

Approved 7/11/17

**CITY OF WIXOM  
SENIOR CITIZEN COMMISSION MEETING  
COMMUNITY CENTER  
49015 PONTIAC TRAIL  
TUESDAY, MAY 9, 2017**

Chairman Korleski called this meeting of the Senior Citizen Commission to order at 10:00 a.m. with the following individuals in attendance:

COMMISSION: Jean Korleski (Chairman), Shirley Pfeffer, Connie Salvati, Joan Roberts and Larry Grant

ABSENT: Anna Contreras (Excused)

STAFF: Tracy McMahan (Senior Coordinator) Clarence Goodlein (City Manager), Steven Brown (Assistant City Manager) and Stacey Banks (Assistant to City Manager)

PUBLIC: None

**DETERMINATION OF A QUORUM:**

A quorum of the Senior Citizen Commission was present for this meeting.

**CHANGES OR ADDITIONS TO THE AGENDA:**

None.

**APPROVAL OF MARCH 14, 2017 SENIOR COMMISSION MEETING MINUTES**

**MOTION** and seconded by Commissioners Grant and Salvati to approve the March 14, 2017 Senior Commission Meeting Minutes.

**VOTE:**

**MOTION CARRIED**

**CALL TO THE PUBLIC:**

There were no comments made by the public.

**TABLED MOTIONS:**

There were no tabled motions.

**UNFINISHED BUSINESS:**

**1. Discussion on Chance Auction**

Ms. McMahan stated that the auction will be held in conjunction with the Senior picnic on June 8, 2017 at 11 a.m. The picnic will follow the auction. Chairman Korleski asked whether there is a letter that Commissioners can use to legitimize their requests for solicitation from local businesses. Ms. McMahan said that there is and that there is a copy in the Commissioners' meeting packet. Chairman Korleski noted that it is important not to duplicate solicitation efforts. It was agreed that the Commissioners will approach area businesses including Volare, Culver's, Wixom Station, The Drafting Table, Alex's The Coffee Beanery, etc. Commissioner Pfeffer suggested offering as an auction prize a package of 10 free exercise sessions at the Senior Center, one free Thanksgiving Day lunch and one free Christmas Day lunch at the Senior Center. Commissioner Grant will solicit Total Sports and inquire about the potential for one or two free exercise classes as auction prizes. Chairman Korleski suggested perhaps gift cards from Kroger or Meijer's. Assistant City Manager Brown noted that Meijer's has a history of donating to local communities. Commissioner Grant suggested also soliciting in Walled Lake since the two communities' senior programs are combined. Ms. McMahan noted that all proceeds from this event will be donated to the Ronald McDonald House.

Commissioner Pfeffer asked how much the auction tickets will be. Commissioner Grant suggested \$1 per ticket and six tickets for \$5. Commissioner Pfeffer thought that \$1 per ticket might be too high. Chairman Korleski suggested pricing the tickets at 50 cents per piece and three tickets for \$1. Ms. McMahan suggested going with three tickets for \$1 so as to avoid having to make change. Ms. McMahan suggested that the Commissioners solicit from businesses that they personally use. She will take care of arranging for the free exercises classes and Thanksgiving and Christmas lunches at the Senior Center for the auction. She also advised the Commissioners that if there is a business that is not already on someone's list, to go ahead and contact them. City Manager Goodlein asked how many gift cards the Commissioners had last year. Chairman Korleski did not know. City Manager Goodlein said that 10-15 cards should be an adequate amount. Ms. McMahan said that she will speak to Ms. Magee to see if there are any other items that the City can gift; i.e., hats, pen sets, etc.). Chairman Korleski confirmed with Ms. McMahan that there will be no donations from individuals for auction prizes this year.

City Manager Goodlein excused himself and the Assistant City Manager but noted that he wanted to make sure that the Senior Commissioners were all introduced to the Mr. Brown, the current Assistant City Manager, who will take over duties as City Manager on May 24, 2017. The Commissioners can feel free to contact Mr. Brown should they need anything.

Ms. McMahan said that the Commissioners need to set a date to have the auction prizes available and on display about a week prior to the auction in order to generate interest. The Commissioners chose a deadline of May 31, 2017. Commissioner Roberts asked whether the Commissioners should suggest an amount when they are soliciting donations. Chairman Korleski suggested simply suggesting a gift card and leaving the amount up to the business. Ms. McMahan will provide the Commissioners with adequate copies of the letter she wrote on City letterhead in order for the Commissioners to supply it to businesses they are soliciting. Commissioner Roberts asked whether there is a good turnout for the auction. Chairman Korleski said that there usually is, especially with the auction and the fact that the proceeds will go to a charity.

The Commissioners agreed that they would split up the solicitation efforts for auction prizes as follows:

**Commissioner Contreras:**

Bayside  
Benstein Grille  
Jimmy John's  
Subway

**Commissioner Salvati:**

Culver's  
Domino's  
Hungry Howie  
Little Caesar's  
Marco's

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**Chairman Korleski:**

Coffee Beanery

Red Olive

Shakers

Tuffy

**Commissioner Roberts:**

Backyard Coney

The Drafting Table

Jet's Pizza

Lena's

Meijer's

Thee Hair

**Commissioner Grant:**

Leo's

Oil change places (2)

Total Sports

Watkins Flowers

**Commissioner Pfeffer:**

Alex's

Dairy Queen

Kroger

Volare

Wixom Station

**Tracy McMahan:**

10 free exercise classes at the Senior Center

1 free Thanksgiving Lunch at the Senior Center

1 free Christmas Lunch at the Senior Center

**NEW BUSINESS:**

**1. Senior Coordinator Report – Receive and File**

Ms. McMahan noted that the Seniors did the potlucks for the Fire Department which was very appreciated. There was \$50 which was collected that month for them which she will be depositing today. She thinks that type of event could be held periodically throughout the year for Police and Fire personnel.

**2. Senior Fund Policy Discussion/Development**

Ms. McMahan noted that some seniors have inquired about what the fund's purpose is and how those monies are used. Since that is unclear, she thought it would be good for the Commissioners to discuss that. Commissioner Grant noted that one of the things that the Senior Fund pays for are the blanks and new plaques for the Memorial Plaque. Chairman Korleski noted that it also includes monies for periodic donations to charities, items for the Senior lounge, exercise classes and subsidies for reduced price entry to some senior events. Recent purchases include Mahjong equipment. She does not believe that any other expenditures have come from this fund.

Commissioner Pfeffer thinks that there should be some kind of policy or protocol to indicate that Senior Fund monies should be spent only after a vote of the Senior Commissioners. If something comes up in between meetings, then it could be approved by three Senior Commissioners. Commissioner Roberts noted that if it is something small, then Ms. McMahan can arrange for that. Commissioner Pfeffer noted that at the last meeting she asked for \$20 to buy auction items; however, she was declined. Then she asked for \$20 to buy greeting cards and she was denied again. What is the minimum amount to ask for and what is the purpose of the Senior Fund? She has been approached by seniors asking those questions. Commissioner Salvati asked Commissioner Pfeffer whether she was suggesting a petty cash fund limited to \$10. Commissioner Pfeffer noted that everything worked out this month since Ms. McMahan helped out with the Cinco de Mayo taco mixture. However, she needs to know whether funds are available. Commissioner Grant noted that the Commissioners meet every other month which

should be sufficient. Chairman Korleski said that now that there is a policy regarding what the Fund is used for, that should satisfy some of the questions posed by Commissioner Pfeffer.

Ms. McMahan noted that Commissioner Pfeffer is trying to figure out what kinds of items would be acceptable for the lounge or whether there is a dollar amount. Chairman Korleski noted that Ms. McMahan will bring those kinds of issues to the attention of the Commissioners. Due to the frequency of the Senior Commission's meetings, she does not foresee any issues with this.

Commissioner Grant noted that he would like to purchase another card game similar to Five Crowns but involving more strategy. Commissioner Roberts noted that she likes the game Chronology and that it is a lot of fun. Commissioner Salvati noted that she saw some people playing Mexican Train dominoes which is a lot of fun. Commissioner Roberts noted that she has an extra game of Mexican Train dominoes that she will donate to the Senior Center. Commissioner Grant said that Apples to Apples is a great group game. Chairman Korleski asked the Commissioners whether they want to acquire Apples to Apples. They agreed to make this purchase. Ms. McMahan will purchase it via Amazon prime in order to avoid shipping charges.

**MOTION** and seconded by Commissioners Grant and Pfeffer to approve the purchase of the game Apples to Apples for the Senior Center lounge with the funds coming from the Senior Fund.

**VOTE:**

**MOTION CARRIED**

Commissioner Salvati noted that she recently spoke with Dan at Hickory Hills Golf Club off Loon Lake between Wixom and Benstein Roads. They have Monday, Tuesday or Thursday after 10 a.m. for seniors who want to golf for fun. The seniors would need to designate which of these days they want. Commissioner Salvati suggested that Tuesday might be a good choice. She noted that they are offering a \$10 senior rate for 9 holes. Dan was very excited when she told him that she was from the Senior Commission. Since this would not be a league, there would have to be a sign-up sheet. She is willing to be the contact. She told Dan that they might be able to interest 6-8 seniors. There is no commitment on behalf of the seniors and it is pay as you go. Commissioner Grant confirmed that

it would be okay for a group of even 4 seniors to go. Commissioner Salvati will create a sign-up sheet starting on May 16<sup>th</sup>. The golf days will be Tuesdays at 10 a.m. commencing on May 16<sup>th</sup>. Chairman Korleski thanked Commissioner Salvati for making the contact with Hickory Hills and doing the work.

Commissioner Pfeffer asked Ms. McMahan whether the Senior Center is open on Friday before Memorial Day. Ms. McMahan said that it is. Commissioner Pfeffer suggested having a picnic and that Ms. McMahan supply the entrée while seniors bring side dishes. Commissioner Roberts said that the seniors could donate \$1. Commissioner Pfeffer said that the seniors could play bingo. Chairman Korleski noted that someone would need to coordinate and arrange this since Ms. McMahan does not work Fridays. Commissioner Roberts noted that the Senior Center does not always need to provide an entrée. Commissioner Pfeffer said that she can chair this but solicited help from the other Commissioners. Commissioner Pfeffer suggested no cost bingo but with some kind of prize. Commissioner Grant suggested doing six double bingos with 12 prizes. It was noted that some players might wind up sharing prizes. Commissioner Roberts suggested having people who tie for bingo draw a card.

Commissioner Roberts noted that her daughter has expressed an interest in donating to the seniors and can pick up a case of chips or candy from Costco. She would also like to attend an event and may come to euchre. Chairman Korleski noted that the seniors would only need 12 prizes for the Memorial Day bingo. Commissioner Roberts noted that her daughter will bring candy bars on that date.

**INFORMATION:**

**1. Senior Activity Fund Financial Statement**

Commissioner Grant noted that there will be no change since the monies will go to the charities and the money for the purchase of the Apples to Apples game will be deducted.

**COMMISSION COMMENTS:**

Commissioner Pfeffer would like to thank the Department of Public Works (DPW) for putting up the new folding chair rack for the seniors. It is beautiful and was much needed.

Commissioner Pfeffer asked Ms. McMahan whether she can put the amount that has been donated to charities thus far on the giving charity tree. Ms. McMahan said that she will do that.

Commissioner Pfeffer noted that her term as a Senior Commissioner expires on June 30, 2017 and that the Mayor will need to approve its renewal.

**STAFF COMMENTS:**

Ms. Banks suggested that the Seniors consider including the Department of Public Works employees in any future potlucks they plan. Logistically, it would probably work best if the DPW employees came to the Senior lounge for that. Chairman Korleski noted that the next Senior Commission meeting is scheduled for July 11<sup>th</sup> at 10 a.m. She suggested tabling the topic of a future DPW potluck until that date and the Commissioners were in agreement.

**ADJOURNMENT:**

The meeting of the Senior Citizen Commission was adjourned at 11:05 a.m.

Respectfully submitted,

Nancy Fisher

Recording Secretary