

*Mission Statement: The Mission of the Wixom DDA is to coordinate the efforts of businesses and residents to promote the growth of the downtown area for the community's benefit.*

*Vision Statement: The Wixom Downtown Development Authority is to provide a friendly-welcoming downtown which will enhance and honor our history while promoting cultural, business and recreational opportunities that attract businesses and residents.*



**AGENDA**  
**Downtown Development Authority Meeting**  
**49045 Pontiac Trail**  
**Tuesday, February 25, 2020**  
**7:30 a.m.**

**CALL TO ORDER:**

**ROLL CALL:**

C. Sheng, Chairperson  
K. Rzeznik, Vice-Chairperson

K. Fine  
D. Gavron  
D. Grossi  
A. Habbouche  
M. Cheney  
J. Smith  
W. Umlor  
V. Willett  
P. Beagle, Mayor

City Staff: Steve Brown, City Manager  
Laura Cloutier, Asst. to Econ. & Comm. Dev. Director  
Recording Secretary: Mona Freiburger

**I. DETERMINATION OF QUORUM:**

**II. READING OF MISSION AND VISION STATEMENT:**

**III. APPROVAL OF AGENDA:**

**IV. PUBLIC COMMENTS:**

**V. APPROVAL OF MINUTES OF:**

A. January 23, 2020 DDA Minutes

**VI. CORRESPONDENCE:**

**VII. OLD BUSINESS:**

- A. Organization: Executive Director Position
- B. Committee: Design
- C. Committee: Promotion
- D. Event: Wednesdays in Wixom
- E. Event: Derby Day
- F. Event: Get Fit Here

**VIII. NEW BUSINESS:**

- A. Organization: Financial Report**
- B. Committee: Economic Vitality**
- C. Event: Block Party**
- D. Event: Derby Day Gala**

**IX. INFORMATION:**

- A. Wixom Business Forums (7:30 am)**
- B. Downtown Business News/Events**
  - **Wednesdays in Wixom: January 8 to March 4**
  - **Derby Day Races: May 2**
- C. The Main Event: May 7**

**X. PUBLIC COMMENTS:**

**XI. EXECUTIVE DIRECTOR'S COMMENTS:**

**XII. BOARD MEMBERS' COMMENTS:**

**XIII. ADJOURNMENT:**

**SCHEDULE OF UPCOMING DDA MEETINGS:**

February 25, 2020 7:30 am  
March 24, 2020 7:30 am  
April 28, 2020 7:30 am  
May 26, 2020 7:30 am  
June 23, 2020 7:30 am  
September 22, 2020 7:30 am  
October 27, 2020 7:30 am  
November 24, 2020 7:30 am

**SCHEDULE OF UPCOMING JOINT BOARD MEETINGS:**

June 15, 2020 7:00 pm  
October 19, 2020 7:00 pm

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Department of Public Services at 248.624.4664. Staff will be pleased to make the necessary arrangements (large print agendas or minutes, etc.) with proper notice given prior to the meeting.

**RULES FOR PUBLIC SPEAKING:**

**Call to the Public:**

- The public shall address the Board during the "Call to the Public" which shall be included on the agenda immediately after Correspondence and again immediately after New Business. The first Call to the Public immediately after Correspondence shall be limited to agenda items only.
- A person shall not address the Board in excess of five minutes unless the time is extended by a majority vote of the Board present.
- Persons wishing to address the Board shall identify themselves and their place of residence and shall state their reason for addressing the Board.
- All comments by the public shall be made directly to the Board.

**Public Hearing:**

- Persons desiring to address the Board shall state their name and address.
- Individual persons shall be allowed five minutes to address the Board.
- There shall be no questioning by the audience of persons addressing the Board. However, the Board members may question persons addressing the Board.
- No person shall be allowed to address the Board more than once.