

**CITY OF WIXOM  
49045 PONTIAC TRAIL  
REGULAR CITY COUNCIL MEETING MINUTES  
TUESDAY, MAY 28, 2019**

Mayor Ziegler called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was led by Boy Scout Troup 272.

**Present:**

**Mayor:** R. Ziegler  
**Deputy Mayor:** P. Beagle  
**Councilmembers:** K. Gottschall  
T. Gronlund-Fox  
B. Leder  
T. Rzeznik  
R. Smiley

**AGENDA CHANGES:**

Mr. Brown added Correspondence #1 – Emergency Repair – Fire Station Generator.

**PUBLIC HEARING:**

**1.) Fiscal Year 2019-2020 Proposed Budget Public Hearing**

Ms. Stamper indicated that the initial proposed budget was submitted to City Council on April 9, 2019 as required by City Charter. She said the proposed budget is available for public viewing on the City's website, at City Hall and the Library. The City Council conducted a Budget Study Session on April 22, 2019 to review the proposed budget which resulted in a few changes. The General Fund Revenue was decreased by \$30,717 due to a reduction to the Charter operating millage rate as a result of the Headlee Rollback, meaning the annual growth on existing property was greater than the rate of inflation. She noted that the General Fund Expenditures were reduced by \$173,100 because items were removed from the budget, such as the City Hall Pathway and reductions to the Planning Commission and the Zoning Board of Appeals expenses. She said that once the changes were applied, the final budgeted revenue request was \$11,791,901 and expenditures were \$13,900,080. The variance of expenditure over revenue could mainly attribute to the one time major road contribution of \$1,851,000 and one time capital contribution for the Habitat Boardwalk Replacement of \$600,000. She added that the millage rates proposed to support the budget reflected the Headlee Rollback calculation. The General Operating Charter millage Rate would be 7.5097, the General Operating voted millage of 3.0000 (which would be reduced by 0.5 mills from the overall voted), the Local Road millage of 1.1449, the Safety Path millage of .29860 and the Water Debt millage of 1.2500. The total millage requested was 13.2032. This millage reflected a reduction of .8197 over last year's millage rate. She commented that the Library millage rate would also be reduced by the Headlee Rollback from 1.08 to 1.0752.

Mayor Ziegler read the Rules for Public Speaking at a Public Hearing. He opened the Public Hearing at 7:07 p.m. There were no public comments made, so the Public Hearing was closed at 7:08 p.m.

**MINUTES:**

**CM-05-85-19:** Moved and seconded by Deputy Mayor Beagle and Councilmember Rzeznik to approve the Regular City Council meeting minutes of May 14, 2019.

**Vote:**

**Motion Carried**

**CORRESPONDENCE:****1.) Emergency Repair – Fire Station Generator****CALL TO THE PUBLIC:**

Nick Spagnuolo, 3066 Bennington Drive, thanked the City Council for following up on the Peddler and Solicitor Ordinance and choosing to look further than just the issues that were in play. He was concerned with the new proposal of the Do Not Knock Registry. He was fully on board for looking into modern solutions but apprehensive about the amendment requiring canvassers to come to City Hall before going canvassing to retain a copy of the Do Not Knock Registry every time they wanted to canvass. They looked at the City of Troy ordinance and found their Do Not Knock Registry only applied to peddlers and solicitors. He was worried that requiring canvassers to come to City Hall to get a registry would result in a chilling effect of what was a constitutionally protected First Amendment speech in terms of canvassers. He did not read what the punishment would be if you knocked on a house that was on the Do Not Knock list. He suggested taking another look at this or consider removing canvassers from the Do Not Knock Registry.

Kristin Rzeznik, DDA Member, Wixom Business Owner, and resident, thanked the City staff and Council for looking into creating a new position for the DDA Director. She believed that position would help the City. She felt residents were passionate about the downtown area but knew it needed help. She hoped the City Council would consider approving this budget as it included the DDA Director position so they could get that position created.

Caleb Sheng, DDA Member and Business Owner, echoed Ms. Rzeznik's comments and felt very excited to create a position that could help the downtown grow.

**CITY MANAGER REPORTS:****1.) Departmental Reports - April 2019**

Councilmember Rzeznik thanked Mr. Sikma and the DPW Department for their management with any drainage issues during the periods of heavy rains.

**2.) Quarterly Budget and Investment Report – January 1, 2019 through March 31, 2019**

There were no questions or comments regarding this report.

**CONSENT AGENDA:**

**CM-05-86-19:** Motion and seconded made by Councilmembers Smiley and Rzeznik to approve the Consent Agenda as presented which included:

- 1.) Approval to receive and file:

- a. Planning Commission Minutes of April 22, 2019
- b. Library Minutes of April 22, 2019
- 2.) Proclamation Celebrating the 100<sup>th</sup> Anniversary of the Ratification of the 19<sup>th</sup> Amendment of the US Constitution Giving Women the Right to Vote

**Vote:**

**Motion Carried**

**UNFINISHED BUSINESS:**

**1.) Recommendation to Approve of the Fiscal Year 2019-2020 Budget and Adoption of the Requisite Budget Resolutions**

**CM-05-87-19:** Motion and seconded made by Councilmembers Rzeznik and Smiley to approve the Fiscal Year 2019-2020 Budget and Adoption of the following Requisite Budget Resolutions:

**CITY OF WIXOM  
RESOLUTION 2019-09  
FISCAL YEAR 2019-2020 GENERAL FUND MILLAGE RATE**

**WHEREAS** the City Manager heretofore has submitted to this Council an annual budget for the year beginning July 1, 2019, and ending June 30, 2020, as required by the City Charter of this City; and

**WHEREAS** a Public Hearing was held on the said budget after the publication of notice thereof according to law; and

**WHEREAS** the Council has carefully considered each and every item of the budget separately.

**NOW THEREFORE, BE IT RESOLVED** that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the several amounts of appropriations herein determined and aggregate thereof (less the estimate of the amount of revenue from other sources) are to be raised by General Tax spread on Real and Personal Property. Taxable valuation as equalized for year 2019 of the property in the City of Wixom is \$746,901,538. Taxable valuation on Industrial Facilities Tax as equalized for year 2019 of the property in the City of Wixom is \$11,699,650. The Tax rate is tentatively determined to be 7.5097 per \$1,000 of Taxable Valuation as equalized.

**CITY OF WIXOM  
RESOLUTION 2019-10  
FISCAL YEAR 2019-2020 DEDICATED MILLAGE RATE**

**WHEREAS** the electors of the City of Wixom voted to permit the levy by the City, beginning July 2017, of a new dedicated millage in an amount of up to 3.50 mills (which is equal to \$3.50 on each \$1,000 of taxable value) for four (4) years to provide funds for municipal operating purposes including police and fire, public works, and parks & recreation; and

**WHEREAS** the City Manager heretofore has submitted to this Council an annual budget for the year beginning July 1, 2019, and ending June 30, 2020, as required by the City Charter of this City; and

**WHEREAS** a Public Hearing was held on the said budget after the publication of notice thereof according to law; and

**WHEREAS** the Council has carefully considered each and every item of the budget separately.

**NOW THEREFORE, BE IT RESOLVED** that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the several amounts of appropriations herein determined and aggregate thereof (less the estimate of the amount of revenue from other sources) are to be raised by General Tax spread on Real and Personal Property. Taxable valuation as equalized for year 2019 of the property in the City of Wixom is \$746,901,538. Taxable valuation on Industrial Facilities Tax as equalized for year 2019 of the property in the City of Wixom is \$11,699,650. The Tax rate is tentatively determined to be 3.0000 per \$1,000 of Taxable Valuation as equalized.

**CITY OF WIXOM  
RESOLUTION 2019-11  
FISCAL YEAR 2019-2020 GENERAL FUND BUDGET**

<u>Revenues (Ref. Page 16)</u>	<u>Appropriation</u>
Taxes and Special Assessments	\$ 7,912,541
Intergovernmental	\$ 1,595,500
Licenses & Permits	\$ 447,660
Other Revenues	\$ 1,606,460
Interfund Revenues	\$ 229,740
Appropriation of Fund Balance	<u>\$ 2,108,179</u>
<b>Total Operating Revenues</b>	<u><b>\$13,900,080</b></u>
<u>Expenditures (Ref. Page 17)</u>	
City Council	\$ 16,526
City Manager's Office	\$ 297,061
Economic Development /Assessing	\$ 325,466
Building (Construction & Dev.)	\$ 398,785
Legal Counsel and Assistance	\$ 75,000
City Clerk	\$ 218,051
Information Systems	\$ 133,858
Financial Administration	\$ 358,879
General Operating	\$ 793,317
Building Maintenance	\$ 74,704
Cultural Center	\$ 303,139
Fire	\$ 1,056,648
Police	\$ 3,226,053
DPW	\$ 1,179,912
Zoning Board of Appeals	\$ 3,500
Board of Review	\$ 2,546
Planning Committee	\$ 110,150
Senior Citizen Committee	\$ 63,801
Parks & Recreation	\$ 424,535
Debt Service Pension	\$ 913,217
Debt Service OPEB	\$ 508,932
Interfund Transfers	<u>\$ 3,416,000</u>
<b>Total Expenditures</b>	<u><b>\$13,900,080</b></u>

**CITY OF WIXOM  
RESOLUTION 2019-12  
FISCAL YEAR 2019-2020 LIBRARY MILLAGE RATE**

**WHEREAS** the Library Director heretofore has submitted to the Library Board an annual budget for the year beginning July 1, 2019, and ending June 30, 2020, as required by the Michigan Public Act 164 of 1877; and

**WHEREAS** a Public Hearing was held May 20, 2019, on the said budget after the publication of notice thereof according to law; and

**WHEREAS** the Library Board has carefully considered each and every item of the budget separately and approved this budget for the FY 2019-20; and

**WHEREAS** Section 10a (3) of Michigan Public Act of 164 of 1877 directs the Board of Directors of a library established under the act to report an estimate of library millage "...to the legislative body of the city"; and

**WHEREAS** Section 10a (3) of Public Act 164 of 1877 sets forth that upon receipt of the millage estimate report from the Library Board "the legislative body shall cause to be raised by tax upon the taxable property in the city the amount of the estimate in the same manner that other general taxes are raised in the city."

**NOW THEREFORE, BE IT RESOLVED** that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the several amounts of appropriations herein determined and aggregate thereof (less the estimate of the amount of revenue from other sources) are to be raised by General Tax spread on Real and Personal Property and that taxable valuation as equalized for year 2019 of the property in the City of Wixom is \$746,901,538 and on Industrial Facilities Tax as equalized is \$11,699,650.

**BE IT FURTHER RESOLVED** that the tax rate is determined as reported by the Wixom Library Board to be 1.0752 per \$1,000 of taxable valuation as equalized.

**CITY OF WIXOM  
RESOLUTION 2019-13  
FISCAL YEAR 2019-2020 BROWNFIELD MILLAGE RATE**

**WHEREAS** Act 197 of the Public Acts of 1975 and Act 450 of the Public Acts of 1980 allow the tax levy of all taxing bodies paid each year on real and personal property in the development area to be transmitted to the Development Authority.

**NOW THEREFORE, BE IT RESOLVED** that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the taxable valuation as equalized for year 2019 of the Brownfield Redevelopment District of the City of Wixom is \$756,690, captured value \$427,450. The tax rate is tentatively determined to be 13.0284 (includes Library) per \$1,000 of Taxable Valuation as equalized.

**CITY OF WIXOM  
RESOLUTION 2019-14  
FISCAL YEAR 2019-2020 DDA MILLAGE RATE**

**WHEREAS** Act 197 of the Public Acts of 1975 and Act 450 of the Public Acts of 1980 allow the tax levy of all taxing bodies paid each year on real and personal property in the development area to be transmitted to the Development Authority.

**NOW THEREFORE, BE IT RESOLVED** that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the taxable valuation as equalized for year 2019 of the Downtown Development Authority of the City of Wixom is \$41,046,780, captured value \$34,971,190. The tax rate is tentatively determined to be 13.0284 (includes Library) per \$1,000 of Taxable Valuation as equalized.

**CITY OF WIXOM  
RESOLUTION 2019-15  
FISCAL YEAR 2019-2020 DDA SPECIAL MILLAGE RATE**

**WHEREAS** Public Act 197 of 1975 authorizes communities to form Downtown Development Authorities to promote economic growth and stability in downtown areas defined by a community; and

**WHEREAS** Public Act 197 gives such Downtown Development Authorities, with permission of the municipal governing body, the power to levy not more than 2 mills on properties located within said district to partially fund Downtown Development Authority activities; and

**WHEREAS** the City of Wixom has formed a Downtown Development Authority and the Wixom City Council has considered and approved a millage request.

**NOW, THEREFORE, BE IT RESOLVED** that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the taxable valuation as equalized for year 2019 of the Downtown Development Authority of the City of Wixom is \$41,046,780, captured value \$34,971,190. Taxable valuation on the Brownfield Redevelopment District as equalized for year 2019 of the property in the City of Wixom is \$756,690, captured value \$427,450. The Tax rate is tentatively determined to be 1.364 per \$1,000 of Taxable Valuation as equalized.

**CITY OF WIXOM  
RESOLUTION 2019-16  
FISCAL YEAR 2019-2020 DDA FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Property Tax	\$ 714,661
Delinquent Interest & Penalty	\$ 650
Interest Income	\$ 700
Special Millage	\$ 8,736
State Revenue Personal Property Small Tax Loss	\$ 2,670
Donations	\$ 12,000
Appropriation from Fund Balance	<u>\$ -0-</u>
 Total Revenues	 <u>\$ 739,417</u>
 <u>Expenditures</u>	
DDA Expenditures	\$ 78,844
Transfer to General Fund	\$ 215,474
Transfer to DDA Construction Debt	<u>\$ 445,099</u>
 Total Expenditures	 <u>\$ 739,417</u>

**CITY OF WIXOM  
RESOLUTION 2019-17  
FISCAL YEAR 2019-2020 CDBG FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
CDBG Revenues	\$ 12,702
Appropriation from Fund Balance	<u>\$ -0-</u>
 Total Revenues	 <u>\$ 12,702</u>
 <u>Expenditures</u>	
CDBG Expenditures	<u>\$ 12,702</u>
 Total Expenditures	 <u>\$ 12,702</u>

**CITY OF WIXOM  
RESOLUTION 2019-18  
FISCAL YEAR 2019-2020 LAND ACQUISITION FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Interest Income	\$ 28,000
Appropriation from Fund Balance	<u>\$ 1,475,031</u>
 Total Revenues	 <u>\$ 1,503,031</u>
 <u>Expenditures</u>	
Audit	\$ 807
Land Acquisition Expenditures	<u>\$ 1,502,224</u>
 Total Expenditures	 <u>\$ 1,503,031</u>

**CITY OF WIXOM  
RESOLUTION 2019-19  
FISCAL YEAR 2019-2020 LDFA PROJECT FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Local Share	\$ -0-
Interest Income	\$ 787
Appropriation from Fund Balance	<u>\$ 433,743</u>
 Total Revenues	 <u>\$ 434,530</u>
 <u>Expenditures</u>	
Project Costs	\$ 433,743
Audit Fee	<u>\$ 787</u>
 Total Expenditures	 <u>\$ 434,530</u>

**CITY OF WIXOM  
RESOLUTION 2019-20  
FISCAL YEAR 2019-2020 MAJOR ROAD FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Interest Income	\$ 5,000
Act 51 Revenue	\$ 899,326
Contribution – General Fund	\$ 1,851,000
Appropriation from Fund Balance	<u>\$ -0-</u>
 Total Revenues	 <u>\$ 2,755,326</u>
 <u>Expenditures</u>	
Maintenance Expenditures	\$ 414,249
Major Road Capital Expenditures	<u>\$ 1,949,500</u>
 Total Expenditures	 <u>\$ 2,363,749</u>
 Excess Revenues over Expenditures	 <u>\$ 391,577</u>

**CITY OF WIXOM  
RESOLUTION 2019-21  
FISCAL YEAR 2019-2020 LOCAL ROAD FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Real Property Taxes	\$ 694,502
Personal Property Taxes	\$ 120,098
Delinquent Interest & Penalty	\$ 1,100
Industrial Facilities Tax	\$ 6,697
Local Community Stabilization	\$ 45,828
County Revenue	\$ 28,665
Interest Income	\$ 12,000
Act 51 Revenue	\$ 384,999
Appropriation of Fund Balance	<u>\$ -0-</u>
 Total Revenues	 <u>\$ 1,293,889</u>
 <u>Expenditures</u>	
Maintenance Expenditures	\$ 355,881
Local Road Capital Expenditures	<u>\$ 345,000</u>
 Total Expenditures	 <u>\$ 700,881</u>
 Excess Revenues over Expenditures	 <u>\$ 593,008</u>

**CITY OF WIXOM  
RESOLUTION 2019-22  
FISCAL YEAR 2019-2020 LOCAL ROAD MILLAGE RATE**

**WHEREAS** the electors of the City of Wixom voted to levy not more than 1.15 mills per year for a period not to exceed fifteen years to provide funding for the maintenance and repair of local and major streets.

**NOW THEREFORE, BE IT RESOLVED** that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the several amounts of appropriations herein determined and aggregate thereof (less the estimate of the amount of revenue from other sources) are to be raised by General Tax spread on Real and Personal Property. Taxable valuation as equalized for year 2019 of the property in the City of Wixom is \$746,901,538. Taxable valuation on Industrial Facilities Tax as equalized for year 2019 of the property in the City of Wixom is \$11,699,650. The Tax rate is tentatively determined to be 1.1449 per \$1,000 of Taxable Valuation as equalized.

**CITY OF WIXOM  
RESOLUTION 2019-23  
FISCAL YEAR 2019-2020 SAFETY PATH PROGRAM FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Real Property Taxes	\$ 181,132
Personal Property Taxes	\$ 31,323
Industrial Facilities Tax	\$ 1,747
Delinquent Personal Property	\$ 320
Local Community Stabilization	\$ 11,995
Interest Income	\$ 5,000
Appropriation from Fund Balance	<u>\$ 411,023</u>
 Total Revenues	 <u>\$ 642,540</u>
 <u>Expenditures</u>	
Local Road Expenditures	<u>\$ 642,500</u>

Total Expenditures	\$ 642,500
Excess Revenue over Expenditures	\$ -0-

**CITY OF WIXOM  
RESOLUTION 2019-24  
FISCAL YEAR 2019-2020 SAFETY PATH MILLAGE RATE**

**WHEREAS** the electors of the City of Wixom voted to levy not more than .30 mills per year for a period not to exceed fifteen years to provide additional revenues for bike path construction including property acquisition and planning.

**NOW THEREFORE, BE IT RESOLVED** that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the several amounts of appropriations herein determined and aggregate thereof (less the estimate of the amount of revenue from other sources) are to be raised by General Tax spread on Real and Personal Property. Taxable valuation as equalized for year 2019 of the property in the City of Wixom is \$746,901,538. Taxable valuation on Industrial Facilities Tax as equalized for year 2019 of the property in the City of Wixom is \$11,699,650. The Tax rate is tentatively determined to be .2986 per \$1,000 of Taxable Valuation as equalized.

**CITY OF WIXOM  
RESOLUTION 2019-25  
FISCAL YEAR 2019-2020 BUDGET STABILIZATION FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Interest Income	\$ 55,000
Interfund Transfers	\$ -0-
 Total Revenues	 \$ 55,000
 <u>Expenditures</u>	
Transfer to General Fund	\$ -0-
 Total Expenditures	 \$ -0-
 Excess Revenue over Expenditures	 \$ 55,000

**CITY OF WIXOM  
RESOLUTION 2019-26  
FISCAL YEAR 2019-2020 FORFEITURE TRUST FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Miscellaneous Income	\$ 1,500
Interest Income	\$ 150
Appropriation from Fund Balance	\$ -0-
 Total Revenues	 \$ 1,650
 <u>Expenditures</u>	
Miscellaneous Operating Expenditure	\$ 1,500
 Total Expenditures	 \$ 1,500
 Excess Revenue over Expenditures	 \$ 150

**CITY OF WIXOM  
RESOLUTION 2019-27  
FISCAL YEAR 2019-2020 FEDERAL POLICE FORFEITURE TRUST FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Forfeiture Federal Income	\$ -0-
Interest Income	\$ -0-
Appropriation from Fund Balance	\$ 50,000
Total Revenues	\$ 50,000
<u>Expenditures</u>	
Forfeiture Federal Expenditure	\$ 50,000
Total Expenditures	\$ 50,000

**CITY OF WIXOM  
RESOLUTION 2019-28  
FISCAL YEAR 2019-2020 INSURANCE FUND – RETIREES BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Interest Income	\$ 300,000
Contribution – General Fund	\$ 172,093
Contribution – Library	\$ -0-
Retiree Insurance Contribution	\$ 89,265
Appropriation from Fund Balance	\$ 1,637
Total Revenues	\$ 562,995
<u>Expenditures</u>	
Audit	\$ 921
Consultants & Personnel	\$ 1,400
Insurance Premium	\$ 560,674
Total Expenditures	\$ 562,995
Excess Revenues over Expenditures	\$ -0-

**CITY OF WIXOM  
RESOLUTION 2019-29  
FISCAL YEAR 2019-2020 ANNUAL SOLID WASTE PICKUP FEE**

**RESOLVE**, the adoption of a resolution establishing a fee for the period July 1, 2019 through June 30, 2020, for solid waste collection and disposal in accordance with Ordinance #161, Section 9, Paragraph A and B as follows:

Description	Single Family	Eligible - 65+ Senior Citizens
Per Year	\$170	\$100

**CITY OF WIXOM  
RESOLUTION 2019-30  
FISCAL YEAR 2019-2020 SOLID WASTE FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Solid Waste Collection	\$ 566,482
Interest Income	\$ 3,500
Delinquent Penalty & Interest	\$ 400
Revenue Profit Sharing	\$ 1,710
Miscellaneous Revenue	\$ 1,464
Appropriation from Fund Balance	<u>\$ 2,713</u>
 Total Revenues	 <u>\$ 576,269</u>
 <u>Expenditures</u>	
Solid Waste Collection Expenditures	<u>\$ 576,269</u>
 Total Expenditures	 <u>\$ 576,269</u>

**CITY OF WIXOM  
RESOLUTION 2019-31  
FISCAL YEAR 2019-2020 SPECIAL HOLDING AGENCY FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Special Holding Agency Fund Revenues	\$ 270,900
Appropriation from Fund Balance	<u>\$ -0-</u>
 Total Revenues	 <u>\$ 270,900</u>
 <u>Expenditures</u>	
Special Holding Agency Fund Expenditures	<u>\$ 256,400</u>
 Total Expenditures	 <u>\$ 256,400</u>
 Excess Revenues over Expenditures	 <u>\$ 14,500</u>

**CITY OF WIXOM  
RESOLUTION 2019-32  
FISCAL YEAR 2019-2020 CEMETERY FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Interest Income	\$ 1,500
Sale of Grave Lots	\$ 5,000
Appropriation from Fund Balance	<u>\$ 4,632</u>
 Total Revenues	 <u>\$ 11,132</u>
 <u>Expenditures</u>	
Audit	\$ 332
Operating Expenditures	\$ 500
Grave Site Purchase	\$ 300
Landscape & Maintenance	<u>\$ 10,000</u>
 Total Expenditures	 <u>\$ 11,132</u>

**CITY OF WIXOM  
RESOLUTION 2019-33  
FISCAL YEAR 2019-2020 WATER UTILITY SYSTEM MILLAGE RATE**

**WHEREAS** on the electors of the City of Wixom voted to borrow the principal sum of eighteen million five hundred thousand dollars (\$18,500,000) and issued general obligation unlimited tax bonds to pay for the cost of Water Utility System.

**NOW THEREFORE, BE IT RESOLVED** that the Clerk of this City be and is hereby ordered and directed to certify to the Assessor of this City that the several amounts of appropriations herein determined and aggregate thereof (less the estimate of the amount of revenue from other sources) are to be raised by General Tax spread on Real and Personal Property. Taxable valuation as equalized for year 2019 of the property in the City of Wixom is \$746,901,538. Taxable valuation on Industrial Facilities Tax as equalized for year 2019 of the property in the City of Wixom is \$11,699,650. The Tax rate is tentatively determined to be 1.2500 per \$1,000 of Taxable Valuation as equalized.

**CITY OF WIXOM  
RESOLUTION 2019-34  
FISCAL YEAR 2019-2020 TRIBUTE DRAIN SPECIAL ASSESSMENT DISTRICT ROLL**

**WHEREAS** the City Council held a public hearing on January 11, 2005 regarding the establishment of the Village Center Area Assessment District to fund the construction, operation and maintenance of a new county drain; and

**WHEREAS** the City of Wixom entered into an agreement with Wixom Village, LLC and Wixom Village Commercial LLC to establish the Village Center Area Special Assessment District in accordance with Section 3.08.180 of the City of Wixom Municipal Code, which permits a special assessment district to be created by contract.

**NOW, THEREFORE, BE IT RESOLVED** that said total special assessment roll as prepared by the City Assessor in the amount of \$2,418,914.50 is known as Special Assessment Roll No. 04-001C. Said special assessment for FY 2019-2020 is in the amount of \$230,352.50.

**CITY OF WIXOM  
RESOLUTION 2019-35  
FISCAL YEAR 2019-2020 CAPITAL IMPROVEMENT FUND BUDGET**

<u>Revenues</u>	<u>Appropriation</u>
Contribution General Fund	\$ 1,565,000
Interest Income	\$ 11,500
Other Contributions	\$ -0-
Appropriation from Fund Balance	\$ 492,500
<b>Total Revenues</b>	<b>\$ 2,069,000</b>
<u>Expenditures</u>	
Finance	\$ 3,000
Facilities	\$ 139,000
Cultural Center	\$ 25,000
Fire	\$ 430,000
Police	\$ 194,000
DPW	\$ 297,000
Parks & Recreation	\$ 981,000
<b>Total Expenditures</b>	<b>\$ 2,069,000</b>

**CITY OF WIXOM  
RESOLUTION 2019-36  
FISCAL YEAR 2019-2020 WATER AND SEWER UTILITY RATES**

**WHEREAS** the City has established a Water Supply System (“Water System”) and Sewer Service System, including a Wastewater Treatment Plant (“Sewer System”) for the residents and businesses of the City of Wixom. By the terms of Wixom Municipal Code, Chapter 13.04, Water Supply System, and Chapter 13.08, Sewer Service System, and as required by State and Federal law, the City establishes rates and charges for services of the Water System and Sewer System in amounts sufficient to pay (i) the expenses of administration and the costs of operation and maintenance of the Water System or Sewer System; (ii) principal of and interest on all bonds secured by a lien on the net revenues of each System; and (iii) the cost of replacement, repairs and improvements to the Water System or Sewer System, and all other requirements of each ordinance authorizing issuance of bonds secured by a lien on the net revenues of the Water System or Sewer System.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. **Findings.** The City has investigated several methods of apportioning the cost of a Water System or Sewer System among users of each system in the City of Wixom. As part of that investigation, the City has considered academic texts, tables used by other communities in the State and in the United States, and has reviewed studies of water use and sewage flows of a variety of establishments to generate a unit factor which most closely approximates the actual use by each user of the Water System or Sewer System. The City Council finds that the following rates and fees, and the method of allocating those rates and fees to users of the Water System or Sewer System, are proportionate to the necessary costs of providing the service at the levels demanded by the users.
  
2. **Liens.** By section 21 of Act 94, Michigan Public Acts of 1933, as amended, and by the terms of Wixom Code Chapters 13.04 and 13.08, the rates and charges for services furnished by the Water System or Sewer System to residences or businesses located in the City of Wixom shall be liens on the property served. The City shall certify those rates and charges delinquent for six (6) months or more to the City tax assessing officer, who shall enter the amount of the delinquent rates and charges on the tax roll against the premises to which the service was rendered, and shall collect the rates and charges and enforce the lien in the same manner as provided for the collection of ad valorem property taxes assessed upon the same roll along with any applicable fees.
  
1. **Rates.** The Water System rates and Sewer System rates set forth in following charts are hereby approved and adopted, effective July 1, 2019.

**WATER / WASTEWATER UTILITY RATES**

**Water Rates**

<i>Meter Size (inch)</i>	<i>Quarterly Customer Charge</i>
5/8	\$ 44.50
3/4	44.50
1	46.75
1-1/2	185.00
2	250.00
3	315.00
4	465.00
6	555.00
8	645.00
10	935.00
<i>Commodity Rate (per MCF) \$ 38.80</i>	

**Wastewater Rates**

<i>Meter Size (inch)</i>	<i>Quarterly Customer Charge</i>
5/8	\$ 23.00
3/4	23.00
1	27.20
1-1/2	129.00
2	153.00
3	190.00
4	263.00
6	285.00
Commodity Rate (per MCF)	\$ <b>29.00</b>

*Sewer residential cap* \$126.00 Quarterly  
*Flat rate for residential sewer only customer* \$83.50 Quarterly  
*Flat rate for industrial sewer only customer* \$118.25 Quarterly

**CITY OF WIXOM  
 RESOLUTION 2019-37  
 FISCAL YEAR 2019-2020 LOON LAKE LITTLE FARMS SANITARY SEWER EXTENSION  
 SPECIAL ASSESSMENT DISTRICT ROLL**

**WHEREAS** the City Council, at their Regular Council Meeting on January 27, 2015, was presented with an agreement to establish the Loon Lake Little Farms Sanitary Sewer Extension Special Assessment District to fund the construction of a Sanitary Sewer Extension to service the properties located at 1746, 1748, 1750 and 1800 North Wixom Road; and

**WHEREAS** the City Council authorized the City of Wixom to enter into an agreement with the homeowners Charles A. Phillipson & Patricia A. Thorensen (Husband & Wife), Dale J. Brantigan (a single man), Jonathan E. Tobias & Agnes E. Niedzwiecki-Tobias (Husband & Wife) and Kimberly Brooks Richardson Trustee of James & Barbara Robinson Irrevocable Trust ("Homeowners"), whose addresses are 1746, 1748, 1750 and 1800 North Wixom Road, Wixom, Michigan 48393, respectively, to establish the Loon Lake Little Farms Sanitary Sewer Extension Special Assessment District in accordance with Section 3.08.180 of the City of Wixom Municipal Code, which permits a special assessment district to be created by contract.

**NOW, THEREFORE, BE IT RESOLVED** that said total special assessment roll as prepared by the City Assessor in the amount of \$69,355, plus interest, is known as Special Assessment Roll No. 15-001C. Said special assessment for FY 2019-2020 is in the amount of \$3,467.75 plus interest.

Mayor Ziegler thanked the Finance Director, Finance Department, City Manager's Office and all the Department Heads for their cooperation during this budget process. He was pleased with the way the budget was presented.

Councilmember Gottschall wanted to clarify because the way some of the amendments were worded had him confused. He explained that the report indicated that revenue was over \$11 million and expenditures were over \$13 million with the appropriations from Fund Balance, mainly the Capital Improvement Fund. Ms. Stamper said they transferred the Capital Improvement for the Habitat Boardwalk and the major road constructions for Beck and West Roads.

Councilmember Rzeznik thought the process seemed smoother this year. He felt encouraged as there were residents and business owners that came to the budget sessions. He felt they should be proud as a City and organization that they were able to get a reduction of the voted millage. He felt that was pretty significant because they were able to reduce the millage rate while getting some major capital improvements completed while keeping a 10-year Capital Improvement Plan in place.

Councilmember Gottschall wanted to make sure there was a plan in place for the DDA Director and who that person would report to. He hoped that would come before City Council before any interviews/hiring took place. He felt that person needed to be under the City Manager/City Council and not segregate that position to where they could do as they pleased without any oversight except from the DDA Board.

Mayor Ziegler said the DDA Board conversed over the Director position and were aware the Board did not hold office within the City. He felt it was a new process that everyone would have to get used to.

**Vote:**

**Motion Carried**

**2.) Consideration of the Enactment of an Ordinance to Amend the Code of Ordinances for the City of Wixom, to Amend Chapter 5.10, Peddlers, Solicitors and Canvassers, Sec. 5.10.074, Obstructing Traffic, to Remove Certain Prior Regulations, Section 5.10.078, Fixed Stands Prohibited, Miscellaneous, to Remove the Reference to Solicitor and Canvasser, and Section 5.10.079, Posted Property, Access to Premises Restricted, to Repeal Former Subsections (B) and (C)**

**CM-05-88-19:** Motion and seconded made by Councilmember Gottschall and Mayor Ziegler to enact an ordinance to amend the Code of Ordinances for the City of Wixom, to amend Chapter 5.10, Peddlers, Solicitors and Canvassers, Section 5.10.074, Obstructing Traffic, to remove certain prior regulations, Section 5.10.078, Fixed Stands Prohibited, Miscellaneous, to remove the reference to Solicitors and Canvasser, and Section 5.10.079, Posted Property, Access to Premises Restricted, to repeal former Subsections (B) and (C).

**Vote:**

**Motion Carried**

**NEW BUSINESS:**

**1.) Recommendation to Approve a One (1) Year Renewal of the Contract for Information Technology Support Services to BPI Information Systems of Southfield, Michigan at an Annual Cost of \$69,600 and Authorize Mayor Richard Ziegler to Sign the Renewal Agreement**

**CM-05-89-19:** Moved and seconded by Councilmember Rzeznik and Deputy Mayor Beagle to approve a one (1) year renewal of the Contract for Information Technology Support Services to BPI Information Systems of Southfield, Michigan at an Annual Cost of \$69,600 and Authorize Mayor Richard Ziegler to Sign the Renewal Agreement.

**Vote:**

**Motion Carried**

**2.) Recommendation to Approve the Purchase of a Dell File Server for the Department of Public Works at a Cost of \$5,903.96**

**CM-05-90-19:** Moved and seconded by Deputy Mayor Beagle and Councilmember Smiley to approve the purchase of a Dell File Server for the Department of Public Works at a cost of \$5,903.96.

Councilmember Smiley asked if this system could go longer than the five year recommended life span. Mr. Blackburn said it could, as five years was just an estimated life span. He said they liked to have the timeframe for Capital Improvement planning. Councilmember Smiley wondered if there was any value to the old system. Mr. Blackburn said there was no value because it was a desktop computer and not a file server.

Councilmember Rzeznik asked if the system would be hot swappable so they would not have to take anything down. Mr. Blackburn said it would.

**Vote:**

**Motion Carried**

**3.) Recommendation to Approve the Purchase of Computers to Replace the Oldest Computers in City Hall and the Fire Station Through the NASPO ValuePoint PSP Agreement for a Total Cost of \$18,231.20**

**CM-05-91-19:** Moved and seconded by Councilmember Smiley and Deputy Mayor Beagle to approve the purchase of computers to replace the oldest computers in City Hall and the Fire Station through the NASPO ValuePoint PSP Agreement for a Total Cost of \$18,231.20.

**Vote:**

**Motion Carried**

**4.) Recommendation to Waive the Bid Process and Approve the Purchase of Roadway De-icing Salt from Detroit Salt of Detroit, Michigan through the Michigan Inter-governmental Trade Network (MITN) for the 2019-2020 Winter Season for \$52.67 Per Ton**

**CM-05-92-19:** Moved and seconded by Councilmembers Gottschall and Rzeznik to waive the bid process and approve the purchase of roadway de-icing salt from Detroit Salt of Detroit, Michigan through the Michigan Inter-governmental Trade Network (MITN) for the 2019-2020 winter season for \$52.67 per ton.

Councilmember Gronlund-Fox asked if this would go to bid next year. Mr. Sikma replied yes, it will go for the next season. This was the second year of an agreement that we have so we plan to honor that. Councilmember Gronlund-Fox thought it looked like a good price so that was good news.

Councilmember Rzeznik clarified that the price was \$2.53 per ton more than last year and Mr. Sikma replied that was correct. Councilmember Rzeznik asked how much salt was currently left in the barn. Mr. Sikma stated that we have

approximately 6,000 tons there now, which should cover us through the end of the year. We will also be purchasing more in July when it is dry to fill the barn completely.

For the record, Councilmember Rzeznik commented that MITN (Michigan Inter-governmental Trade Network) was a bid process. We didn't just issue a purchase order. Mr. Sikma said that was correct.

**Vote:**

**Motion Carried**

**5.) Recommendation to Approve the Addendum to the Oakland County Cooperative Invasive Species Management Area Memorandum of Understanding, Appoint the Director of Public Works as Representative and Public Works Foreman as Alternate Representative and Authorize the Director of Public Works to Submit Letters of Commitment for Grant Opportunities Requiring Matching Funds of Less Than \$3,000**

**CM-05-93-19:** Moved and seconded by Councilmember Rzeznik and Deputy Mayor Beagle to approve the addendum to the Oakland County Cooperative Invasive Species Management Area Memorandum of Understanding, appoint the Director of Public Works as representative and Public Works Foreman as alternate representative and authorize the Director of Public Works to submit letters of commitment for grant opportunities requiring matching funds of less than \$3,000.

Mr. Sikma explained that this was a cooperative where we worked with Oakland County for three or four years already. His primary objective was to remove the phragmites that are along the roadway and this will help. It also gives us competitive pricing throughout the community. If a subdivision also wants to utilize that same pricing, we can do that through a letter. The change in the memorandum authorizes new groups to come in to the consortium without additional agreements from us. He indicated that this has been well-received throughout Oakland County. There are a number of different invasive species that they are looking for. Another one is frogbits, which is a small plant with three leaves and a white flower that is invading ponds.

Councilmember Smiley asked if the frogbits was an issue in Wixom. Mr. Sikma replied that it was an issue throughout Oakland County. Councilmember Smiley then asked what a phragmites was. Mr. Sikma stated that it was a grass-fed plant that was typically five or six feet taller than the regular cattails. They have been spraying for them along the roadway for a number of years because they reduce the sight visibility along the road. We have had a problem on Potter Road and Wixom Road and that level has come down quite a bit since we have been spraying it.

Councilmember Rzeznik said it was very noticeable as you are driving southbound on Wixom Road going across the Huron River near the Proud Lake Recreation Area. The south side of the river has native cattails only and the north side is completely overrun with phragmites. He asked if the State was doing something that we could learn from. Mr. Sikma replied that the State was doing something with that as well. A portion of that has already been treated. He thought they started the program in

that area after the Road Commission completed their work. He explained that there was a process of spraying in the fall and allowing those to be leveled off. If they are sprayed properly, very few of them return. Then they have to be sprayed one more time. He said he was interested to see how well it works for future plants.

**Vote:**

**Motion Carried**

**6.) Recommendation to Award the Contract for the Department of Public Works Garage Floor Coating to the Lowest Qualified Bidder, Axtell & Sons of Wixom, Michigan, for a Cost not to exceed \$39,325**

**CM-05-94-19:** Moved and seconded by Councilmembers Smiley and Gronlund-Fox to award the Contract for the Department of Public Works Garage Floor Coating to the lowest qualified bidder, Axtell & Sons of Wixom, Michigan, for a cost not to exceed \$39,325.

Mr. Sikma said the DPW Building was constructed approximately 17 years ago and the garage floor was never sealed and we want to preserve that for the future. We have done a lot of research on the special coatings that we can use and we decided on one. We put it out to bid and Axtell was the low bidder. This is the same company that did most of the painting here last summer. We were happy with their workmanship so we have no reservations recommending them for this job.

Mayor Ziegler added it was nice that this was going to a local Wixom company.

**Vote:**

**Motion Carried**

**7.) Recommendation to Authorize the Sale of Surplus City Vehicles and Miscellaneous Tools through the Michigan Inter-Governmental Trade Network and Designate Tim Sikma as Authorized Agent for the Sale of this Property**

**CM-05-95-19:** Moved and seconded by Councilmembers Smiley and Gronlund-Fox to authorize the sale of surplus City vehicles and miscellaneous tools through the Michigan Inter-Governmental Trade Network and designate Tim Sikma as authorized agent for the sale of this property.

Councilmember Gottschall asked if the 1986 HMMV was donated and restored. Mr. Sikma believed this was the one. We found that we did more work on it to get it running than we spent using it. It is out of its useful service life for us. Councilmember Gottschall thought this was done before he was on Council but he recalled reading about it. He thought it was going to be used for brush fires. Mr. Sikma noted that the Fire Department has a HMMV that is specifically designated for brush fires and they will continue to use that. The one in this report was a Police vehicle that was no longer utilized.

Mr. Brown added that if we find a good audience at the auction we can get a decent return.

Councilmember Smiley thought someone gave us the HMMV for the Fire Department. Mr. Sikma said that both of them were given to the City. Councilmember Smiley noted that there were less than 10,000 miles on it and it is a 1986.

Director Moore indicated that the HMMVs came from the 1033 Program, which is a Department of Defense Program. They came right off the battlefield, so that explains the low miles. Also, the Police Department hardly used it.

Councilmember Rzeznik suggested taking one of the Crown Victorias or the Ford Explorer to the Oakland Tech Center West for the students to work on. They have a full garage shop there for both body and engine repair. They may make good specimens for the school. If we are only going to get \$1,200 for it, he would rather see it be used for educating our youth. Mr. Sikma said he would check on that before proceeding.

**Vote:**

**Motion Carried**

**CALL TO THE PUBLIC:**

Nick Spagnuolo, 3066 Bennington, confirmed that the earlier language regarding the Do Not Knock Registry was not included in the final amendments that were passed. Mayor Ziegler said that was correct.

Mayor Ziegler asked the two boy scouts from Troup 272 in Milford to the podium. One of the young men said he wished our Congress could be as cooperative as this Council.

**CITY MANAGER COMMENTS:**

Mr. Brown congratulated Nate Opalko for receiving his Operator's Certificate in Sewage Treatment Works from the State of Michigan Department of Environment, Great Lakes and Energy. He knew it was not easy and he appreciated his diligence in getting that certificate for the City's benefit. On the Dates to Remember, there was an omission. Our Lite the Night event will be on Thursday, June 27<sup>th</sup>, from 6-10 p.m. at Sibley Square Park and he encouraged everyone to come out and have a good time that evening.

**COUNCIL COMMENTS:**

**Councilmember Smiley** thanked Marilyn, Mr. Brown and all the staff for the fine budget and all the work put into it.

**Deputy Mayor Beagle** thanked the City Manager, Marilyn and all the Department Heads for all their hard work on this budget. He thought this was the first time in nine tries for him that it was passed unanimously. He thought this was a tribute to the hard work and dedication that was put into this budget. There are nine employees celebrating work anniversaries ranging from one to 21 years of service and he thanked all of them for their years of service to the City.

**Councilmember Gottschall** had no comment.

**Councilmember Gronlund-Fox** thanked the boy scouts for coming to this Council meeting and she wished them good luck on their badges. She congratulated Nate

Opalko on his certification. She also congratulated those employees celebrating work anniversaries. Lastly, she thanked everyone for their hard work on the budget.

**Councilmember Leder** thanked everyone for their participation on the budget, especially the public that came out. The comments made at the budget session were helpful to guide the conversation so he encouraged that.

**Councilmember Rzeznik** dittoed the comments on the budget. It was a shame that Founders' Day had to end the way it did with the rainout. He said he was looking forward to the concert series. Last year we had sunny skies for each and every concert. He hoped that would stay the same this year.

**Mayor Ziegler** thought we set another record tonight. He didn't remember a budget adoption meeting where it was completed in under an hour.

**ADJOURNMENT:**

The meeting was adjourned at 7:49 p.m.

Catherine Buck  
City Clerk

Approved 6-11-2019
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