

AGENDA
Regular City Council Meeting
Virtual Zoom Meeting
Per Michigan Executive Order 2020-75
Tuesday – June 9, 2020
7:00 p.m.



49045 Pontiac Trail

CALL TO ORDER:
PLEDGE OF ALLEGIANCE:
ROLL CALL:

Mayor: P. Beagle
Deputy Mayor: T. Rzeknik
P. Behrmann
K. Gottschall
T. Gronlund-Fox
P. Sharpe
R. Smiley

CHANGES OR ADDITIONS TO THE AGENDA:

PUBLIC HEARING:

- 1.) Fiscal Year 2020-2021 Proposed Budget Public Hearing

APPROVAL OF MINUTES:

- 1.) Budget Study Session of May 19, 2020
- 2.) Budget Study Session of May 20, 2020
- 3.) Regular City Council Meeting of May 26, 2020

CORRESPONDENCE: (None)

CALL TO THE PUBLIC:

(Limited to 5 minutes per speaker, addressing Agenda items only)

CITY MANAGER'S REPORTS:

- 1.) Fire Monthly Report – April 2020
- 2.) Police Monthly Report – April 2020

CONSENT AGENDA:

All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council member so requests, in which event the items will be removed from the Consent Agenda and added to the regular agenda at the end of Unfinished or New Business.

- 1.) Approval to receive and file:
 - a.) Planning Commission Minutes of April 27, 2020
 - b.) Downtown Development Authority Minutes of May 5, 2020
- 2.) Recommendation to Approve the Detention/Retention System Maintenance Agreement for Stonegate Village Condominium Project with MJC Stonegate Village, LLC and Authorize the Mayor and Clerk to Sign the Agreement

UNFINISHED BUSINESS:

- 1.) Recommendation to Approve of the Fiscal Year 2020-2021 Budget and Adoption of the Requisite Budget Resolutions

NEW BUSINESS:

- 1.) Recommendation to Approve a Professional Services Agreement for Website Maintenance, Hosting and Licensing Services with Granicus of Saint Paul, Minnesota with a First-Year Annual Cost of \$8,157.14 with Funding Allocated from Account #101-228-728.284 Website Support for a Term of Up to Five Years and Authorize Mayor Patrick Beagle to Sign the Renewal Agreement
- 2.) Recommendation to Approve a One-Year Professional Services Agreement for Information Technology Support Services with BPI Information Systems of Southfield, Michigan at an Annual Cost of \$6,042 with Funding Allocated from Account #101-228-801.282 IT Support and Authorize Mayor Patrick Beagle to Sign the Renewal Agreement
- 3.) Recommendation to Award the Bid for Heating, Ventilation and Air Condition (HVAC) Maintenance and Inspection of Municipal Buildings to B & C Ten Air HVAC Systems, Inc. of Milford, Michigan, for Three (3) Years in an Annual Amount of \$2,841.25 with an Option to Renew for Two Additional Years

CALL TO THE PUBLIC:

CITY MANAGER'S COMMENTS:

COUNCIL COMMENTS:

ADJOURNMENT:

RULES FOR PUBLIC SPEAKING:

Call to the Public:

- The public shall address the Council during the "Call to the Public" which shall be included on the agenda immediately after Correspondence and again immediately after New Business. The first Call to the Public immediately after Correspondence shall be limited to agenda items only.
- A person shall not address the Council in excess of five minutes unless the time is extended by a majority vote of the Council present.
- Persons wishing to address the Council shall identify themselves and their place of residence and shall state their reason for addressing the Council.
- All comments by the public shall be made directly to the Council.

Public Hearing:

- Persons desiring to address the Council shall state their name and address.
- Individual persons shall be allowed five minutes to address the Council.
- There shall be no questioning by the audience of persons addressing the Council. However, the Council members may question persons addressing the Council.
- No person shall be allowed to address the Council more than once.

NOTE: THIS MEETING WILL BE HELD ELECTRONICALLY AS AUTHORIZED UNDER EXECUTIVE ORDER 2020-75 SIGNED BY GOVERNOR WHITMER. MEMBERS OF THE PUBLIC BODY AND MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY, AS DESCRIBED BELOW. THE CITY HALL WILL BE CLOSED AS AUTHORIZED UNDER EXECUTIVE ORDER 2020-70 SIGNED BY GOVERNOR WHITMER.

Reason for allowing participation by electronic means:

As set forth in Executive Order 2020-75, *"To mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders, it is crucial that all Michiganders take steps to limit in-person contact. These critical mitigation measures include social distancing and limiting the number of people interacting at public gatherings."* This includes public meetings.

Procedure for public participation by electronic means:

Under Executive Order 2020-75, in order for the City to allow electronic participation in the meeting, there must be full opportunity for both the general public and the members of the public body to both hear and be heard at appropriate times during the meeting: *"A meeting of a public body held electronically must be conducted in a manner that permits two-way communication so that members of the public body can hear and be heard by other members of the public body and so that general public participants can hear members of the public body and can be heard by members of the public body and other participants during a public comment period."*

The City will be utilizing the video/audio conferencing platform ZOOM. Members of the public body will be able to hear and speak to each other for the entire meeting. Except for any closed session portions of the meeting, members of the public will be able to hear members of the public body during the entire meeting but will only be able to speak during a public comment period.

A member of the public can participate in the meeting by dialing in. If long distance costs are not a concern, i.e. long distance is included at no cost on your service plan, you can call:

- 312-626-6799

If long distance costs are an issue, you can call the toll-free number below:

- 888-788-0099

With either number, enter:

Meeting ID: 873 4138 6336

Password: 262502

Please note, when calling in by telephone the caller's phone number will be visible in the public meeting. As an option, most telephone companies have a feature to make phone numbers private by dialing *67. If you have this feature and wish to block your number, press *67 before dialing the meeting call-in number.

Procedure for public comment by electronic means:

Once connected to the meeting, members of the public wishing to participate in the virtual public comment must alert us that they wish to speak by pressing *9 on their telephone keypad. Pressing *9 will activate the "raise hand" feature signaling to us that you wish to comment. Participants will be called one a time, as would happen during an in-person meeting. When you are unmuted, please introduce yourself by stating your name and address for the record. You will then have (5) minutes to share your comments with the City Council. At the conclusion of your comments or your (5) minutes, you will be muted and removed from the public comment queue.

Participants may also choose to submit comments that can be read into the record. Comments can be submitted via an email to citymanager@wixomgov.org. Comments shall be done prior to 3 p.m. on the day of the meeting.

Procedures by which persons may contact members of the public body prior to a meeting:

The City of Wixom City Council e-mail addresses are available on the City's website at:

<https://www.wixomgov.org/government/mayor-and-city-council/contact-mayor-and-city-council>

Procedures for participation by persons with disabilities:

*The City will be following its normal procedures for accommodation of persons with disabilities. **Those individuals needing accommodations for effective participation in this meeting should contact the City Manager's Office (248) 624-0894 in advance of the meeting. An attempt will be made to make reasonable accommodations.***

Where to watch the meeting:

The meeting will be available to view live on our YouTube Channel which can be easily reached from the live meeting link located on the Wixom website home page (<https://www.wixomgov.org/>) or by visiting https://www.youtube.com/channel/UCDAiD7kmuJQaB27m_PXUenA.

Closed captioning will be available after YouTube fully renders meeting video.