

*Mission Statement: The Mission of the Wixom DDA is to coordinate the efforts of businesses and residents to promote the growth of the downtown area for the community's benefit.*

*Vision Statement: The Wixom Downtown Development Authority is to provide a friendly-welcoming downtown which will enhance and honor our history while promoting cultural, business and recreational opportunities that attract businesses and residents.*



**AGENDA**  
**Downtown Development Authority Meeting**  
**49045 Pontiac Trail**  
**Tuesday – November 22, 2016**  
**7:30 a.m.**

**CALL TO ORDER:**

**ROLL CALL:**

M. Klebba, Chairperson  
Vacant, Vice Chairperson

T. Berry  
D. Gavron  
D. Grossi  
K. Hinkley, Mayor  
J. Keel  
A. Moscone  
M. Poota  
C. Sheng  
M. Weller

**I. READING OF MISSION AND VISION STATEMENTS:**

**II. DETERMINATION OF QUORUM:**

**III. APPROVAL OF AGENDA:**

**IV. PUBLIC COMMENTS:**

**V. APPROVAL OF MINUTES OF:**

**A. October 25, 2016**

**VI. OLD BUSINESS:**

- A. Action Items Review/Update**
- B. Nomination of Vice-Chair**
- C. Chairperson – Derby Day and Block Party**
- D. 2016 - 2017 Board Member Agreement**

**VII. NEW BUSINESS:**

- A. Oakland County Tool Kit**
- B. 2017 DDA Meeting Dates**

**VIII. INFORMATION:**

- A. Business Forum Events**
  - December 13 – DTE Update (Fish Tail Grille)**
  - January 10 – Onset Marketing (Beck Road)**
  - February 14 – Pak-Rite (Enterprise Court)**
  - March 14 – Wixom Community Center (Wixom Road Update)**
- B. Roles of Chair and Vice-Chair persons**

**C. Joint Board Meeting Dates**

**D. City Events**

- **Holiday Market – December 2-3**
- **Breakfast with Santa – December 10; 8am – 11 am**

**IX. PUBLIC COMMENTS:**

**X. EXECUTIVE DIRECTOR’S COMMENTS:**

**XI. BOARD MEMBERS’ COMMENTS:**

**XII. ADJOURNMENT:**

**SCHEDULE OF UPCOMING DDA MEETINGS:**

November 22, 2016 – Regular Meeting

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Department of Public Services at 248.624.4664. Staff will be pleased to make the necessary arrangements (large print agendas or minutes, etc) with proper notice given prior to the meeting.

**RULES FOR PUBLIC SPEAKING:**

**Call to the Public:**

- The public shall address the Board during the “Call to the Public” which shall be included on the agenda immediately after Correspondence and again immediately after New Business. The first Call to the Public immediately after Correspondence shall be limited to agenda items only.
- A person shall not address the Board in excess of five minutes unless the time is extended by a majority vote of the Board present.
- Persons wishing to address the Board shall identify themselves and their place of residence and shall state their reason for addressing the Board.
- All comments by the public shall be made directly to the Board.

**Public Hearing:**

- Persons desiring to address the Board shall state their name and address.
- Individual persons shall be allowed five minutes to address the Board.
- There shall be no questioning by the audience of persons addressing the Board. However, the Board members may question persons addressing the Board.
- No person shall be allowed to address the Board more than once.