule of Indebtedness section of this budget. The funds provide for interest and principal payments incurred from various projects.

SPECIAL ASSESSMENT DEBT / TRIBUTE DRAIN BOND FUND (DEBT SERVICE FUND 852) – Expires June 30, 2025

- Related Project: Construction and improvements to the Tribute Drain in the Village Center Area.

DDA/VCA DEVELOPMENT DEBT – (DEBT SERVICE FUND 856) – Expires June 30, 2027

- Related Project: DDA/VCA Construction.
- These bonds were refunded in December 2014.

Tribute Drain Bond (Fund 852)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 8 Months 2/29/2020	Estimated Actual 6/30/2020	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
852-000-671.010	Special Assessment Revenue	$ 221,353	$ 230,352	$ 229,138	$ 230,353	$ 223,266	$ 216,090	$ 213,740
852-000-671.011	Delinq Int & Pen	203	100	28	101	100	100	100
852-000-664.020	Interest Income	287	300	259	300	300	300	300
Total revenues		221,843	230,752	229,426	230,753	223,666	216,490	214,140
Expenditures								
852-912-958.001	Audit	$ 651	$ 664	$ 664	$ 664	$ 677	$ 691	$ 705
852-907-995.000	Interest Expense	52,853	46,852	46,853	46,852	39,766	32,590	25,240
852-908-994.001	Bond Payment	150,000	175,000	175,000	175,000	175,000	175,000	180,000
852-910-959.002	Miscellaneous Expense	425	440	350	440	440	480	520
852-966-999.001	Transfer to Trust & Agency	18,500	8,500	-	8,500	8,500	8,500	8,500
Total expenditures		222,429	231,456	222,867	231,456	224,383	217,261	214,965
Revenue over (under) expenditures		(586)	(704)	6,559	(703)	(717)	(771)	(825)
Fund Balance, beginning of the year		17,510	16,924	16,924	16,924	16,221	15,504	14,733
Fund Balance, end of the year		$ 16,924	$ 16,220	$ 23,483	$ 16,221	$ 15,504	$ 14,733	$ 13,909

Development Bond (Fund 856)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 8 Months 2/29/2020	Estimated Actual 6/30/2020	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
856-000-664.020	Interest Income	$ 1	$ 15	$ 40	$ 42	$ 15	$ 15	$ 15
856-931-699.001	Contribution - General Fund	-	-	-	-	-	-	-
856-931-699.000	Contribution from DDA	437,131	445,099	333,824	445,099	452,362	453,826	464,690
Total revenues		437,132	445,114	333,865	445,141	452,377	453,841	464,705
Expenditures								
856-928-989.000	Bond Issuance Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -
856-928-958.003	Audit	651	664	664	664	677	691	705
856-907-995.000	Interest Expense	135,600	123,600	61,800	123,600	110,800	97,200	83,000
856-908-994.001	Bond Payment	300,000	320,000	-	320,000	340,000	355,000	380,000
856-910-959.002	Miscellaneous Expense	800	850	725	850	900	950	1,000
Total expenditures		437,051	445,114	63,189	445,114	452,377	453,841	464,705
Revenue over (under) expenditures		81	0	270,676	27	0	0	0
Fund Balance, beginning of the year		21,536	21,617	21,617	21,617	21,644	21,644	21,644
Fund Balance, end of the year		$ 21,617	$ 21,617	$ 292,293	$ 21,644	$ 21,644	$ 21,644	$ 21,645

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Fiscal Year 2020-2021
Capital Improvement Program

Provided in this section is detailed departmental capital expenditures and funding sources of the Capital Improvement Program. Capital expenditures include expenditures for building, major equipment, and other commodities which are of significant value and have a useful life of several years.

The Capital Improvement Programming and budgeting involves the development of a long-term plan for capital expenditures of the City. However, starting approximately seven years ago the long-term plan was changed to a pay-as-you-go plan. Beginning in Fiscal Year 2015-2016, the City began a long-term 10 year plan with the goal of leveling the contributions required from the General Fund.

The capital improvement program lists each proposed capital item to be undertaken, the year in which it will be started, the amount expected to be expended in each year and the proposed method of financing these expenditures. Based on these details, summaries of capital activity in each year can be prepared as well as summaries of financial requirements, such as amounts of general obligation bonds to be issued, amounts from general operating funds required, etc.

The actual capital budget enacted may vary from the amount programmed. Financial constraints may make it impossible to budget for the entire amount programmed. Conversely, unexpected financial availability may make it possible to begin projects which were scheduled for future years. Whatever the case, the capital program must be updated after the enactment of the capital budget to make any adjustment in future program years arising from change in the current amount funded and add a year of programming to replace the year funded.

Capital Improvement (Fund 411)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Proposed Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
411-000-501.120	Federal Grants	$ -	$ -	$ -	$ -	$ -	$ -	$ -
411-000-664.020	Interest Income	96,907	11,500	68,928	75,000	11,500	9,800	6,100
411-000-674.000	Other Contributions	90,590	-	755,580	755,580	254,628	-	-
411-000-695.020	Insurance Loss Payment	-	56,022	10,740	70,390	-	-	-
411-931-699.001	Contribution - General Fund	1,603,772	1,565,000	1,204,216	1,565,000	980,000	980,000	980,000
411-931-699.003	Contribution - Budget Stabilization	-	-	-	-	-	-	-
411-931-699.710	Contribution - Cemetery	-	-	-	-	-	-	-
Total Revenues		1,791,269	1,632,522	2,039,463	2,465,970	1,246,128	989,800	986,100
Expenditures								
City Manager								
411-172-974.120	Copier - City Manager's Office	-	-	-	-	-	5,200	-
Assessing								
411-257-957.140	Office Remodeling	-	-	-	-	-	-	-
Building (Construction & Development)								
411-371-957.240	Office Remodeling & Furniture	-	-	-	-	2,000	-	-
411-371-974.241	Copy Machine	-	-	-	-	3,500	-	-
411-371-979.248	Computer Software - Bldg	-	-	-	-	-	10,000	-
		-	-	-	-	5,500	10,000	-
Finance								
411-191-975.312	Computer / Printer / Scanner	-	3,000	-	-	3,000	-	-
411-191-975.313	Finance Software	-	-	-	-	12,500	-	-
		-	3,000	-	-	15,500	-	-
Clerk								
411-215-974.280	Copy Machine	-	-	-	-	-	20,000	-
411-215-974.283	Voting Machine	-	-	-		-	-	-
		-	-	-	-	-	20,000	-
General Operating & Facilities								
411-283-971.321	Parking Lot - City Hall	1,157,509	-	518,570	600,000	10,000	-	20,000
411-283-971.322	City Network	25,452	21,000	-	21,000	18,980	28,000	29,000
411-283-971.326	City Hall Carpet Replacement	-	-	-	-	5,000	-	-
411-283-971.329	HVAC Evaluation/Improvements	4,074	109,100	99,203	109,100	17,000	-	25,000
411-283-974.322	Other Facilities Improvements	33,143	134,022	48,956	157,022	87,000	160,000	180,000
411-283-974.320	Telephone System/Cabling	-	-	-	-	-	-	-
411-283-974.356	Furniture-Tables	-	6,000	5,811	6,000	15,000	-	-
411-283-975.329	Document Imaging	-	-	-	-	-	-	-
411-283-976.355	Roof Replacement - City Buildings	368,535	-	2,847	-	-	-	-
		1,588,714	270,122	675,386	893,122	152,980	188,000	254,000
Cultural Center								
411-805-971.350	Cultural Center Improvements	6,926	17,000	3,984	17,000	63,500	24,500	40,000
411-805-974.350	Copy Machine	-	8,000	4,253	8,000	8,000	4,300	-
411-805-974.353	Presentation Equipt-Ccent	-	-	-	-	-	5,000	-
		6,926	25,000	8,237	25,000	71,500	33,800	40,000
Fire								
411-336-971.350	Parking Lot Reconstruction	378,370	-	29,807	63,451	-	-	-
411-336-973.350	Vehicle Purchase	-	-	-	-	30,000	-	-
411-336-973.351	Replace AEDs	-	-	-	-	-	25,000	30,000
411-336-974.354	Copier	-	-	-	-	-	5,064	-
411-336-975.350	City Computer - Fire	-	-	-	-	-	-	-
411-336-976.351	Replace Rescue 2	-	-	562,814	562,814	-	-	-
411-336-976.355	Re-roofing Station	-	-	-	-	-	-	-
411-336-977.350	Base Radio	-	-	-	-	30,000	-	-
411-336-978.350	Signal Prioritization	-	-	-	-	-	-	-
411-336-978.351	Replace Pumper	-	-	-	-	-	-	-
411-336-978.353	Engine Replacement	-	-	-	-	-	-	-
411-336-978.356	JAWS of Life	-	-	40,000	40,000	-	-	-
411-336-978.357	Rescue Replacement	-	250,000	-	-	250,000	-	-
411-336-978.359	Replace Fire Gear / Equip	-	-	-	-	225,000	-	18,000
411-336-979.353	Facility Imps	5,816	180,000	-	-	310,000	10,000	-
		384,186	430,000	632,621	666,265	845,000	40,064	48,000

Capital Improvement (Fund 411)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 9 Months 3/31/20	Estimated Actual 6/30/20	Proposed Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Police								
411-301-957.140	Office Remodeling & Furniture	-	-	-	-	-	-	-
411-301-971.370	Livescan Cost Sharing	-	-	-	-	43,000	-	-
411-301-971.372	Records Management	-	10,000	-	-	10,000	27,000	-
411-301-973.370	Vehicles - Police	119,280	110,000	70,796	90,000	70,000	101,000	104,000
411-301-973.372	4 Wheel Drive Vehicle - Po	-	-	-	-	-	-	18,000
411-301-974.371	Copy Machine	-	-	-	-	-	-	-
411-301-974.372	Special Equipment	-	-	-	-	-	5,000	70,000
411-301-974.375	In-car cameras	-	-	-	-	52,000	-	-
411-301-974.377	Vehicle Computer Terminals	-	25,000	11,561	25,000	-	5,500	-
411-301-975.370	City Computer - Police	13,744	15,000	6,600	15,000	-	5,000	5,000
411-301-977.373	Police Radios	-	-	-	-	25,000	-	-
411-301-977.375	Radar Equipment	-	2,500	-	2,500	2,500	2,700	2,700
411-301-979.370	Facilities Improvements	2,394	15,000	315	-	35,000	-	-
411-301-980.371	Body Armor	2,860	3,000	16,030	17,000	3,000	3,000	3,000
411-301-980.372	Weapons & Shotguns	22,363	3,500	2,320	3,500	3,500	3,500	4,000
411-301-980.376	Security Camera	-	10,000	-	-	10,000	20,000	-
411-301-980.379	Emergency Vehicle Light Bar	-	-	-	-	4,800	3,300	3,500
		160,641	194,000	107,622	153,000	258,800	176,000	210,200
DPW								
411-441-971.392	Drain Improvements	8,555	20,000	8,457	20,000	20,000	30,000	30,000
411-441-971.393	Tree Nursery/Replacement	-	-	-	-	-	-	-
411-441-973.390	Vehicle Replacement	-	-	-	-	-	-	-
411-441-973.391	Pick-up Replacement	69,968	-	-	-	-	90,000	-
411-441-973.392	Dump Truck & Equip Replacement	-	200,000	-	200,000	100,000	190,000	90,000
411-441-973.393	Grader Replacement/Loader	-	-	-	-	-	-	-
411-441-974.390	Copier	-	-	-	-	-	-	3,850
411-441-974.396	DPW Equipment	57,837	77,000	76,799	76,799	10,000	55,000	-
411-441-979.390	Storage Building Upgrades	-	-	39,325	39,325	-	-	60,000
411-441-979.392	DPW Building Upgrades	-	-	-	-	20,000	-	-
411-441-983.390	Front Plows	17,046	-	-	-	-	-	-
411-441-983.392	Mowing Equipment	12,025	-	-	-	20,000	-	20,000
411-441-983.394	Loader / Backhoe	-	-	-	-	-	-	35,000
		165,431	297,000	124,581	336,124	170,000	365,000	238,850
Parks & Recreation								
411-751-971.546	P&R Master Plan	-	-	-	-	-	12,000	-
411-751-971.547	VCA Marquee & Signage	-	15,000	-	34,000	15,000	-	15,000
411-751-973.541	Vehicles & Special Equipment	-	9,000	6,320	9,000	15,000	-	-
411-751-974.543	Park Imprv - Gunnar Mettalla	1,978	28,000	9,562	28,000	158,000	6,000	18,000
411-751-979.540	Gibson Homestead	16,056	5,000	1,587	5,000	13,000	165,000	25,000
411-751-985.540	Path Improvements	-	-	-	-	-	-	-
411-751-985.546	Holiday Decorations	25,068	11,000	9,265	11,000	-	20,000	-
411-751-985.550	Trailway Contribution	-	15,000	3,694	15,000	15,000	15,000	15,000
411-751-985.551	Trailway Paving	217,205	200,000	600,377	716,000	200,000	-	-
411-751-985.541	City Signs	-	84,000	45,429	50,000	-	50,000	-
411-751-986.541	Park Imprv - Gilbert Willis	1,376	11,000	115,586	123,000	52,000	8,000	16,000
411-751-986.542	Civic Center	3,783	3,000	3,820	15,285	233,000	32,000	33,000
411-751-986.543	Habitat Improvements	-	600,000	-	-	603,000	-	3,000
411-751-986.544	Mack Park	901	-	-	-	3,000	-	3,000
		266,366	981,000	795,640	1,006,285	1,307,000	308,000	128,000
Total expenditures		2,572,263	2,200,122	2,344,086	3,079,796	2,826,280	1,146,064	919,050
Revenue over (under) expenditures		(780,995)	(567,600)	(304,623)	(613,826)	(1,580,152)	(156,264)	67,050
Fund Balance, beginning of the year		3,487,552	2,706,557	2,706,557	2,706,557	2,092,730	512,578	356,314
Fund Balance, end of the year		$ 2,706,557	$ 2,138,957	$ 2,401,933	$ 2,092,730	$ 512,578	$ 356,314	$ 423,364

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CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

Summary

5/12/2020

Capital Project Title	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2027-2028	Year 10 2028-2029	Total
City Manager	-	-	5,200	-	-	-	-	5,850	-	-	11,050
Cultural Center	25,000	71,500	33,800	40,000	35,500	23,500	28,100	43,500	34,500	42,000	377,400
Building (Construction & Development)	-	5,500	10,000	-	-	-	-	-	-	-	15,500
Facilities Plan	872,122	134,000	160,000	225,000	75,000	170,000	97,000	110,000	50,000	115,000	2,008,122
Finance	-	15,500	-	-	2,700	-	-	3,200	-	2,900	24,300
Fire	666,265	845,000	40,064	48,000	18,000	300,000	75,700	120,000	-	700,000	2,813,029
Parks & Recreation	1,006,285	1,307,000	308,000	128,000	176,000	39,000	343,000	73,000	53,000	11,000	3,444,285
Police	153,000	258,800	176,000	210,200	248,800	117,300	306,500	266,500	250,200	36,200	2,023,500
General Operating	21,000	18,980	28,000	29,000	43,400	30,000	30,000	120,000	30,000	30,000	380,380
Public Works	336,124	170,000	365,000	238,850	305,000	425,000	55,000	280,000	180,000	125,000	2,479,974
City Clerks	-	-	20,000	-	-	-	-	-	-	-	20,000
Assessor/ Economic Development	-	-	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	**3,079,796**	**2,826,280**	**1,146,064**	**919,050**	**904,400**	**1,104,800**	**935,300**	**1,022,050**	**597,700**	**1,062,100**	**13,597,540**
Project Funding Source											
CDBG Funding	-	74,628	-	-	-	-	-	-	-	-	74,628
Insurance Loss Deposit	70,390	-	-	-	-	-	-	-	-	-	70,390
Federal Grants	-	-	-	-	-	-	-	-	-	-	-
State Grants	-	-	-	-	-	-	-	-	-	-	-
Other Contributions		180,000									
Reimbursement - Trailway Expenses	661,162	-	-	-	-	-	-	-	-	-	661,162
Contribution - Trust / Oak Tech Cnt	94,418	-	-	-	-	-	-	-	-	-	94,418
Contribution - General Fund Special	600,000	-	-	-	-	-	-	-	-	-	600,000
Contribution - General Fund	965,000	980,000	980,000	980,000	980,000	980,000	980,000	980,000	980,000	980,000	9,785,000
Fund Balance	-	-	-	-	-	-	-	-	-	-	-
Contribution - Budget Stabilization	-	-	-	-	-	-	-	-	-	-	-
Total Funding	**2,390,970**	**1,234,628**	**980,000**	**980,000**	**980,000**	**980,000**	**980,000**	**980,000**	**980,000**	**980,000**	**11,285,598**
	(688,826)	(1,517,024)	(166,064)	60,950	75,600	(124,800)	44,700	(42,050)	382,300	(82,100)	(2,311,942)
Interest	75000	11500	9800	6100	6100	6100	6100	6100	6100	6100	
Other Funding Sources	-	-									
Fund Balance Beginning	2,706,556	2,092,730	512,578	356,314	423,364	505,064	386,364	437,164	401,214	789,614	713,614
Fund Balance Ending	2,092,730	512,578	356,314	423,364	505,064	386,364	437,164	401,214	789,614	713,614	

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

City Manager

5/12/2020

Capital Project Title	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2027-2028	Year 10 2028-2029	Total
Digital Color Copier / Printer / Scan	-	-	5,200	-	-	-	-	5,850	-	-	11,050
Total Expenditures	**-**	**-**	**5,200**	**-**	**-**	**-**	**-**	**5,850**	**-**	**-**	**11,050**

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

Cultural Center

5/12/2020

Capital Project Title	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2027-2028	Year 10 2028-2029	Total
Copier/Scanner/Printer & Large Format P	8,000	8,000	4,300	-	-	-	9,100	-	-	-	29,400
Senior Lounge Restroom Upgrade		-	-	-	-	-	-	-	20,000	-	20,000
Carpet Ballroom	-	-	13,000	-	-	-	-	13,000	-	-	26,000
Carpet Senior Lounge				8,000				8,000	-	-	16,000
Carpet Lobby & Offices				7,000							7,000
Kitchen / Back Hallway Tile				9,000						9,000	18,000
Portable Bar	-	-	1,500	-	-	1,500			1,500		4,500
Partition Maintenance	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Kitchen Equipment Replacment	-	-	-	-	-	-	-	-	-	-	-
Dance Floor	-	2,000	-	-	-	2,000	-	-	-	2,000	6,000
Chairs	-	-	-	5,000	-	-	-	-	-	10,000	15,000
CC Furnishings-Sr. Lounge	-	-	2,000	-	-	2,000	-	-	-	2,000	6,000
CC Painting	-	8,000	-	-	8,000	-	8,000	-	-	8,000	32,000
Commerical Vacuum	-	2,500	-	-	2,500	-	-	2,500	-	-	7,500
Senior Lounge Blind Replacement	-	-	-	-	-	-	-	-	-	-	-
Tables	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	30,000
Facility Scheduling Software	-	-	-	-	-	-	-	-	-	-	-
Ceiling projector/ TV monitors- Ballroom	-	-	-	-		-	-	-	-	-	-
Door Lock Upgrades	7,000	15,000	-	-	-	-	-	-	-	-	22,000
Restroom Upgrades Tile/Counters/Sink	-	-	-	-	-	-	-	12,000	-	-	12,000
Survelience Upgrade	2,000			3,000			3,000			3,000	11,000
Ceiling tile replacement-Lounge & Hallway		20,000									20,000
Sr. Lounge Door Replacement	-	8,000									8,000
Track lighting - Stage											-
Presentation Equipment for CC	-	-	5,000	-	-	10,000			5,000	-	20,000
Replacement of Rear Steel Doors					17,000						17,000
Facility Upgrade / CC Renovation											-
Total Expenditures	**25,000**	**71,500**	**33,800**	**40,000**	**35,500**	**23,500**	**28,100**	**43,500**	**34,500**	**42,000**	**377,400**

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

Building Department (Construction & Development)

5/12/2020

Capital Project Title	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2027-2028	Year 10 2028-2029	Total
Furniture / Filing	-	2,000	-	-	-	-	-	-	-	-	2,000
Digital Color Copier / Printer / Scanner	-	3,500	-	-	-	-	-	-	-	-	3,500
Building Permit Software Update	-	-	10,000	-	-	-	-	-	-	-	10,000
Total Expenditures	**-**	**5,500**	**10,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**15,500**

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

Facility

5/12/2020

Capital Project Title	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2027-2028	Year 10 2028-2029	Total
HVAC Evaluation/Improvements	35,000	17,000	-	25,000	-	25,000	-	25,000	-	25,000	152,000
HVAC Upgrade City Hall	74,100										74,100
Security System Improvements						50,000	-	-	-	-	50,000
Building Exterior Improvements		75,000				-	-	-	-	75,000	150,000
Public Restroom Replacement						25,000	-	-	-	-	25,000
Roof Replacement & Soffit Repairs City Hall	3,000	-	-	-	-	-	-	-	-	-	3,000
Carpet Replacement	-	5,000	-	-	-	-	57,000	-	-	-	62,000
Pond Improvements								85,000			85,000
Parking Lot Improvements	600,000	10,000	-	20,000	-	-	40,000	-	-	-	670,000
Painting	-	-	50,000	-	-	-	-	-	-	-	50,000
Street Light/Tree/Electrical Damage Repair (Ponti	57,022										57,022
Window Coverings & Security Film	12,000	-	-	-	-	30,000	-	-	-	-	42,000
Locks & Doors Upgrades	15,000	-	-	-	40,000	-	-	-	-	-	55,000
Police Celll Flooring			70,000								70,000
Electrical Upgrades, Smoke Detectors & Exit Lights	50,000	12,000			15,000					15,000	92,000
Furniture - Tables/Stackable Chairs	6,000	15,000									21,000
Street Light Painting	20,000										20,000
Generator Replacement			-	180,000					-	-	180,000
Civic Center Amenities Repair and Replacement	-	-	40,000	-	20,000	40,000	-	-	50,000	-	150,000
Total Expenditures	872,122	134,000	160,000	225,000	75,000	170,000	97,000	110,000	50,000	115,000	2,008,122

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

Finance

5/12/2020

Capital Project Title	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2027-2028	Year 10 2028-2029	Total
Financial Software Upgrades	-	12,500	-	-	-	-	-	-	-	-	12,500
Printers / Scanner	-	3,000	-	-	2,700	-	-	3,200	-	2,900	11,800
Total Expenditures	**-**	**15,500**	**-**	**-**	**2,700**	**-**	**-**	**3,200**	**-**	**2,900**	**24,300**

10 Year Capital Improvement Plan

Fire

5/12/2020

Capital Project Title	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2027-2028	Year 10 2028-2029	Total
Fire Station Roof	-	-	-	-	-	50,000	-	-	-	-	50,000
Replace Bravo 1	-	-	-	-	-	250,000	-	-	-	-	250,000
Replace AED's & Cardiac Monitors	-	-	25,000	30,000	-	-	-	-	-	-	55,000
Replace Bravo 2	-	250,000	-	-	-	-	-	-	-	-	250,000
Rescue 2	562,814	-	-	-	-	-	-	-	-	-	562,814
Information Systems	-	-	-	-	-	-	10,000	-	-	-	10,000
Exhaust Capture System (OSHA Requirement)	-	-	-	-	-	-	-	-	-	-	-
Replace Fire Gear / Equip	-	-	-	18,000	18,000	-	-	-	-	-	36,000
Replace Hydraulic Rescue Tools (Jaws of Life)	40,000	-	-	-	-	-	-	-	-	-	40,000
Replace SCBA Bottles (20)	-	225,000	-	-	-	-	-	-	-	-	225,000
Equipment Storage Building (Facility Impr)	-	180,000									180,000
Training Room Improvements (Facility Impr)	-	-	-	-	-	-	-	-	-	-	-
Carpet Replacement	-	-	-	-	-	-	-	-	-	-	-
Repair Entry Exterior	-	-	-	-	-	-	-	-	-	-	-
Parking Lot Maintenance	63,451	-	-	-	-	-	-	-	-	-	63,451
Replace Bay Heater	-	-	10,000	-	-	-	-	-	-	-	10,000
Mini Pumper/Grass Rig	-	-	-	-	-	-	-	120,000	-	-	120,000
Copier/Scanner/Printer	-	-	5,064	-	-	-	5,700	-	-	-	10,764
Utility Vechicle	-	30,000	-	-	-	-	60,000	-	-	-	90,000
Engine -11 Replacement									-	700,000	700,000
Signal Prioritation		130,000									130,000
Radio Equipment / Pagers	-	30,000	-	-	-	-	-	-	-	-	30,000
Total Expenditures	**666,265**	**845,000**	**40,064**	**48,000**	**18,000**	**300,000**	**75,700**	**120,000**	**-**	**700,000**	**2,813,029**

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

Parks & Recreation

5/12/2020

Capital Project Title	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2027-2028	Year 10 2028-2029	Total
Gunnar Mettala Park											
Tennis/BB Courts - Paint	-	20,000	-	-	-	-	15,000	-	-	-	35,000
Parking Lot Resurface - GM	-	100,000	-	-	-	-	-	-	-	-	100,000
Table Replacement - GM	-	-	3,000	-	-	-	3,000	-	-	-	6,000
Trail Improvement - GM	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	-	27,000
Comfort Station Refurb - GM	-	5,000	-	-	-	-	-	5,000	-	-	10,000
Fences: Paint/Replace/Repair	10,000	-	-	-	10,000	-	-	-	10,000	-	30,000
Playground Equipment	-	-	-	-	25,000	-	-	-	-	-	25,000
Landscaping/Upgrades	-	5,000	-	-	5,000	-	-	5,000	-	-	15,000
Park Improvements	10,000	-	-	10,000	-	-	10,000	-	-	-	30,000
Trail Head Pavillion/benches		25,000									25,000
Trash Receptacles/Benches	5,000	-	-	5,000	-	-	5,000	-	-	5,000	20,000
Total Gunnar Mettala Park	**28,000**	**158,000**	**6,000**	**18,000**	**43,000**	**3,000**	**36,000**	**13,000**	**13,000**	**5,000**	**323,000**
Gilbert Willis Park											
Parking Lot Resurfacing	-	-	-	-	-	-	70,000	-	-	-	70,000
Trail Improvement	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	-	27,000
Athletic Field Repairs/Improv	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	-	27,000
Table Replacement	3,000	-	-	3,000	-		3,000	-	-	-	9,000
Tennis Court Refurbish	-	25,000	-	-	-		20,000	-	-	-	45,000
Playground Equip/Repairs	114,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	-	130,000
Additional Pavillion	-	-	-	-	25,000						25,000
Comfort Station Roof Replacement/Sofit Repairs		9,000									9,000
Trash Receptacles/Benches		10,000	-	5,000	-			5,000	-	-	20,000
Total Gilbert Willis Park	**123,000**	**52,000**	**8,000**	**16,000**	**33,000**	**8,000**	**101,000**	**13,000**	**8,000**	**-**	**362,000**
Civic Center											
Landscaping	-	10,000	-	-	10,000		10,000	-	-	-	30,000
Landscaping Improvements	-	10,000	-	-	10,000	-	-	10,000	-	-	30,000
Munshaw House Demolition	12,285	10,000	-	-	10,000	-	-	10,000	-	-	42,285
Skate Pond Mats & Heaters	3,000	-	-	3,000	-	-	3,000	-	-	-	9,000
Pond Resurfacing							125,000	-	-	-	125,000
Portable Fence for Events	-	5,000	30,000	30,000	-	-	5,000	-	-	-	70,000
Civic Center Pathway - CDBG		173,000									173,000
Tot Lot - Refurbish	-	-	2,000	-	-	2,000	-	-	2,000	-	6,000
Total Civic Center	**15,285**	**208,000**	**32,000**	**33,000**	**30,000**	**2,000**	**143,000**	**20,000**	**2,000**	**-**	**485,285**
Habitat											
Parking Lot Resurfacing	-	-	-	-	-	-	30,000	-	-	-	30,000
Trail System / Boardwalk	-	600,000		-							600,000
Path Material/Repairs	-	3,000	-	3,000	-	3,000	-	3,000	-	3,000	15,000
Total Habitat	**-**	**603,000**	**-**	**3,000**	**-**	**3,000**	**30,000**	**3,000**	**-**	**3,000**	**645,000**
Mack Park											
Gazebo Upkeep	-	3,000	-	3,000	-	3,000	-	3,000	-	3,000	15,000
Total Mack Park	**-**	**3,000**	**-**	**3,000**	**-**	**3,000**	**-**	**3,000**	**-**	**3,000**	**15,000**
Gibson Homestead											
Gibson Shed	-	-	-	-	-	-	-	-	-	-	-
Gibson Improvements	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	45,000

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

Parks & Recreation

5/12/2020

Capital Project Title	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2027-2028	Year 10 2028-2029	Total
Gibson Park Signage	-	-	-	-	-	-	5,000	-	-	-	5,000
Gardens	-	-	-	-	5,000	-	-	1,000	-	-	6,000
Painting House	-	8,000		-	-	-	8,000	-	-	-	16,000
Move Munshaw Barn	-	-	-	-	35,000		-	-	-	-	35,000
Boiler Replacement	-	-	-	-	-	-	-	-	-	-	-
Window Replacement	-	-	-	20,000	-	-	-	-	-	-	20,000
Gibson Parking Lot - CDBG	-	-	160,000	-	-	-	-	-	-	-	160,000
Total Gibson Homestead	**5,000**	**13,000**	**165,000**	**25,000**	**45,000**	**5,000**	**18,000**	**6,000**	**5,000**	**-**	**287,000**
Other Projects											
P&R Master Plan Update	-	-	12,000	-	-	-	-	-	-	-	12,000
VCA Marquee Improvements	-	15,000	-	15,000		-	-	-	-	-	30,000
Banner Poles & Banners	9,000										9,000
Banner Across Pontiac Trail	25,000										25,000
Holiday Decorations	11,000	-	20,000	-	10,000		-	-	10,000	-	51,000
Trailway Contribution - Phase I	46,000	-									46,000
Trailway Pass-Through (Reimb by Grant or Oth	670,000										670,000
Trailway Extension-W of Wixom Rd - Phase II	-	200,000									200,000
Trailway Council Contribution	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	-	135,000
Cushman	9,000										9,000
Ball Diamond Dresser		15,000									15,000
Painting projects - Pavillions/tot lot/ street lights		25,000									25,000
City Signage	50,000	-	50,000	-		-	-	-	-	-	100,000
Total Other Projects	**835,000**	**270,000**	**97,000**	**30,000**	**25,000**	**15,000**	**15,000**	**15,000**	**25,000**	**-**	**1,327,000**
Total Expenditures	**1,006,285**	**1,307,000**	**308,000**	**128,000**	**176,000**	**39,000**	**343,000**	**73,000**	**53,000**	**11,000**	**3,444,285**

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

Police

5/12/2020

Capital Project Title	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2027-2028	Year 10 2028-2029	Total
Police Vehicles	90,000	70,000	101,000	104,000	107,100	107,100	110,500	115,000	120,000	-	924,700
Radar Equipment	2,500	2,500	2,700	2,700	2,700	2,700	3,000	3,000	3,500	3,500	28,800
Special Equipment	-	-	5,000	-	-	-	-	-	6,200	6,200	17,400
Vehicle Investigative	-	-	-	-	-	-	-	-	-	-	-
4Wheel Drive All Terrain Vehicle	-	-	-	18,000	-	-	-	-	-	-	18,000
In-Car Cameras	-	52,000	-	-	-	-	60,500	-	-	-	112,500
Vests	17,000	3,000	3,000	3,000	19,000	3,500	3,500	3,500	3,500	22,000	81,000
Weapons	3,500	3,500	3,500	4,000	4,000	4,000	4,000	4,000	32,000	4,500	67,000
Records Management Maintenance	-	10,000	20,000	-	10,000	-	20,000	-	10,000	-	70,000
Records Mgmt Maint - Replace Mugshot Mo	-	-	7,000	-	-	-	8,000	-	10,000	-	25,000
City Computer - Police	15,000	-	5,000	5,000	30,000	-	5,000	5,000	-	-	65,000
Vehicle Computers - MDC Replacement	25,000	-	5,500	-	56,000	-	-	6,000	65,000	-	157,500
Records Mgmt Maint - LiveScan Replaceme	-	43,000	-	-	-	-	50,000	-	-	-	93,000
Copier/Scanner/Printer (Admin & Records	-	-	-	-	-	-	-	-	-	-	-
Surveillance and Security System	-	10,000	20,000	-	-	-	32,000	-	-	-	62,000
Facilities Improvements	-	35,000			20,000			30,000			85,000
Police Radios		25,000						10,000			35,000
Emergency Vehicle Light Bars	-	4,800	3,300	3,500	-	-	10,000	-	-	-	21,600
Signal Prioritzation	-		-	70,000	-	-	-	90,000	-	-	160,000
Total Expenditures	**153,000**	**258,800**	**176,000**	**210,200**	**248,800**	**117,300**	**306,500**	**266,500**	**250,200**	**36,200**	**2,023,500**

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

General Operations

5/12/2020

Capital Project Title	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2027-2028	Year 10 2028-2029	Total
Network/Computer Upgrades	21,000	18,980	28,000	29,000	33,400	30,000	30,000	30,000	30,000	30,000	280,380
Document Imaging Software/Hardware	-	-	-	-	10,000	-	-	-	-	-	10,000
Data Cable Upgrade	-	-	-	-	-	-	-	-	-	-	-
Telephone / Voicemail System								90,000	-	-	90,000
Total Expenditures	**21,000**	**18,980**	**28,000**	**29,000**	**43,400**	**30,000**	**30,000**	**120,000**	**30,000**	**30,000**	**380,380**

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

Public Works

5/12/2020

Capital Project Title	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2027-2028	Year 10 2028-2029	Total
Pick-up Replacement	-	-	90,000	-	-	90,000	-	-	100,000	-	280,000
Hooklift Truck with Wing Plow	200,000	-	190,000	-	-	200,000	-	200,000	-	-	790,000
Small Hooklift Truck		100,000					-				100,000
Dump Truck 2yd Replacement w/ Hooklif	-	-	-	90,000		-	-	-	-	-	90,000
Mower Equipment	-	20,000	-	20,000		20,000	-	20,000	-	20,000	100,000
Tractor/Backhoe (Reconditioned)	-	-	-	35,000		-	-	-	-	-	35,000
DPW Building Upgrades	-	20,000	-	-	25,000		-	-	-	50,000	95,000
Trailers	55,028	-	10,000	-	-		25,000	-	-	25,000	115,028
Storage Building Upgrades - Roof	-	-	-	60,000	-		-	-	-	-	60,000
DPW & Storage Building Upgrades - Floor	39,325			-				30,000	-	-	69,325
Locks & Door Upgrades											-
Toolcat	-		25,000	-	-	65,000	-	-	30,000	-	120,000
Front End Loader	-	-	-	-	200,000		-	-	-	-	200,000
Tractor attachments (sickle)		-	20,000								20,000
Front Plows/Pickups	-	-	-	-	-	20,000	-	-	20,000	-	40,000
Hot Patch	21,771	-	-	-	-		-	-	-	-	21,771
Director Vehicle		-	-	-	50,000			-	-	-	50,000
Copier/Printer/Scanner				3,850	-						3,850
Adopt A Box		10,000									10,000
Drain Improvements	20,000	20,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	280,000
Total Expenditures	**336,124**	**170,000**	**365,000**	**238,850**	**305,000**	**425,000**	**55,000**	**280,000**	**180,000**	**125,000**	**2,479,974**

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

Clerk

5/12/2020

Capital Project Title	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2027-2028	Year 10 2028-2029	Total
Election Tabulators (6 Precincts)											-
Digital Color Copier / Printer / Scanner	-	-	20,000	-	-	-	-	-	-	-	20,000
Total Expenditures	**-**	**-**	**20,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**20,000**

CITY OF WIXOM, MICHIGAN

10 Year Capital Improvement Plan

Assessor / Economic Development

5/12/2020

Capital Project Title	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2027-2028	Year 10 2028-2029	Total
Office Furniture	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Project Funding Source											
CDBG Funding	-	-	-	-	-	-	-	-	-	-	-
County Revenue	-	-	-	-	-	-	-	-	-	-	-
Federal Grants	-	-	-	-	-	-	-	-	-	-	-
State Grants	-	-	-	-	-	-	-	-	-	-	-
General Obligation Bonds	-	-	-	-	-	-	-	-	-	-	-
Private Contribution	-	-	-	-	-	-	-	-	-	-	-
Contribution - General Fund	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	-	-	-	-	-	-	-	-	-	-	-
Contribution - Other Fund	-	-	-	-	-	-	-	-	-	-	-
Total Funding	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

Fiscal Year 2020-2021
Indebtedness Schedule

The City issues bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the City. Revenue bonds involve a pledge of specific income derived from the acquired or constructed assets to pay debt service.

Wixom has held steady with an Aa2 bond rating for general obligation unlimited and limited tax bonds from Moody's. State statute limits the amount of the general obligation debt a governmental entity may issue to 10 percent of its total assessed valuation. As of December 2018, the debt limitation for the City was $62,630,653. In relation, the City had $29,990,000 of direct debt outstanding, which is significantly less than the statutory limit.

Principal and interest payments due for the future years are listed on the subsequent pages.

CITY OF WIXOM, MICHIGAN

Total Interest & Principal Payments

6/9/2020

Date	DDA Development Bond	SAD	Pension	OPEB	Wastewater Bond	Total
2013 June	-	78,540				78,540
2014 June	-	178,540				178,540
2015 June	43,245	200,040				243,285
2016 June	417,400	220,478				637,878
2017 June	422,400	214,853				637,253
2018 June	426,800	208,853	-	-		635,653
2019 June	435,600	202,853	659,753	371,623	-	1,669,829
2020 June	443,600	221,853	913,217	508,932	352,656	2,440,257
2021 June	450,800	214,765	913,867	506,232	359,500	2,445,163
2022 June	452,200	207,590	1,019,067	508,252	358,350	2,545,458
2023 June	463,000	205,240	1,020,117	509,402	357,050	2,554,808
2024 June	467,800	217,500	1,119,997	509,794	360,600	2,675,691
2025 June	466,800	208,800	1,120,659	509,557	358,850	2,664,666
2026 June	465,200	-	1,225,057	508,669	361,950	2,560,876
2027 June	468,000	-	1,324,527	507,112	359,750	2,659,388
2028 June	-	-	1,328,387	504,692	357,400	2,190,478
2029 June	-	-	1,430,087	506,557	359,900	2,296,543
2030 June	-	-	1,535,757	507,497	362,100	2,405,353
2031 June	-	-	1,534,737	507,482	359,000	2,401,218
2032 June	-	-	1,636,349	506,682	360,750	2,503,781
2033 June	-	-	1,126,349	505,082	357,200	1,988,631
2034 June	-	-	1,234,089	507,667	358,500	2,100,256
2035 June	-	-	1,230,957	509,442	359,500	2,099,898
2036 June	-	-	1,030,320	505,031	360,200	1,895,551
2037 June	-	-	1,031,085	-	360,600	1,391,685
2038 June					360,700	360,700
2039 June					360,500	360,500
Total	**$ 5,422,845**	**$ 2,579,903**	**$ 22,434,372**	**$ 8,999,698**	**$ 7,185,056**	**$ 46,621,874**

CITY OF WIXOM, MICHIGAN

Interest Payments

6/9/2020

Date	DDA Development Bond	SAD	Pension	OPEB	Wastewater Bond	Total
2013 June		78,540				78,540
2014 June		78,540				78,540
2015 June	43,245	75,040				118,285
2016 June	167,400	70,478				237,878
2017 June	157,400	64,853				222,253
2018 June	146,800	58,853	-	-		205,653
2019 June	135,600	52,853	424,753	171,623	$ -	784,829
2020 June	123,600	46,853	573,217	228,932	$ 127,656	1,100,257
2021 June	110,800	39,765	563,867	221,232	$ 154,500	1,090,163
2022 June	97,200	32,590	554,067	213,252	$ 148,350	1,045,458
2023 June	83,000	25,240	540,117	204,402	$ 142,050	994,808
2024 June	67,800	17,500	524,997	194,794	$ 135,600	940,691
2025 June	51,800	8,800	505,659	184,557	$ 128,850	879,666
2026 June	35,200	-	485,057	173,669	$ 121,950	815,876
2027 June	18,000		459,527	162,112	$ 114,750	754,388
2028 June			428,387	149,692	$ 107,400	685,478
2029 June			395,087	136,557	$ 99,900	631,543
2030 June			355,757	122,497	$ 92,100	570,353
2031 June			309,737	107,482	$ 84,000	501,218
2032 June			261,349	91,682	$ 75,750	428,781
2033 June			206,349	75,082	$ 67,200	348,631
2034 June			169,089	57,667	$ 58,500	285,256
2035 June			125,957	39,442	$ 49,500	214,898
2036 June			80,320	20,031	$ 40,200	140,551
2037 June		-	41,085	-	$ 30,600	71,685
2038 June					$ 20,700	20,700
2039 June					$ 10,500	10,500
						-
Total	**$ 1,237,845**	**$ 649,903**	**$ 7,004,372**	**$ 2,554,698**	**$ 1,810,056**	**$ 13,256,874**

CITY OF WIXOM, MICHIGAN

Principal Payments

6/9/2020

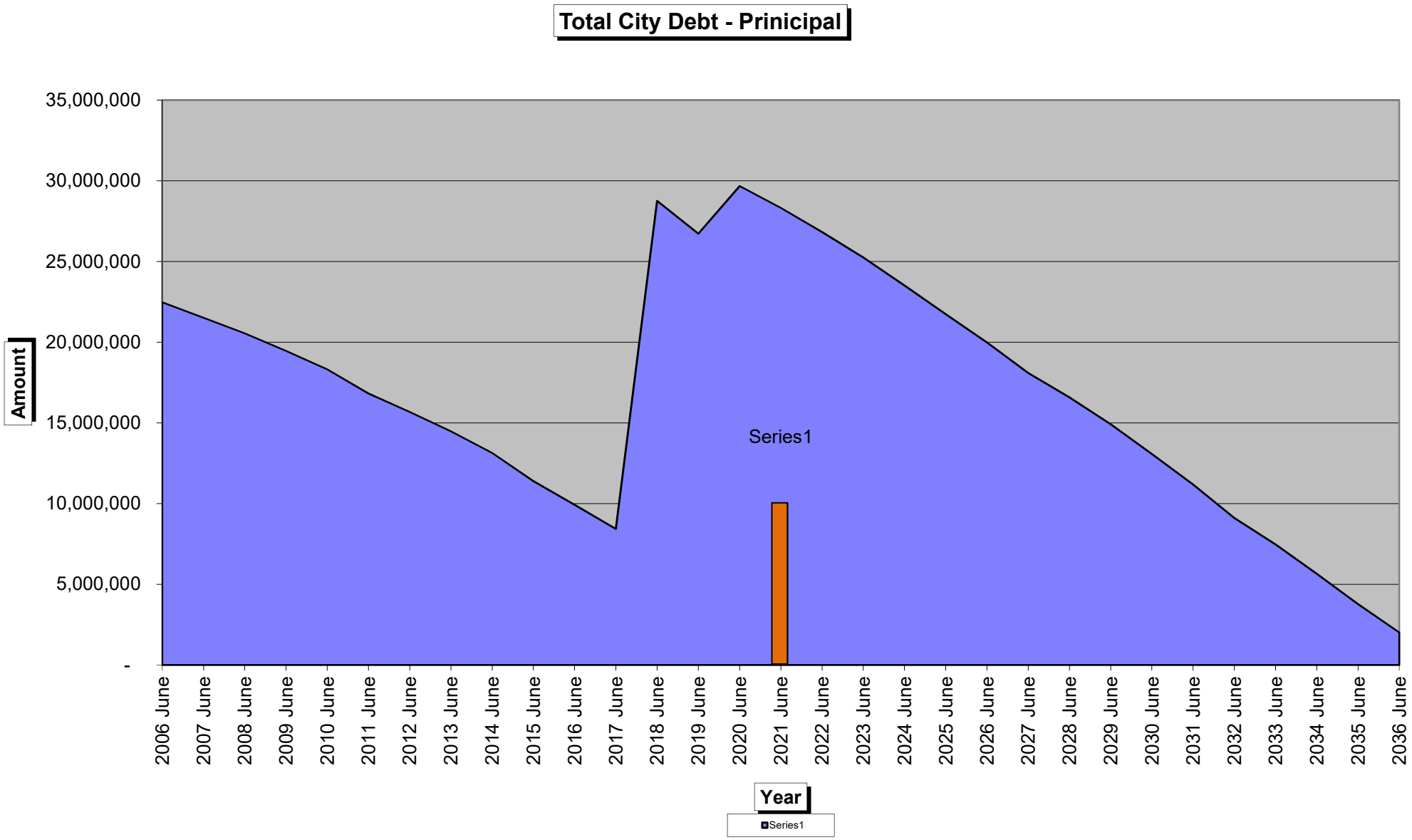
Date	DDA Development Bond	SAD	Pension	OPEB	Wastewater Bond	Total
2013 June	-	-				-
2014 June	-	100,000				100,000
2015 June	-	125,000				125,000
2016 June	250,000	150,000				400,000
2017 June	265,000	150,000				415,000
2018 June	280,000	150,000	-	-		430,000
2019 June	300,000	150,000	235,000	200,000	-	885,000
2020 June	320,000	175,000	340,000	280,000	225,000	1,340,000
2021 June	340,000	175,000	350,000	285,000	205,000	1,355,000
2022 June	355,000	175,000	465,000	295,000	210,000	1,500,000
2023 June	380,000	180,000	480,000	305,000	215,000	1,560,000
2024 June	400,000	200,000	595,000	315,000	225,000	1,735,000
2025 June	415,000	200,000	615,000	325,000	230,000	1,785,000
2026 June	430,000	-	740,000	335,000	240,000	1,745,000
2027 June	450,000		865,000	345,000	245,000	1,905,000
2028 June			900,000	355,000	250,000	1,505,000
2029 June			1,035,000	370,000	260,000	1,665,000
2030 June			1,180,000	385,000	270,000	1,835,000
2031 June			1,225,000	400,000	275,000	1,900,000
2032 June			1,375,000	415,000	285,000	2,075,000
2033 June			920,000	430,000	290,000	1,640,000
2034 June			1,065,000	450,000	300,000	1,815,000
2035 June			1,105,000	470,000	310,000	1,885,000
2036 June			950,000	485,000	320,000	1,755,000
2037 June	-	-	990,000	-	330,000	1,320,000
2038 June					340,000	340,000
2039 June					350,000	350,000
					-	
Total	**$ 4,185,000**	**$ 1,930,000**	**$ 15,430,000**	**$ 6,445,000**	**$ 5,375,000**	**$ 33,365,000**

CITY OF WIXOM, MICHIGAN

Outstanding Debt

6/9/2020

Date	DDA Development Bond	SAD	Pension	OPEB	Wastewater Bond	Total
2006 June	5,750,000	2,755,000				22,464,297
2007 June	5,750,000	2,655,000				21,515,621
2008 June	5,750,000	2,555,000				20,542,126
2009 June	5,660,000	2,455,000				19,458,812
2010 June	5,560,000	2,330,000				18,320,678
2011 June	5,400,000	1,930,000				16,822,725
2012 June	5,215,000	1,930,000				15,674,953
2013 June	5,005,000	1,930,000				14,477,362
2014 June	4,775,000	1,830,000				13,134,951
2015 June	4,185,000	1,705,000				11,387,721
2016 June	3,935,000	1,555,000				9,930,671
2017 June	3,670,000	1,405,000	-	-		8,433,803
2018 June	3,390,000	1,255,000	15,430,000	6,445,000	-	28,757,295
2019 June	3,090,000	1,105,000	15,195,000	6,245,000	-	26,725,968
2020 June	2,770,000	930,000	14,855,000	5,965,000	5,150,000	29,670,000
2021 June	2,430,000	755,000	14,505,000	5,680,000	4,945,000	28,315,000
2022 June	2,075,000	580,000	14,040,000	5,385,000	4,735,000	26,815,000
2023 June	1,695,000	400,000	13,560,000	5,080,000	4,520,000	25,255,000
2024 June	1,295,000	200,000	12,965,000	4,765,000	4,295,000	23,520,000
2025 June	880,000	-	12,350,000	4,440,000	4,065,000	21,735,000
2026 June	450,000	-	11,610,000	4,105,000	3,825,000	19,990,000
2027 June			10,745,000	3,760,000	3,580,000	18,085,000
2028 June			9,845,000	3,405,000	3,330,000	16,580,000
2029 June			8,810,000	3,035,000	3,070,000	14,915,000
2030 June			7,630,000	2,650,000	2,800,000	13,080,000
2031 June			6,405,000	2,250,000	2,525,000	11,180,000
2032 June			5,030,000	1,835,000	2,240,000	9,105,000
2033 June			4,110,000	1,405,000	1,950,000	7,465,000
2034 June			3,045,000	955,000	1,650,000	5,650,000
2035 June			1,940,000	485,000	1,340,000	3,765,000
2036 June			990,000	-	1,020,000	2,010,000
2037 June			-	-	690,000	690,000
2038 June					350,000	350,000
2039 June					-	-


Total City Debt - Prinicipal
35,000,000
30,000,000
25,000,000
20,000,000
15,000,000
10,000,000
5,000,000
-
Amount
Series1
2006 June
2007 June
2008 June
2009 June
2010 June
2011 June
2012 June
2013 June
2014 June
2015 June
2016 June
2017 June
2018 June
2019 June
2020 June
2021 June
2022 June
2023 June
2024 June
2025 June
2026 June
2027 June
2028 June
2029 June
2030 June
2031 June
2032 June
2033 June
2034 June
2035 June
2036 June
Year
Series1

CITY OF WIXOM, MICHIGAN

Schedule of Indebtness

6/9/2020

Wastewater Bonds

Year 2019

Amount of Originally Issued Debt - $5,375,000

Interest Rate: 3.00

Date of Fiscal Year	Due May Principal	Due May Interest	Due November Interest	Total	Interest Rate	Balance Principal 5,375,000
						$ -
Jun-20	225,000	80,625	47,031	352,656	3.00%	5,150,000
Jun-21	205,000	77,250	77,250	359,500	3.00%	4,945,000
Jun-22	210,000	74,175	74,175	358,350	3.00%	4,735,000
Jun-23	215,000	71,025	71,025	357,050	3.00%	4,520,000
Jun-24	225,000	67,800	67,800	360,600	3.00%	4,295,000
Jun-25	230,000	64,425	64,425	358,850	3.00%	4,065,000
Jun-26	240,000	60,975	60,975	361,950	3.00%	3,825,000
Jun-27	245,000	57,375	57,375	359,750	3.00%	3,580,000
Jun-28	250,000	53,700	53,700	357,400	3.00%	3,330,000
Jun-29	260,000	49,950	49,950	359,900	3.00%	3,070,000
Jun-30	270,000	46,050	46,050	362,100	3.00%	2,800,000
Jun-31	275,000	42,000	42,000	359,000	3.00%	2,525,000
Jun-32	285,000	37,875	37,875	360,750	3.00%	2,240,000
Jun-33	290,000	33,600	33,600	357,200	3.00%	1,950,000
Jun-34	300,000	29,250	29,250	358,500	3.00%	1,650,000
Jun-35	310,000	24,750	24,750	359,500	3.00%	1,340,000
Jun-36	320,000	20,100	20,100	360,200	3.00%	1,020,000
Jun-37	330,000	15,300	15,300	360,600	3.00%	690,000
Jun-38	340,000	10,350	10,350	360,700	3.00%	350,000
Jun-39	350,000	5,250	5,250	360,500	3.00%	-
Total	**$ 5,375,000**	**$ 921,825**	**$ 888,231**	**$ 7,185,056**		

CITY OF WIXOM, MICHIGAN

Schedule of Indebtness

6/9/2020

DDA/VCA Development Bonds

Year 2015

Amount of Originally Issued Debt - $4,185,000

Interest Rate: 4.01214%

Date of Fiscal Year	Due November Principal	Due November Interest	Due May Interest	Total	Interest Rate	Balance Principal 4,185,000
Jun-15	$ -	$ -	$ 43,245	$ 43,245	$ -	$ 4,185,000
Jun-16	250,000	83,700	83,700	417,400	4.00%	3,935,000
Jun-17	265,000	78,700	78,700	422,400	4.00%	3,670,000
Jun-18	280,000	73,400	73,400	426,800	4.00%	3,390,000
Jun-19	300,000	67,800	67,800	435,600	4.00%	3,090,000
Jun-20	320,000	61,800	61,800	443,600	4.00%	2,770,000
Jun-21	340,000	55,400	55,400	450,800	4.00%	2,430,000
Jun-22	355,000	48,600	48,600	452,200	4.00%	2,075,000
Jun-23	380,000	41,500	41,500	463,000	4.00%	1,695,000
Jun-24	400,000	33,900	33,900	467,800	4.05%	1,295,000
Jun-25	415,000	25,900	25,900	466,800	4.10%	880,000
Jun-26	430,000	17,600	17,600	465,200	4.13%	450,000
Jun-27	450,000	9,000	9,000	468,000	4.15%	-
Total	**$ 4,185,000**	**$ 597,300**	**$ 640,545**	**$ 5,422,845**		

CITY OF WIXOM, MICHIGAN

Schedule of Indebtness

6/9/2020

SAD Tribute Drainage Districts (Defeased)

Year 2005, Defeased in FY2011-$2,330,000 (Balance $1,930,000)

Amount of Originally Issued Debt - $2,830,000

Interest Rate: 4.01214%

Date of Fiscal Year	Due October Principal	Due October Interest	Due April Interest	Total	Interest Rate	Balance Principal 1,930,000
6/1/2011-Defeas	$ -	$ -	$ -	$ -	3.25%	$ 1,930,000
Jun-12	-	-	-	-	3.50%	1,930,000
Jun-13	-	39,270	39,270	78,540	3.50%	1,930,000
Jun-14	100,000	39,270	39,270	178,540	3.50%	1,830,000
Jun-15	125,000	37,520	37,520	200,040	3.65%	1,705,000
Jun-16	150,000	35,239	35,239	220,478	3.75%	1,555,000
Jun-17	150,000	32,426	32,426	214,853	4.00%	1,405,000
Jun-18	150,000	29,426	29,426	208,853	4.00%	1,255,000
Jun-19	150,000	26,426	26,426	202,853	4.00%	1,105,000
Jun-20	175,000	23,426	23,426	221,853	4.05%	930,000
Jun-21	175,000	19,883	19,883	214,765	4.10%	755,000
Jun-22	175,000	16,295	16,295	207,590	4.20%	580,000
Jun-23	180,000	12,620	12,620	205,240	4.30%	400,000
Jun-24	200,000	8,750	8,750	217,500	4.35%	200,000
Jun-25	200,000	4,400	4,400	208,800	4.40%	-
Total	**$ 1,930,000**	**$ 324,951**	**$ 324,951**	**$ 2,579,903**		

CITY OF WIXOM, MICHIGAN

Schedule of Indebtness

6/9/2020

Pension Bonds, Series 2018

Year 2018

Amount of Originally Issued Debt - $15,430,000

Interest Rate: Variable

Date of Fiscal Year	Due November Interest	Due May Interest	Due May Principal	Total	Interest Rate	Balance Principal 15,430,000
Jun-18	$ -	$ -	$ -	$ -	0.00%	$ 15,430,000
Jun-19	135,149	289,605	235,000	659,753	2.55%	15,195,000
Jun-20	286,608	286,608	340,000	913,217	2.75%	14,855,000
Jun-21	281,933	281,933	350,000	913,867	2.80%	14,505,000
Jun-22	277,033	277,033	465,000	1,019,067	3.00%	14,040,000
Jun-23	270,058	270,058	480,000	1,020,117	3.15%	13,560,000
Jun-24	262,498	262,498	595,000	1,119,997	3.25%	12,965,000
Jun-25	252,830	252,830	615,000	1,120,659	3.35%	12,350,000
Jun-26	242,528	242,528	740,000	1,225,057	3.45%	11,610,000
Jun-27	229,763	229,763	865,000	1,324,527	3.60%	10,745,000
Jun-28	214,193	214,193	900,000	1,328,387	3.70%	9,845,000
Jun-29	197,543	197,543	1,035,000	1,430,087	3.80%	8,810,000
Jun-30	177,878	177,878	1,180,000	1,535,757	3.90%	7,630,000
Jun-31	154,868	154,868	1,225,000	1,534,737	3.95%	6,405,000
Jun-32	130,675	130,675	1,375,000	1,636,349	4.00%	5,030,000
Jun-33	103,175	103,175	920,000	1,126,349	4.05%	4,110,000
Jun-34	84,545	84,545	1,065,000	1,234,089	4.05%	3,045,000
Jun-35	62,978	62,978	1,105,000	1,230,957	4.13%	1,940,000
Jun-36	40,160	40,160	950,000	1,030,320	4.13%	990,000
Jun-37	20,543	20,543	990,000	1,031,085	4.15%	-
Total	**$ 3,424,958**	**$ 3,579,414**	**$ 15,430,000**	**$ 22,434,372**		

CITY OF WIXOM, MICHIGAN

Schedule of Indebtness

6/9/2020

Healthcare Bonds, Series 2018

Year 2018

Amount of Originally Issued Debt - $6,445,000

Interest Rate: Variable

Date of Fiscal Year	Due November Interest	Due May Interest	Due May Principal	Total	Interest Rate	Balance Principal 6,445,000
Jun-18	$ -	$ -	$ -	$ -	0.00%	$ 6,445,000
Jun-19	54,607	117,016	200,000	371,623	2.55%	6,245,000
Jun-20	114,466	114,466	280,000	508,932	2.75%	5,965,000
Jun-21	110,616	110,616	285,000	506,232	2.80%	5,680,000
Jun-22	106,626	106,626	295,000	508,252	3.00%	5,385,000
Jun-23	102,201	102,201	305,000	509,402	3.15%	5,080,000
Jun-24	97,397	97,397	315,000	509,794	3.25%	4,765,000
Jun-25	92,278	92,278	325,000	509,557	3.35%	4,440,000
Jun-26	86,835	86,835	335,000	508,669	3.45%	4,105,000
Jun-27	81,056	81,056	345,000	507,112	3.60%	3,760,000
Jun-28	74,846	74,846	355,000	504,692	3.70%	3,405,000
Jun-29	68,278	68,278	370,000	506,557	3.80%	3,035,000
Jun-30	61,248	61,248	385,000	507,497	3.90%	2,650,000
Jun-31	53,741	53,741	400,000	507,482	3.95%	2,250,000
Jun-32	45,841	45,841	415,000	506,682	4.00%	1,835,000
Jun-33	37,541	37,541	430,000	505,082	4.05%	1,405,000
Jun-34	28,833	28,833	450,000	507,667	4.05%	955,000
Jun-35	19,721	19,721	470,000	509,442	4.13%	485,000
Jun-36	10,015	10,015	485,000	505,031	4.13%	-
Total	**$ 1,246,145**	**$ 1,308,553**	**$ 6,445,000**	**$ 8,999,698**		

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Fiscal Year 2020-2021
Program Strategies: Wastewater Utility System

PROGRAM DESCRIPTION:

This fund provides for the collection and treatment of municipal wastewater including residential, commercial and industrial waste. Revenues for the fund are derived from various sources, including grants, bond sales and wastewater service billings.

ACHIEVEMENT GOALS FOR FY 2020-2021:

- Continue to plan capital upgrades to correspond with the expansion from the sewer expansion from the Milford connection.
- Continue to improve the infrastructure of the treatment plant by installing Supervisory Control and Data Acquisition (SCADA) system and lighting improvements.
- Follow the Asset Management Plan completed in 2018 and facilitate repairs as recommended.
- Monitor energy savings after capital improvements are implemented.
- Continue implementation of new rate structure to keep fund fiscally sound.
- Review of the Wastewater System Emergency Operating Plan.
- Remove Polyfluorackyl Substances (PFAS) from the Biosolids contained at the treatment plant.

BUDGET HIGHLIGHTS:

590-538-956.411 - Contract Operations (FVOP): This account is utilized for the monthly payment to Flies and Vandenbrink Operations Services for the operation and maintenance of the City sewage disposal system and the wastewater treatment plant.

590-538-959.413 - Capital Improvements: This account is utilized to book expenditures related to the ten-year capital plan for upgrading and replacement of existing essential components of the wastewater system including manhole repairs, replacement generator, tertiary treatment system, monitoring systems, repairs to the equalization basins, secondary clarifier re-coat and various plant improvements. Repairs to the concrete structures will also be made in this fiscal year.

Wastewater (Fund 590)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 8 Months 2/29/2020	Estimated Actual 6/30/2020	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
590-000-412.011	Delinq Int & Pen	$ 529	$ 300	$ 241	$ 797	$ 300	$ 300	$ 300
590-000-539.030	State Grants	551,550	-	-	-	-	-	-
590-000-607.011	SAD Revenue	-	-	-	-	-	-	-
590-000-622.000	Utility Revenues	1,896,204	2,159,582	1,318,815	2,109,819	2,318,691	2,318,691	2,318,691
590-000-622.001	IPP Revenue	296,955	252,598	165,664	268,593	268,593	268,593	268,593
590-000-622.002	Delinquent Interest/Penalty	-	-	-	-	-	-	-
590-000-622.003	Late Charge Income	44,671	35,000	33,401	40,000	40,000	40,000	40,000
590-000-622.004	Delinquent - Util Charge	124,622	-	-	-	-	-	-
590-000-622.005	Readiness to Service	-	-	-	-	-	-	-
590-000-622.006	Lines Contribution - Developer	275,070	-	-	-	-	-	-
590-000-623.030	Connection Permit Fees	318,365	250,000	206,591	225,000	200,000	150,000	100,000
590-000-664.020	Interest Income	17,087	13,500	13,074	15,000	10,000	35,000	3,000
590-000-664.021	Interest Income - Debt Fund	-	-	-	-	-	-	-
590-000-664.022	Interest - Bond Reserve	-	-	-	-	-	-	-
590-000-664.023	Interest - Replacement Fund	-	-	-	-	-	-	-
590-000-664.025	Interest - Surplus Fund	138,100	100,000	161,116	175,000	75,000	25,000	24,000
590-000-664.026	Interest - MNB	2,448	2,100	2,030	2,200	1,100	800	800
590-000-664.027	Interest - Bond Redemption	-	-	-	-	-	-	-
590-000-664.028	Interest - Sewer Op	3,001	2,400	1,777	1,850	1,300	1,000	625
590-000-664.029	Interest - Other	2,358	-	2,219	2,219	2,080	1,941	1,803
590-000-664.220	Unrealized Investment Gain/Loss	3,408	-	7,126	7,126	-	-	-
590-000-671.020	Miscellaneous Income	-	-	-	-	-	-	-
590-000-671.030	Discharge Monitoring	21,504	-	48,958	48,958	-	-	-
Total revenues		3,695,872	2,815,480	1,961,011	2,896,562	2,917,064	2,841,325	2,757,812
Expenditures								
590-538-166.410	Depreciation	$ 1,069,826	$ 1,037,774	$ 832,896	$ 1,110,527	$ 1,110,527	$ 1,110,527	$ 1,110,527
590-538-731.416	Natural Gas Expense-Sewer	23,226	21,000	11,650	21,000	21,000	21,500	22,000
590-538-801.410	Consultants & Personnel	8,425	20,000	11,783	25,000	20,000	20,000	25,000
590-538-900.410	Publication and Printing	-	500	-	500	500	500	500
590-538-956.410	Discharge Permit Charges	-	-	-	-	-	-	-
590-538-956.411	Contract - Operations	726,832	747,539	439,708	770,826	813,337	839,770	867,063
590-538-956.412	Sludge Removal	377,105	300,000	216,251	330,000	330,000	340,000	350,000
590-538-956.413	CAD/GIS Expenditure	16,648	21,000	2,387	21,000	21,500	22,000	22,500
590-538-956.414	Discharge Monitoring Expense	21,504	-	-	48,957	-	-	-
590-538-956.415	Administrative Costs	180,899	180,899	135,674	180,899	180,899	180,899	180,899
590-538-956.416	Other Operations	-	-	-	-	-	-	-
590-538-958.410	Audit Fee	-	-	5,683	5,683	-	-	-
590-538-959.410	Insurance Wastewater Fund	43,849	46,713	45,514	45,514	47,107	48,756	50,462
590-538-959.411	Miscellaneous Expense	340	500	1,209	1,500	500	500	500
590-538-959.413	Use of Capital Reserve	4,453	-	1,473,308	-	-	-	-
590-538-959.414	Televising and Cleaning	31,901	60,000	25,063	60,000	60,000	60,000	65,000
590-538-959.417	Electricity Expense-Sewer	222,305	196,000	142,718	220,000	221,000	222,000	223,000
590-538-962.410	I&I Study/Flow Monitoring/Cap Imp	-	45,000	14,248	45,000	45,000	45,000	45,000
590-538-969.000	Underwriters Discount	-	-	41,253	41,253	-	-	-
590-907-995.000	Interest Expense	-	-	47,031	127,656	154,500	148,350	142,050
590-909-989.000	Bond Issuance Costs	18,580	-	63,351	63,351	-	-	-
Total expenditures		2,745,893	2,676,925	3,509,725	3,118,666	3,025,870	3,059,802	3,104,501
Revenue over (under) expenditures		949,979	138,555	(1,548,714)	(222,104)	(108,806)	(218,477)	(346,689)
Fund Balance, beginning of the year		27,868,210	28,818,189	28,818,189	28,818,189	28,596,085	28,487,279	28,268,802
Fund Balance, end of the year		$28,818,189	$28,956,744	$27,269,474	$28,596,085	$28,487,279	$28,268,802	$27,922,113

CITY OF WIXOM, MICHIGAN
FY 2020-21 Budget
10 Year Capital Improvement Plan
Wastewater - 6/9/2020

Capital Project Title	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2026-2027	Year 10 2027-2028	Total
Engineering											
HVAC Engineering Preliminary	-	-	-	29,000	-	-	-	35,600	-	-	64,600
Secondary Sludge Thickening System Engineering	-	-	-	-	-	-	-	-	-	-	-
Influent screening System Engineering	-	-	-	-	-	-	-	-	-	31,058	31,058
Aerobic Digester System Engineering	-	-	-	-	103,253	77,440	-	-	-	-	180,693
Treatment Plant Upgrades (Preliminary Eng)	77,440	-	-	-	-	-	-	-	-	-	77,440
Treatment Plant Upgrades (Construction Eng)	100,000	103,253	8,505			-	-	-	-	-	211,758
Secondary Clarifiers Re-coat (Preliminary Eng)	5,000	-	-	-	-	-	-	-	-	-	5,000
Secondary Clarifiers Re-coat (Construction Eng)	-	64,532				-	-	-	-	-	64,532
Plant Program Logic Controller Installation Engine	-	-	-	-	-	-	-	-	-	-	-
Tertiary Filter Rehabilitation (Lamella Plates)	-	-	-	-	-	-	-	-	-	-	-
Aeration Channel Engineering	-	-	-	-	-	-	-	-	-	-	-
Sludge Dewatering System Engineering	-	**55,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	55,000
Total Engineering	**182,440**	**222,785**	**8,505**	**29,000**	**103,253**	**77,440**	**-**	**35,600**	**-**	**31,058**	**690,081**
Projects											
HVAC Improvements	-	-	-	103,253	-	-	180,000	-	-	-	283,253
Secondary Sludge Thickening System	-	-	-	-	-	-	-	-	-	-	-
Biological Phosphorus Removal System	-	375,000	165,000	-	-	-	-	-	-	-	540,000
Sewer/Manhole Repairs	65,000	67,114	67,114	67,114	67,114	67,114	67,114	67,114	67,114	67,114	669,026
Solids Handling	-	-	-	-	-	-	-	-	-	-	-
Sanitary Sewer Condition Assessment (SAW)	-	-	-	-	-	-	-	-	-	-	-
Influent Pump P-3 Install Variable Freqency	-	51,626	-	-	-	-	-	-	-	-	51,626
Influent Pump P-4 Install Variable Freqency	-	51,626	-	-	-	-	-	-	-	-	51,626
Influent Pump Replacement #4	55,000	-	-	-	-	-	-	-	-	56,789	111,789
Influenet Pump Replacement #3	-	-	-	-	-	56,789	-	-	-	-	56,789
Influent Pump Replacement #2	-	-	-	-	-	56,789	-	-	-	-	56,789
Influement Pump Replacement #1	55,000	-	-	-	-	-	-	-	-	56,789	111,789
RAS Pump Repairs	-	-	-	-	-	-	61,951	-	61,951	-	123,902
RAS VFD Upgrades for Center andNE Clarifiers	-	51,626	-	-	-	-	-	-	-	-	51,626
Return Sludge Flow Reader	-	-	-	-	-	-	-	-	-	-	-
Aerobic Digester System	-	-	-	-	-	-	129,066	-	-	-	129,066
Alum Feed Pump P-33 used for Ferric Chloride	-	-	-	-	-	-	-	-	-	-	-
Plant Program Logic Controller Installation (wiring and controls) (SCADA Improvements)	-	330,409	413,011	250,000	-	-	-	-	-	-	993,420
Aeration Channel Aerator E-4	-	-	258,132	-	-	-	-	-	-	-	258,132
Aeration Channel Aerator E-5	-	-	-	129,066	-	-	-	-	-	-	129,066
Aeration Channel Aerator E-6	-	-	258,132	-	-	-	-	-	-	-	258,132
Aeration Channel Aerator E-7	-	-	-	129,066	-	-	-	-	-	-	129,066
Industrial Water System P39	-	-	-	-	-	-	-	-	-	-	-
Sul-Air Compressor Replacement	-	-	103,253	-	-	103,253	-	-	-	-	206,506
Secondary Clarifiers Re-coat	-	-	-	516,263	516,263	516,263	-	-	-	-	1,548,789
Influent Flume Flow Meter	-	-	-	-	-	-	-	-	-	-	-
Contract Repair & Replace	50,000	51,250	52,531	53,845	55,191	56,570	57,985	59,434	60,920	62,443	560,169
ILP VFD and Level Controller	-	82,602	165,204	**-**	**-**	**-**	**-**	**-**	**-**	**-**	247,806
Pipe Gallery Sump Pump Replacement	-	35,000	-	35,000	-	-	-	-	51,262	-	121,262
Roof Replacement / Repair	-	-	-	-	100,000	-	-	-	-	-	100,000
Generator	-	-	-	-	-	-	-	-	-	80,000	80,000
Transformer	-	-	-	-	-	-	-	-	-	-	-
Switchgear Refurbishment	-	-	-	-	-	-	-	-	-	-	-
Laboratory Upgrades	25,000	-	-	-	-	46,463	-	10,325	-	10,325	92,113
UV Disinfection Light Replacement	-	-	15,487	-	15,487	-	15,487	-	15,487	-	61,948
Tertiary Filter Rehabilitation (Lamella Plates)	2,290,000	-	-	-	-	-	-	-	-	-	2,290,000
Gate Repair and Replacements	-	-	120,000	-	-	-	-	-	-	-	120,000
Frank Street Lift Station Rehabilitation	-	-	75,000	-	-	-	-	-	-	51,262	126,262
Maple Forest Lift Station Rehabilitation	-	-	-	-	-	-	-	-	-	51,262	51,262
SAW Collection System Recommendations		-	51,262	154,879	129,065	103,252	51,262	51,262	51,262	51,262	643,506
Solids Handling of Special Wastes	100,000	200,000	-	-	-	-	-	-	-	-	300,000
					-		-	-	-	-	-
Total Projects	2,640,000	1,296,253	1,744,126	1,438,486	883,120	1,006,493	562,865	188,135	307,996	487,246	10,554,720
Total Expenditures	**2,822,440**	**1,519,038**	**1,752,631**	**1,467,486**	**986,373**	**1,083,933**	**562,865**	**223,735**	**307,996**	**518,304**	**11,244,801**
Project Funding Source											
Grants	-	-	-	-	-	-	-				-
Fee for Service / Bond Proceeds	2,822,440	1,519,038	1,752,631	1,467,486	986,373	1,083,933	562,865	223,735	307,996	518,304	11,244,801
Total Funding	**2,822,440**	**1,519,038**	**1,752,631**	**1,467,486**	**986,373**	**1,083,933**	**562,865**	**223,735**	**307,996**	**518,304**	**11,244,801**

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Fiscal Year 2020-2021
Program Strategies: Water Utility System

PROGRAM DESCRIPTION:

This fund serves as the repositories for monies received by the City from the operation of the water system, bond sales, grants, payments, and capital improvement expenditures from proceeds realized from the water utility system. The City uses these monies for the maintenance and improvement of our water distribution system, elevated storage tank and booster station facility and payment for water provided by Great Lakes Water Authority (GLWA). The funds supplied from utility revenue are used to cover the cost of providing the current level of maintenance and planned capital improvement for the distribution system in the City.

ACHIEVEMENT GOALS FOR FY 2020-21:

- Continuation of capital improvement program for replacement and repair of various hydrants and gate wells within the distribution system.
- Continuation of capital improvement program for replacement of older water meters in the system.
- Install Storz hydrant connections on fire hydrants within subdivisions that do not yet have this connection installed.
- Continue with the implementation of a Municipal Water System Cross-Connection Control Program in accordance with State of Michigan's Part 14 of Act 399 and the Rules promulgated pursuant to the Act to eliminate any potential of contamination into the water system, including residential customers.
- Continue new rate structure to keep fund fiscally sound.
- Review of the Water System Emergency Operating Plan.

BUDGET HIGHLIGHTS:

591-537-956.410 – GLWA Water Charge**:** Provides funding for the payment of Wixom's water use through the rates imposed by the GLWA. These costs are paid through utility revenues.

591-537-956.411 - Contract Operations (FVOP)**:** This account is utilized for the monthly payment to Flies and Vandenbrink Operations Services for the operation and maintenance of the City's metering, booster station, elevated storage tank, water wells and the distribution system.

591-537-971-410 - Capital Improvements**:** This account is utilized to record expenditures related to the ten-year capital plan for proposed system maintenance, meter replacement and maintaining the water tower and other contract repairs and replacements.

Water (Fund 591)

6/9/2020

Account Number	Account Category & Account Name	Actual 2018-2019	Current Budget 2019-2020	Actual 8 Months 2/29/2020	Estimated Actual 6/30/2020	Adopted Budget 2020-2021	Year 2 Projected 2021-2022	Year 3 Projected 2022-2023
Revenues								
591-000-402.010	Real Property Tax	$ 916,374	$ 802,504	$ 791,713	$ 800,888	$ -	$ -	$ -
591-000-410.010	Personal Property Tax	163,800	131,123	127,094	127,099	-	-	-
591-000-412.010	Delinquent Pers. Prop	(1,063)	-	-	-	-	-	-
591-000-437.010	Industrial Facilities Tax	9,275	7,312	7,312	7,312	-	-	-
591-000-437.011	IFT Job Shortfall Revenue	-	-	-	-	-	-	-
591-000-573.010	Local Comm Stabilization-Debt Mil	128,234	50,113	61,844	61,844	-	-	-
591-000-622.000	Utility Revenues	2,330,903	2,759,029	1,619,912	2,707,818	2,707,818	2,802,592	2,900,682
591-000-623.013	Connection Permit Fees	12,047	80,000	8,058	15,000	80,000	60,000	15,000
591-000-624.001	Meter Maintenance Revenue	838,587	962,749	516,732	962,749	1,091,650	1,129,858	1,169,403
591-000-624.004	Delinquent - Util Charge	231,796	-	-	-	-	-	-
591-000-624.005	Lines Contribution - Developer	553,520	-	-	-	-	-	-
591-000-664.020	Interest Income	20,708	9,200	13,394	14,500	9,200	7,000	7,000
591-000-664.021	Interest Income - Permit	17	300	30	50	50	50	50
591-000-664.220	Unrealized Investment Gain/Loss	1,704	-	3,563	3,563	-	-	-
591-000-667.027	Rental / User Fees	51,546	-	50,000	50,000	52,448	53,366	54,300
591-000-671.010	Maple North Income	-	-	-	-	-	-	-
591-000-671.011	MTT/Bd of Review-Delinq	-	-	-	-	-	-	-
591-000-671.012	Delinq Int & Pen	2,750	2,500	1,106	2,418	250	250	250
591-000-671.020	Miscellanous Income	-	-	-	-	-	-	-
591-000-671.021	Insurance Loss Payment	-	-	-	-	-	-	-
591-000-673.021	Sale of Fixed Assets/Land	-	-	-	-	-	-	-
591-000-675.000	Contribution - Developer	-	-	-	-	-	-	-
591-931-699.012	Contrib - Expired DPW/Fire Debt	-	-	-	-	-	-	-
Total revenues		5,260,200	4,804,830	3,200,759	4,753,241	3,941,416	4,053,115	4,146,685
Expenditures								
591-537-731.412	Natural Gas Expense-Water	$ 1,090	$ 2,550	$ 630	$ 2,500	$ 2,550	$ 2,601	$ 2,653
591-537-801.410	Consultants & Personnel	8,006	15,000	10,644	15,000	15,000	15,000	15,000
591-537-956.410	GLWA Water Charge	2,468,054	2,461,153	1,681,050	2,418,561	2,489,405	2,576,534	2,666,713
591-537-956.411	Contract - Operations	356,638	358,737	217,424	375,845	390,272	402,956	416,052
591-537-956.412	Permit Fee Expenditures	-	20,000	3,764	20,000	20,000	20,000	20,000
591-537-956.413	CAD/GIS Expenditure	20,579	16,000	3,620	16,000	16,500	17,000	17,500
591-537-956.414	Service Flushing	-	-	-	-	-	-	-
591-537-956.415	Administrative Costs	180,899	180,899	135,674	180,899	180,899	180,899	180,899
591-537-956.416	Cross Connection Control Prog	7,380	27,000	33,072	33,072	33,072	33,072	35,000
591-537-956.417	Other Operations	-	-	3,613	3,613	-	-	-
591-537-956.419	Insurance	31,953	32,432	31,599	31,599	32,073	32,554	33,042
591-537-959.413	Electricity Expense-Water	18,625	19,750	13,694	19,750	20,000	20,250	20,500
591-537-959.414	Cleaning of Water System	-	250	-	-	-	-	-
591-537-962.410	Water LEAK Assessment Study	-	-	-	-	-	-	-
591-537-971.410	Use of Capital Reserve	40,771	-	129,261	-	-	-	-
591-537-988.410	Depreciation	764,764	762,086	599,595	799,460	799,460	799,460	799,460
591-538-958.410	Audit Fee	-	-	5,683	5,683	-	-	-
591-907-995.000	Interest Expense	39,844	16,953	16,952	16,953	-	-	-
591-908-994.000	Principal Payment	-	-	85,000	85,000	-	-	-
Total expenditures		3,938,602	3,912,810	2,971,275	4,023,935	3,999,231	4,100,326	4,206,819
Revenue over (under) expenditures		1,321,597	892,020	229,484	729,306	(57,815)	(47,211)	(60,134)
Fund Balance, beginning of the year		32,164,926	33,486,523	33,486,523	33,486,523	34,215,829	34,158,014	34,110,803
Fund Balance, end of the year		$33,486,523	$34,378,543	$33,716,007	$34,215,829	$34,158,014	$34,110,803	$ 34,050,669

CITY OF WIXOM, MICHIGAN
FY 2020-21 Budget
10 Year Capital Improvement Plan
Water - 6/9/2020

Capital Project Title	Year 1 2019-2020	Year 2 2020-2021	Year 3 2021-2022	Year 4 2022-2023	Year 5 2023-2024	Year 6 2024-2025	Year 7 2025-2026	Year 8 2026-2027	Year 9 2027-2028	Year 10 2028-2029	Total
Distribution,valves, hydrants	16,000	20,651	21,167	21,696	22,239	22,795	23,365	23,949	24,548	25,161	221,571
Water Meter Replacement Program	44,200	25,813	26,458	27,120	27,798	28,493	29,205	29,935	30,684	31,451	301,156
Cross Connection Control Program	-	-	-	-	-	-	-	-	-	-	-
Water Reliability Study (MDEQ requirement)	-	-	-	30,976	-	-	-	-	-	-	30,976
Roof Repair - Maple Forest, Grand Oaks	10,000	25,000	-	-	-	-	51,626	-	-	-	86,626
Abandonment of Wixom Business Cntr/Wixom W Te	-	-	-	-	-	-	-	-	-	-	-
Watermain Enhancements	-	-	-	-	-	-	-	-	-	82,602	82,602
Wall Street Water Main	80,000	-	-	-	-	-	-	-	-	-	80,000
Maple Forest Standby Well Maintenance	-	6,000	35,301	-	-	-	41,301	-	-	-	82,602
Grand Oaks Standby Well maintenance	-	-	-	-	-	-	41,301	-	-	-	41,301
Security Systems	-	25,813	-	41,301	-	-	-	-	-	-	67,114
Water Tower Paint/Recoat Inspection/Maintenance	50,000	51,250	52,531	53,845	55,191	56,570	57,985	59,434	60,920	62,443	560,169
Water Tower Cathodic Protection System	-	-	-	-	-	-	-	154,879	-	-	154,879
Storz Hydrant Retrofit	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	90,000
ADD Water main Extension I-96	10,233	-	-	-	-	-	-	-	-	-	10,233
Contract Repair & Replace	60,000	61,952	61,952	61,952	67,114	67,114	72,277	72,277	72,277	72,277	669,192
SCADA	-	75,000	-	-	-	-	-	-	-	-	75,000
Total Expenditures	**270,433**	**301,479**	**207,410**	**246,890**	**182,341**	**184,972**	**327,059**	**350,474**	**198,428**	**283,934**	**2,553,421**
Project Funding Source											
Fee for Service	270,433	301,479	207,410	246,890	182,341	184,972	327,059	350,474	198,428	283,934	2,553,421
Total Funding	**270,433**	**301,479**	**207,410**	**246,890**	**182,341**	**184,972**	**327,059**	**350,474**	**198,428**	**283,934**	**2,553,421**

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Fiscal Year 2020-2021
Appendix A
Financial Management Policies

The City will follow the Financial Management Policies listed below. Recognize that financial conditions may change to warrant a possible deviation from these policies.

Operating Budget Policies

The City will pay for all current expenditures with current revenues and fund balance. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debts.

The Budget will provide for adequate maintenance of capital plan and equipment and for their orderly replacement.

The Budget will provide for adequate funding of all retirement systems.

The City will maintain a budgetary control system to help it adhere to the budget.

The City administration will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.

Each year, the City will update expenditure projections for the next fiscal year. Projections will include estimated operating costs of future capital improvements that are included in the capital budget.

Where possible, the City will integrate performance measurement and productivity indicators with the budget.

Capital Improvement Programs

The City will make all capital improvements in accordance with an adopted Capital Improvement Program.

The City will develop a multi-year plan for capital improvements and update it annually.

The City will enact an annual capital budget based on the multi-year Capital Improvement Plan. Future capital expenditures necessitated by changes in population, changes in real estate development, or changes in economic base will be calculated and included in capital budget projects.

The City will coordinate development of the Capital Improvement Budget with development of the Operating Budget. Future operating costs associated with new capital improvement will be projected and included in operating budget forecasts.

The City will use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan and the City priorities, and who's operating and maintenance costs have been included in operating budget forecasts.

The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.

The City will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to council for approval.

The City will determine the least costly financing method for all new projects.

Debt Policies

The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.

When the City finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the project.

When possible, on all debt-financed projects, the City will make a down payment of at least ten percent of total project cost from current revenues.

Total debt service for general obligation debt will not exceed an acceptable range as to the total annual locally generated operating revenue.

Total general-obligation debt will not exceed ten to twenty percent of the assessed valuation of taxable property.

Where possible, the City will use special assessment, revenue, or other self-supporting bonds instead of general-obligation bonds.

The City will not use long-term debt for current operations.

The City will retire tax anticipation debt annually and will retire bond anticipation debt within six months after completion of the project.

The City will maintain good communications with bond rating agencies about its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus.

Revenue Policies

The City will try to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.

The City will estimate its annual revenues by an objective, analytical process.

The City will project revenues for the next fiscal year. Each existing and potential revenue source will be reexamined annually.

The City will maintain sound appraisal procedures to keep property values current. Property will be assessed at fifty percent of full market value.

A review of assessments of all property will be made on an annual basis. Reappraisals will be made of all property at least every ten years.

The City will follow an aggressive policy of collecting property tax revenues.

The City will establish all user charges and fees at a level related to the cost of providing the services.

Each year, the City will recalculate the full costs of activities supported by user fees to identify the impact of inflation and other cost increases.

The City will automatically revise user fees with review of the governing board to adjust for the effects of inflation.

The City will set fees for other user activities, such as recreational services, at a level determined necessary to partially support the direct and indirect cost of the activity.

Reserve Policies

The City will establish a Capital Planning Fund and will appropriate funds to it annually to provide for timely replacement of equipment/vehicles.

Investment Policies

When permitted by law, the City will combine cash from several different funds for investment purposes.

The City will analyze market conditions and investment securities regularly to determine what yield can be obtained.

The City will attempt to obtain the best possible return on all cash investments.

The accounting system will provide regular information concerning cash position and investment performance.

Accounting, Auditing, and Financial Reporting Policies

The City will establish and maintain a high standard of accounting practices and will implement and follow reporting requirements as stipulated in GASB 34.

The accounting system will maintain records on a basis consistent with accepted standards for local government accounting.

Regular and annual financial reports will present a summary of financial activity by major types of funds.

Where possible, the reporting system will also provide information on the total cost of specific services by type of expenditure and, if necessary, by fund.

An independent public accounting firm will perform an annual audit and will publicly issue a financial opinion.

The City will adhere to Public Act 493 which now requires a general appropriation act for all funds except trust and agency, internal service, enterprise, debt service and capital project funds for which the legislative body may pass a special appropriation act. A budget and general appropriations act are required for only the general fund and each special revenue fund. This will exclude the need for budget resolutions for all capital project funds, debt service funds, trust and agency funds, and enterprise funds. These excluded funds will still be discussed and examined during budget sessions, but budget resolutions will not be required on the passage of the Budget.