

Mission Statement: The Mission of the Wixom DDA is to coordinate the efforts of businesses and residents to promote the growth of the downtown area for the community's benefit.

Vision Statement: The Wixom Downtown Development Authority is to provide a friendly-welcoming downtown which will enhance and honor our history while promoting cultural, business and recreational opportunities that attract businesses and residents.



AGENDA
Downtown Development Authority Meeting
49045 Pontiac Trail
Tuesday – November 26, 2019
7:30 a.m.

CALL TO ORDER:

ROLL CALL:

C. Sheng, Chairperson
K. Rzeznik, Vice-Chairperson

K. Fine
D. Gavron
D. Grossi
A. Habbouche
M. Cheney
J. Smith
W. Umlor
V. Willett
R. Ziegler, Mayor

City Staff: Steve Brown, City Manager
Laura Cloutier, Asst. to Econ. & Comm. Dev. Director
Recording Secretary: Mona Freiburger

I. DETERMINATION OF QUORUM:

II. READING OF MISSION AND VISION STATEMENT:

III. APPROVAL OF AGENDA:

IV. PUBLIC COMMENTS:

V. APPROVAL OF MINUTES OF:

- A. October 22, 2019 DDA Minutes
- B. October 21, 2019 Joint Board Meeting Minutes

VI. CORRESPONDENCE:

- A. MSOC 2020 Tentative Calendar

VII. OLD BUSINESS:

- A. DDA Executive Director Update
- B. Downtown Dazzle Update
- C. Hopkins Barn Property Update

VIII. NEW BUSINESS:

- A. Derby Day Update**
- B. Trails to Downtown Update**
- C. Phase 2 Marketing Spend**
- D. Office Equipment for DDA Executive Director**

IX. INFORMATION:

- A. Wixom Business Forums (7:30 am)**
 - TBD**
- B. Downtown Business News/Events**
 - Downtown Dazzle: December 1 to January 5**
 - City of Wixom Tree Lighting Festival: December 6 (5:00 pm)**
 - Wednesdays in Wixom: January 8 to March 4**
 - Derby Day Races: May 2**

X. PUBLIC COMMENTS:

XI. EXECUTIVE DIRECTOR'S COMMENTS:

XII. BOARD MEMBERS' COMMENTS:

XIII. ADJOURNMENT:

SCHEDULE OF UPCOMING DDA MEETINGS:

January 28, 2020 7:30 am
February 25, 2020 7:30 am
March 24, 2020 7:30 am
April 28, 2020 7:30 am
May 26, 2020 7:30 am
June 23, 2020 7:30 am
September 22, 2020 7:30 am
October 27, 2020 7:30 am
November 24, 2020 7:30 am

SCHEDULE OF UPCOMING JOINT BOARD MEETINGS:

January 20, 2020 7:00 pm
June 15, 2020 7:00 pm
October 19, 2020 7:00 pm

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Department of Public Services at 248.624.4664. Staff will be pleased to make the necessary arrangements (large print agendas or minutes, etc.) with proper notice given prior to the meeting.

RULES FOR PUBLIC SPEAKING:

Call to the Public:

- The public shall address the Board during the "Call to the Public" which shall be included on the agenda immediately after Correspondence and again immediately after New Business. The first Call to the Public immediately after Correspondence shall be limited to agenda items only.
- A person shall not address the Board in excess of five minutes unless the time is extended by a majority vote of the Board present.
- Persons wishing to address the Board shall identify themselves and their place of residence and shall state their reason for addressing the Board.
- All comments by the public shall be made directly to the Board.

Public Hearing:

- Persons desiring to address the Board shall state their name and address.
- Individual persons shall be allowed five minutes to address the Board.
- There shall be no questioning by the audience of persons addressing the Board. However, the Board members may question persons addressing the Board.
- No person shall be allowed to address the Board more than once.