

*Mission Statement: The Mission of the Wixom DDA is to coordinate the efforts of businesses and residents to promote the growth of the downtown area for the community's benefit.*

*Vision Statement: The Wixom Downtown Development Authority is to provide a friendly-welcoming downtown which will enhance and honor our history while promoting cultural, business and recreational opportunities that attract businesses and residents.*



**AGENDA**  
**Downtown Development Authority Meeting**  
**49045 Pontiac Trail**  
**Tuesday – February 23, 2016**  
**7:30 a.m.**

**CALL TO ORDER:**

**ROLL CALL:**

M. Klebba, Chairperson  
J. Gray, Vice Chairperson

T. Berry  
D. Grossi  
R. Hay  
K. Hinkley  
J. Keel  
A. Moscone (Excused)  
M. Poota  
D. Vanderhovel  
M. Weller

**I. READING OF MISSION AND VISION STATEMENTS:**

**II. DETERMINATION OF QUORUM:**

**III. APPROVAL OF AGENDA:**

**IV. PUBLIC COMMENTS:**

**V. APPROVAL OF MINUTES OF:**

A. January 26, 2016 Meeting

**VI. APPROVAL OF TREASURER'S REPORT FOR PERIOD ENDING JANUARY 31, 2016:**

**VII. OLD BUSINESS:**

- A. Proposed FY 2016-2017 DDA Budget
- B. Events
  - a. Drafting Table Opening
  - b. August 2016 Event
- C. Miscellaneous Updates
  - a. Committees
  - b. Munshaw Barn

**VIII. NEW BUSINESS:**

A. Update on Main Street Refresh Workshop

**IX. INFORMATION:**

- A. City Manager's Update
- B. State of the City Address Flier

**C. February 10, 2016 Email to Debra Barker from the Michigan Downtown Association Message Board**

**D. 2016 Community Services Events & Activities**

**E. Business Forum Events**

**X. PUBLIC COMMENTS:**

**XI. EXECUTIVE DIRECTOR'S COMMENTS:**

**XII. BOARD MEMBERS' COMMENTS:**

**XIII. ADJOURNMENT:**

**SCHEDULE OF UPCOMING DDA MEETINGS:**

February 29, 2016 – Joint Meeting with City Council, Planning Commission, and Zoning Board of Appeals

March 22, 2016 – Regular Meeting

April 26, 2016 – Regular Meeting

May 24, 2016 – Regular Meeting

June 20 – Joint Meeting with City Council, Planning Commission, and Zoning Board of Appeals

June 28, 2016 – Regular Meeting

September 27, 2016 – Regular Meeting

October 17 – Joint Meeting with City Council, Planning Commission, and Zoning Board of Appeals

October 25, 2016 – Regular Meeting

November 22, 2016 – Regular Meeting

NOTE: Anyone planning to attend the meeting who has a need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Department of Public Services at 248.624.4664. Staff will be pleased to make the necessary arrangements (large print agendas or minutes, etc) with proper notice given prior to the meeting.

**RULES FOR PUBLIC SPEAKING:**

**Call to the Public:**

- The public shall address the Board during the “Call to the Public” which shall be included on the agenda immediately after Correspondence and again immediately after New Business. The first Call to the Public immediately after Correspondence shall be limited to agenda items only.
- A person shall not address the Board in excess of five minutes unless the time is extended by a majority vote of the Board present.
- Persons wishing to address the Board shall identify themselves and their place of residence and shall state their reason for addressing the Board.
- All comments by the public shall be made directly to the Board.

**Public Hearing:**

- Persons desiring to address the Board shall state their name and address.
- Individual persons shall be allowed five minutes to address the Board.
- There shall be no questioning by the audience of persons addressing the Board. However, the Board members may question persons addressing the Board.
- No person shall be allowed to address the Board more than once.