

**CITY OF WIXOM
49045 PONTIAC TRAIL
REGULAR CITY COUNCIL MEETING MINUTES
TUESDAY, APRIL 25, 2017**

Mayor Hinkley called the meeting to order at 7:00 p.m. at which time the Pledge of Allegiance was recited.

Present:

Mayor: K. Hinkley
Deputy Mayor: R. Ziegler
Councilmembers: P. Beagle
K. Gottschall
N. Kennedy
T. Rzeznik
R. Smiley

AGENDA CHANGES:

Mr. Goodlein asked to add New Business #7 – Election Software License Agreement and New Business #8 – A Resolution in Support of the Vote and Decision by the Downtown Development Authority to Trademark a Logo for *Downtown Wixom*.

PUBLIC HEARING:

1.) Public Hearing on Sale of City Property: 29664 West Tech Drive

Mayor Hinkley read the rules for speaking at a public hearing.

Ms. Barker stated that the City purchased 29664 West Tech Drive from tax foreclosure in 2009. The parcel sat for a while until late last year they had an inquiry on the property. She noted the property had engineering problems so an offer to purchase was requested and received. To note, the City cannot make an additional profit on this sale because it was purchased through tax foreclosure; therefore the sale price was set at \$34,000. Ms. Barker explained that 29664 West Tech Drive was located east on West Drive and north on West Tech.

At this time, the Mayor opened the Public Hearing at 7:06 p.m. There were no comments, so the Public Hearing was closed at 7:07 p.m.

MINUTES:

CM-04-54-17: Moved and seconded by Councilmembers Smiley and Beagle to approve the Regular City Council meeting minutes of April 11, 2017.

Vote:

Motion Carried

CORRESPONDENCE: (None)

CALL TO THE PUBLIC:

There were no comments at this time.

CITY MANAGER REPORTS:**1.) Departmental Monthly Reports – March 2017**

Mr. Goodlein noted there was an error in the report sent to Council. The Memo concerning senior services had an incorrect number on the FY16/17; instead of 1,965 it should be corrected to 8,081.

Councilmember Rzeznik asked if they remediation efforts worked as the report read that the fat, soil and grease numbers were at zero in the Wastewater Report. Mr. Delany said they were in the process of the second quarter sampling and once those results come back they would have a better idea if it worked.

Mayor Hinkley assumed the total number on the senior membership was correct. Mr. Goodlein said the only number that was incorrect was the 8,081 that was in the FY16/17.

Mayor Hinkley believed they just recently had a culvert repair and wondered if this was an additional culvert. Mr. Sikma said it was the same culvert that came before Council before. He explained that they were only able to patch the culvert and now that HRC redesigned the whole replacement and the rain subsided, they could proceed on the repair of the culvert. He noted that the temporary patch was placed externally to that culvert and now they wanted to proceed with the entire length.

2.) Budget Report – February 2017

There were no comments regarding this report.

CONSENT AGENDA:

CM-04-55-17: Motion and seconded by made by Deputy Mayor Ziegler and Councilmember Rzeznik to approve the Consent Agenda as presented which included:

- 1.) Approval to receive and file:
 - a. Parks and Recreation Commission Meeting Minutes of January 9, 2017
 - b. Zoning Board of Appeals Minutes of March 13, 2017

Vote:

Motion Carried

UNFINISHED BUSINESS: (None)

NEW BUSINESS:

- 1.) **Consideration of a Purchase Agreement for the Sale of City-Owned Property – Approximately 1.18 Acres at 29664 West Tech Drive (Parcel Number 22-05-351-013) to Mad Sky Holdings, LLC of Commerce, Michigan in the Amount of \$34,000 in Accordance with Section 3.16.050 of the City Code for the Purpose of Facilitating Economic Development**

CM-04-55-17: Moved and seconded by Councilmembers Rzeznik and Beagle to approve the Purchase Agreement for the sale of City-owned property –

approximately 1.18 acres at 29664 West Tech Drive (parcel number 22-05-351-013) to Mad Sky Holdings, LLC of Commerce, Michigan in the amount of \$34,000, in accordance with Section 3.16.050 of the City Code, and authorize the Mayor and City Clerk to sign the purchase agreement on behalf of the City, all for the purpose of facilitating economic development.

Councilmember Rzeznik noted that the report stated the potential buyer of the property intended to develop the property for their business headquarters. He wondered if the engineering challenges with the parcel had been reviewed. Ms. Barker said the future owner was in touch with HRC and Mr. Booth spent a lot of time with the potential buyer and worked out an engineering plan.

Councilmember Gottschall asked what type of business would be going into this property.

Tom Burn of Northstar Pools said his company builds and installs in-ground swimming pools residentially and commercially. He explained how they lease a facility in Commerce Township but felt it was time to build.

Councilmember Kennedy was confused to where the Mad Sky Holdings name came from. Mr. Burn said that name came from his daughters Madison and Skylar.

Deputy Mayor Ziegler asked if the money used to purchase the property would go back to the Land Acquisition Fund. It was confirmed by Ms. Stamper.

Vote:

Motion Carried

2.) Recommendation that City Council Approve the Proof of Authority Resolution and that the City Clerk be Authorized to Submit the Grant Application for a New Optical Scan Voting System on Behalf of the City of Wixom

CM-04-56-17: Moved and seconded by Councilmembers Smiley and Kennedy to approve the Proof of Authority Resolution and authorize the City Clerk to submit the grant application for a new optical scan voting system on behalf of the City of Wixom.

Councilmember Rzeznik asked what the maintenance cost for the new voting equipment would be. Ms. Buck said that the City would not pay for the maintenance until year six of the contract as the first five years were covered and she thought the amount was \$130 per machine.

Vote:

Motion Carried

3.) Recommendation to Award the Bid for the Replacement of the City's Telephone System and Associated Hardware and Software to the Lowest Qualified Bidder, All Tronics of Troy, Michigan for the Sum of \$58,395

CM-04-57-17: Moved and seconded by Deputy Mayor Ziegler and Councilmember Smiley to award the bid for the replacement of the City's telephone system to the lowest qualified bidder, All Tronics of Troy, Michigan, for the sum of \$58,395, with

funding for this expense as follows: \$2,000 contributed by the Wixom Public Library and \$56,395 from Account #411-283-974.320 Capital Improvement – Voice Mail/Telephone System.

Councilmember Smiley asked what the original budget was for the new telephone system. Mr. Goodlein said \$90,000. Councilmember Smiley appreciated that the staff brought it down much lower.

Mr. Goodlein informed the Council that they could expect this to come back before them because after the analysis was completed they discovered cabling problems relative to the City's entire network. They expected the cabling to be quite expensive. They probably would use all of this money and may need some additional money.

Councilmember Kennedy asked if the phones would work if the new cable was not installed. Mr. Goodlein they would but the cabling that was going to be replaced would be on the same standard throughout City Hall and allow any device connected to the Ethernet to communicate correctly.

Councilmember Rzeznik explained that a lot people that replaced older phone systems with the VoIP systems found issues with things; for example, the fax lines would have to retain the lines coming into the building.

Mr. Blackburn said there were a couple of instances where they could not run an old analog service over the digital VoIP system. He explained their goal was to route the incoming faxes, convert it to a VoIP signal and receive it on a shared system. They still needed to keep POTS lines for fire alarms and security alarms.

Councilmember Kennedy asked what would be of the old equipment once they received the new.

Mr. Blackburn said they had not thought of that yet but was not sure there was any market value for it.

Councilmember Kennedy knew someone that would purchase the equipment.

Vote:

Motion Carried

4.) Recommendation to Accept a Temporary Construction Easement from Wixom Holding Company, LLC for Frank and Anthony Street Repairs as Part of the 2017 Local Development Finance Authority Paving Project for the Total Amount of \$1.00, Accept the Required Insurance Language, and Authorize the Mayor, Kevin W. Hinkley, to Sign the Agreement

CM-04-58-17: Moved and seconded by Councilmembers Rzeznik and Beagle to accept the Temporary Construction Easement being granted by Wixom Holding Company, LLC in the total amount of one dollar (\$1.00), accept the insurance language, and authorize the Mayor, Kevin W. Hinkley, to sign the agreement.

Vote:

Motion Carried

5.) Consideration of the Introduction of an Amendatory Ordinance to the City of Wixom Code of Ordinances to Amend Title 15, "Buildings and Construction"; to Repeal in Their Entirety Chapters 8.04, 15.08, and 15.28; and to Adopt a New Ordinance Regarding Buildings and Construction and Provide Penalties for Violations Thereof

CM-04-59-17: Moved and seconded by Councilmembers Smiley and Rzeznik to approve the introduction of an amendatory ordinance to the City of Wixom Code of Ordinances Title 15, "Buildings, and Construction"; to repeal in their entirety Chapters 8.04, 15.04, and 15.08; and to adopt the proposed new ordinance regarding buildings and construction and provide penalties for violations thereof.

Mr. Smith said that every three years the State of Michigan updated the Code to the most current version. This would make it a local ordinance and easily enforceable.

Mayor Hinkley asked if this would affect the ISO rating. Mr. Smith said this would help benefit the Fire Department ISO rating.

Councilmember Gottschall requested the staff, in the future when amendatory ordinances came before them, to include a copy of the original ordinance and the copy with the strikeouts and changes. Mr. Goodlein said that would be possible.

Councilmember Rzeznik asked if there was certification required for the Fire and Building Department officials pertaining to the building and construction codes.

Mr. Smith said that the building, fire, plumbing and electrical inspectors were required to maintain certifications. In order to go forward with the new codes, the State of Michigan held seminars for code updates every few years.

Councilmember Rzeznik asked if the changes every three years reflected any changes necessary to the permit fees or code enforcement costs. Mr. Smith said they did not.

Vote:

Motion Carried

6.) Consideration to Proceed with Obtaining Additional Schedules and Reports for Pension Bonding from Municipal Employees Retirement System (MERS) of Lansing, Michigan for an Amount not to Exceed \$3,500 and Other Post Employment Bonding (OPEB) from Gabriel Roeder Smith & Company of Southfield, Michigan for an Amount not to Exceed \$3,080, Along with Approval of a Related Budget Amendment in the Amount of \$6,580

CM-04-60-17: Moved and seconded by Councilmembers Kennedy and Smiley to approve the request to proceed with obtaining additional schedules and reports for Pension Bonding from Municipal Employees Retirement System (MERS) of Lansing, Michigan for an amount not to exceed \$3,500 and Other Post Employment Bonding

(OPEB) from Gabriel Roeder Smith & Company of Southfield, Michigan for an amount not to exceed \$3,080, along with approval of the related budget amendment in the amount of \$6,580 to provide funding from General Operating, Actuarial Cost – OPEB & MERS, Account Number 101-283-958.325.

Vote:

Motion Carried

7.) Consideration of the Election Software License Agreement and to Authorize the City Clerk, Catherine Buck, to sign the Verity Software License Agreement with Hart InterCivic, Inc.

CM-04-61-17: Moved and seconded by Councilmembers Gottschall and Beagle to authorize the City Clerk, Catherine Buck, to sign the Verity Software License Agreement with Hart InterCivic, Inc.

Vote:

Motion Carried

8.) Recommendation for the Council to Adopt a Resolution in Support of the Vote and Decision by the Downtown Development Authority to Trademark a Logo for *Downtown Wixom*.

CM-04-62-17: Moved and seconded by Councilmembers Rzeznik and Smiley for the Recommendation for Council to Adopt a Resolution in Support of the Vote and Decision by the Downtown Development Authority to Trademark a Logo for Downtown Wixom.

Mr. Goodlein explained that during the last few weeks the DDA had been working with the Detroit Branding Company to create a logo that could be used on promotional and branding materials. The logos that Council received were the foundation or base so that other things could be added to it. The DDA met this morning and voted to accept the logos as presented. The Board thought the logos should be trademarked to prevent these logos from discrediting the City in any way. He noted that the logos, although basic, held a purpose and should be trademarked as such. The plan was to use the logos but add to it for different events. For example, the logo would have fireworks for the firework event or runners for the Derby Day event. These logos could be uniform and used by multiple departments.

Councilmember Rzeznik asked if they would be going after two stylized trademarking for both logos and if the plain text would be used for Downtown Wixom.

Mr. Goodlein indicated that both logos would be trademarked. They had not yet consulted with the attorney but their intent was to protect the basic logos so nobody could take the basic logos and add something to them.

CALL TO THE PUBLIC:

There were no comments at this time.

CITY MANAGER COMMENTS:

Mr. Goodlein noted that Ms. Gallo completed the Zoning Administrator Certificate Training. This training was challenging and tough to complete. He hoped to publicly give her the recognition she deserved. He felt that Ms. Gallo was a tremendous asset to the Constriction and Development Department and had done wonderful work. On another note, this Saturday, April 29th it was National Prescription Drug Takeback Day. He encouraged everybody that had controlled substances in their home to lock them up so guests or children could not get access to them. If there was no further use for the prescription drugs that you had in your home, he suggested that you bring them to the Police Department.

COUNCIL COMMENTS:

Councilmember Smiley offered congratulations to Ms. Gallo. He thanked Mr. Goodlein, Mr. Brown and Ms. Stamper for the hard work with the budget process last week. He explained that he would miss Derby Day next weekend but he hoped that everyone would have fun and that it was a great success.

Councilmember Gottschall congratulated Ms. Gallo for her achievement and continued dedication to the City. He thanked all those that had a workaversaries this month.

Councilmember Rzeznik congratulated Jodi Gallo and Ms. Magee for 19 years of service. He asked if the Trailway project came to a stop was there a way, with the City of Wixom's Safety Path Millage, to do something. Mr. Goodlein said no as he already held discussions with Ms. Rosati and found out that it was because the way the millage was written.

Councilmember Beagle echoed everyone's comments regarding Ms. Gallo and the April workaversaries.

Councilmember Kennedy congratulated Ms. Gallo. He thanked Mr. Goodlein for bringing up the prescription drugs issue as it was a serious problem everywhere. He commented that a friend of his lost his son through suicide. He urged those people that had prescription drugs to bring them to the Police Department on Saturday.

Deputy Mayor Ziegler echoed the comments of his fellow Councilmembers regarding Ms. Gallo and the other employees that celebrated their workaversaries.

Mayor Hinkley said that tonight was Mr. Brown's first City Council meeting. Everyone clapped and welcomed Mr. Brown. Mayor Hinkley said that he was happy to see all the workaversaries. He noted how cool it was to see SuperStroke from Wixom in the Free Press. SuperStroke was a huge supporter of the T.E.A.M. Golf Outing every year and the City really appreciated them. He noted that Ms. Gallo had been a great employee of the City. He was glad to see that she made the transition from Parks and Recreation to the Building Department and still maintained a strong commitment.

ADJOURNMENT:

The meeting was adjourned at 8:06 p.m.

Catherine Buck
City Clerk

Approved 5-9-2017
