



# SEPTEMBER 7, 2019

**Event time: 11 AM to 8 PM**  
**(Set up 9 AM, clean up by 9 PM)**

## Artist Application

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Michigan Sales Tax Number: \_\_\_\_\_ Website: \_\_\_\_\_

Individual checks must be written for each fee. <b>Make all checks payable to:</b> <b>City of Wixom</b> A \$25 charge on each returned check.	<b>Application Fee:</b> \$25 <input type="checkbox"/>	<b>Booth Fee:</b> \$100 per 10x10 <input type="checkbox"/> 1 <input type="checkbox"/> 2	<b>Electric Fee*: (Limited)</b> \$100 *Required amount of: <input type="checkbox"/> AMPS ___ or WATTS ___ Electricity used for: _____ <small>*Electric Fee \$150 if paid after Aug. 17, 2018</small>
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**MEDIA:** Please select your primary media category.

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|--------------------------------------|----------------------------------|--|--------------------------------------|--|--|
| <input type="checkbox"/> Art Wear    | <input type="checkbox"/> Digital | <input type="checkbox"/> Folk Art        | <input type="checkbox"/> Jewelry     | <input type="checkbox"/> Paint on Canvas | <input type="checkbox"/> Sculpture     |
| <input type="checkbox"/> Bath & Body | <input type="checkbox"/> Drawing | <input type="checkbox"/> Furniture       | <input type="checkbox"/> Kids        | <input type="checkbox"/> Paper           | <input type="checkbox"/> Wood          |
| <input type="checkbox"/> Candles     | <input type="checkbox"/> Fiber   | <input type="checkbox"/> Glass           | <input type="checkbox"/> Metal       | <input type="checkbox"/> Pet             | <input type="checkbox"/> Yard & Garden |
| <input type="checkbox"/> Ceramics    | <input type="checkbox"/> Floral  | <input type="checkbox"/> Gourmet Kitchen | <input type="checkbox"/> Photography | <input type="checkbox"/> _____           |  |

**REQUIRED FOR REVIEW:** Detailed Description of Work \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is there any portion of your product that is manufactured? YES  NO

If so, please explain: \_\_\_\_\_

Will you be demonstrating? YES  NO  If yes, doing what? \_\_\_\_\_

Do you give permission to use you name, slides or photos for publicity purposes? YES  NO

Would you like to be place on the wait list, if not accepted? YES  NO

Applicant hereby releases and forever discharges the City of Wixom, "Art in the Alley" and all other participating and sponsoring organizations from any responsibility, personal liability, loss or damage in connection with this show/event. The City of Wixom reserves the right to make final interpretation of the rules. An application is a commitment to the show/event. As stated in the rules and regulation I understand the refund policy.

**I confirm that the works entered, exhibited, and sold are created by myself.** I have read, understand and agree to abide by all City of Wixom and "Art in the Alley" rules and regulations, and certify the accuracy of the foregoing statements.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<p><b>Please send application, application fee, and booth fee in by June 1, 2018.</b></p> <p><b>City of Wixom, Attn: D. Barker, 49045 Pontiac Trail, Wixom, MI 48393</b></p> <p>Check List! <input type="checkbox"/> Application Fee (separate Check) <input type="checkbox"/> Booth Fee Check <input type="checkbox"/> Electric Fee Check</p> <p><input type="checkbox"/> 3 Photos for work &amp; 1 of booth <input type="checkbox"/> Self-addressed stamped envelope</p>	<div style="border: 1px solid black; padding: 5px; width: 100%;">OFFICE USE ONLY</div>
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# 2018 "ART IN THE ALLEY" RULES & REGULATIONS

(Please keep this page for your records)



1. All applicants must submit the following: 3 images of artwork and 1 image of your booth display. If you do not have a photo of your booth, please submit a drawing with a detailed description of your setup. Write your name on each photo or cd. Please mail application with set of images. Application, photos, and all fees must be sent together before artwork will be reviewed. Review of application will begin on June 15, 2019.
2. Include a self-addressed stamped envelope, which is the appropriate size for your photos, for their return to you.
3. "Art in the Alley" and the Wixom Block Party will be held on September 8, 2018 (regardless of weather). Event hours are: Saturday, September 7<sup>th</sup> – 11:00am to 8:00pm.
4. All work exhibited must be original and handcrafted by the artist. The limited use of manufactured items will be allowed, only if incidental to the final product.
5. Artist must be present with their work for the entire event. Booth sitters will be available.
6. Application fee is \$25.00. Please send a separate check. Your application fee will be cashed when it is received and is non-refundable
7. Booth fee is \$100.00 per 10x10 booth space. Make all checks payable to City of Wixom (no money orders). Your booth fee will NOT be deposited until you are accepted. Booth fee is waived for Wixom residents.
8. All applicants will be reviewed and will receive notification via email of show status by July 2, 2019. If you have not received notification by July 2, 2019, please notify our office as soon as possible.
9. There will be NO refunds after the notification date of July 2, 2019. Cancellations after this date are non-refundable. No refunds will be given due to the cancellation of the event by, and act of god, local authorities, or a weather related incident.
10. Please provide us with your Michigan Sales Tax I.D. Number. To acquire a number contact the Michigan Department of Treasury at (517) 636-4660. You can also download the form from their website [www.michigan.gov/treasury](http://www.michigan.gov/treasury). If you are from out of state, or only plan to do a few shows in Michigan, a Concessionaires form may be sufficient for you. Please be advised that the Tax Department may collect onsite.
11. Absolutely all inventory, boxes, artwork, etc. must be contained within your booth space and cannot interfere with adjacent exhibits or walkways in anyway.
12. Artists are responsible for their own property and for furnishing their own tents, tables, chairs, and change. Artists are responsible for set up and tear down of booth space. Artists are responsible for insurance and protection of artwork and display. The City of Wixom, "Art in the Alley", and all other participating and sponsoring organizations will not be responsible for damage to artwork or displays.
13. "Art in the Alley" and the Wixom Block Party has police and EMS on –site throughout the entire event.
14. Exhibitors agree to conduct themselves in a respectful, cooperative manner. Any behavior deemed inappropriate by "Art in the Alley", The Wixom Block Party, or the City of Wixom may result in expulsion. "Art in the Alley" and the Wixom Block Party is a family friendly event and does not wish to include radical, disturbing displays, or out bursts at this event.
15. Violation of these rules is basis for expulsion.

City of Wixom

49045 Pontiac Trail

Wixom, MI 48393

(248) 624-3280

[www.wixomgov.org](http://www.wixomgov.org)

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